

**Church of the Incarnation**  
**2017 Projected Operating Budget**  
**Approved by Vestry - 1/17/2017**

**2016 Comparative Information**

<i>Line Item</i>	<b>2017 Budget</b>			<b>Δ 2017 Budget</b>	
		<b>Budget</b>	<b>Actual</b>	<b>vs. 2016 Actual</b>	
				<b>\$</b>	<b>%</b>
<b>Income</b>					
Pledge & Plate Offerings	373,680	369,640	358,641	15,039	+ 4.2%
Interest Income & Transfer from Investments	303,120	386,680	311,833	(8,713)	- 2.8%
Rental & Fundraising Income	41,625	87,115	61,391	(19,766)	- 32.2%
Grants & Diocesan Assistance	2,000	8,140	8,141	(6,141)	- 75.4%
Restricted/Designated Offerings	45,300	48,700	71,187	(25,887)	- 36.4%
Transfers from Reserve Funds	38,005	11,660	16,308	21,697	+ 133.0%
<b>Total Income</b>	<b>803,730</b>	<b>911,935</b>	<b>827,501</b>	<b>(23,771)</b>	<b>- 2.9%</b>
<b>Expenses</b>					
<b>Commission Expenses</b>					
Worship	10,340	10,240	8,208	2,132	+ 26.0%
Spiritual Formation	6,495	10,985	10,113	(3,618)	- 35.8%
Community Formation	4,670	4,670	3,747	923	+ 24.6%
Welcome	3,530	3,030	3,630	(100)	- 2.8%
Gifts & Gratitude	1,500	1,500	1,105	395	+ 35.7%
Communications	3,780	3,685	3,286	494	+ 15.1%
Outreach	83,805	95,860	99,654	(15,849)	- 15.9%
<b>Total Commission Expenses</b>	<b>114,120</b>	<b>129,970</b>	<b>129,742</b>	<b>(15,622)</b>	<b>- 12.0%</b>
<b>Salaries &amp; Benefits</b>					
Clergy Salaries & Benefits	134,340	217,720	147,571	(13,231)	- 9.0%
Lay Salaries & Benefits	282,330	295,085	284,101	(1,771)	- 0.6%
<b>Total Salaries &amp; Benefits</b>	<b>416,670</b>	<b>512,805</b>	<b>431,672</b>	<b>(15,002)</b>	<b>- 3.5%</b>
<b>Operating Expenses</b>					
Administrative Expenses	31,170	43,060	36,714	(5,544)	- 15.1%
Buildings & Grounds Expenses	120,780	95,640	103,827	16,953	+ 16.3%
Diocesan Apportionment	116,410	118,560	112,311	4,099	+ 3.6%
Other Expenses	4,580	11,900	13,236	(8,656)	- 65.4%
<b>Total Operating Expenses</b>	<b>272,940</b>	<b>269,160</b>	<b>266,088</b>	<b>6,852</b>	<b>+ 2.6%</b>
<b>Total Expenses</b>	<b>803,730</b>	<b>911,935</b>	<b>827,501</b>	<b>(23,771)</b>	<b>- 2.9%</b>

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**2016 Comparative Information**

<i>Line Item</i>	<b>2017 Budget</b>	<b>2016 Comparative Information</b>		<b>Δ 2017 Budget vs. 2016 Actual</b>	
		<i>Budget</i>	<i>Actual</i>	\$	%
<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	
<b>Funds required to offset Deficit</b>	<b>0 (Includes 17% apportionment)</b>				

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	2017 <i>Budget</i>	2016 Comparative Information			
		<i>Budget</i>	<i>Actual</i>	$\Delta$ 2017 Budget	
				vs. 2016 Actual	
				\$	%
<b>Income</b>					
<b>Pledge &amp; Plate Offerings</b>					
Plate Offerings	37,740	37,740	44,461	(6,721)	- 15.1%
Special Offerings	7,500	7,500	8,247	(747)	- 9.1%
Pledge Offerings	325,740	324,000	302,526	23,214	+ 7.7%
Other Unrestricted Offerings	2,700	400	3,407	(707)	- 20.8%
<b>Total Pledge &amp; Plate Offerings</b>	<b>373,680</b>	<b>369,640</b>	<b>358,641</b>	<b>15,039</b>	<b>+ 4.2%</b>
<b>Interest Income &amp; Transfer from Investments</b>					
Interest on Cash Accounts	0	60	19	(19)	- 100.0%
Investment Income	1,440	8,400	5,745	(4,305)	- 74.9%
Transfer from Donald & Maureen Green Fund	301,680	378,220	306,068	(4,388)	- 1.4%
<b>Total Interest Income &amp; Transfer from Invest.</b>	<b>303,120</b>	<b>386,680</b>	<b>311,833</b>	<b>(8,713)</b>	<b>- 2.8%</b>
<b>Rental &amp; Fundraising Income</b>					
The Living Room	0	11,340	7,200	(7,200)	- 100.0%
Other Non-Profits	9,665	9,675	9,265	400	+ 4.3%
570 Mendocino	29,160	27,600	25,201	3,959	+ 15.7%
Weddings & Celebrations	1,500	3,000	2,125	(625)	- 29.4%
Fundraising Income	1,300	35,500	17,600	(16,300)	- 92.6%
<b>Total Rental &amp; Fundraising Income</b>	<b>41,625</b>	<b>87,115</b>	<b>61,391</b>	<b>(19,766)</b>	<b>- 32.2%</b>
<b>Grants &amp; Diocesan Assistance</b>					
Congregational Development Grant	0	8,140	8,141	(8,141)	- 100.0%
St. Andrews Food Program Grants	2,000	0	0	2,000	n/a
Diocesan Assistance	0	0	0	0	n/a
<b>Total Grants &amp; Diocesan Assistance</b>	<b>2,000</b>	<b>8,140</b>	<b>8,141</b>	<b>(6,141)</b>	<b>- 75.4%</b>
<b>Restricted/Designated Offerings</b>					
Designated Offerings	4,500	5,500	2,292	2,209	+ 96.4%
Outreach	1,200	1,200	1,532	(332)	- 21.7%
Open Table	12,000	12,000	15,187	(3,187)	- 21.0%
St. Andrews Food Program	1,200	0	13,117	(11,917)	- 90.9%
St. Andrews Mission	0	0	14,613	(14,613)	- 100.0%
Heavenly Treasures Voucher Sales	26,400	30,000	24,447	1,953	+ 8.0%
<b>Total Restricted/Designated Offerings</b>	<b>45,300</b>	<b>48,700</b>	<b>71,187</b>	<b>(25,887)</b>	<b>- 36.4%</b>

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	2017 <i>Budget</i>	2016 Comparative Information			
		<i>Budget</i>	<i>Actual</i>	Δ 2017 Budget	
				vs. 2016 Actual	
				\$	%
<b>Transfers from Subsidiary Funds</b>					
Transfers from Outreach Reserves	34,105	0	0	34,105	n/a
Other Subsidiary Transfers	3,900	11,660	16,308	(12,408)	- 76.1%
<b>Total Transfers from Subsidiary Funds</b>	<b>38,005</b>	<b>11,660</b>	<b>16,308</b>	<b>21,697</b>	<b>+ 133.0%</b>
<b>Total Income</b>	<b>803,730</b>	<b>911,935</b>	<b>827,501</b>	<b>(23,771)</b>	<b>- 2.9%</b>

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	2017 <i>Budget</i>	2016 Comparative Information			
		<i>Budget</i>	<i>Actual</i>	$\Delta$ 2017 Budget	
				vs. 2016 Actual	
				\$	%
<b>Expenses</b>					
<b>Commission Expenses</b>					
<b>Worship</b>					
Worship	2,180	2,320	3,041	(861)	- 28.3%
Lay Worship Ministers	480	480	361	120	+ 33.1%
Music	7,680	7,440	4,806	2,874	+ 59.8%
<b>Total Worship</b>	<b>10,340</b>	<b>10,240</b>	<b>8,208</b>	<b>2,132</b>	<b>+ 26.0%</b>
<b>Spiritual Formation</b>					
Adult Spiritual Formation	2,260	8,000	6,537	(4,277)	- 65.4%
Children & Youth	4,235	2,985	3,575	660	+ 18.4%
<b>Total Spiritual Formation</b>	<b>6,495</b>	<b>10,985</b>	<b>10,113</b>	<b>(3,618)</b>	<b>- 35.8%</b>
<b>Community Formation Commission</b>					
Pastoral Care	220	520	110	110	+ 100.0%
Older Adult Services	0	0	0	0	n/a
Celebrations	4,450	4,150	3,637	813	+ 22.4%
Families	0	0	0	0	n/a
<b>Total Community Formation Commission</b>	<b>4,670</b>	<b>4,670</b>	<b>3,747</b>	<b>923</b>	<b>+ 24.6%</b>
<b>Welcome Commission</b>					
Welcome	1,730	1,230	2,323	(593)	- 25.5%
Sunday Hospitality	1,800	1,800	1,307	493	+ 37.7%
Ushers & Greeters	0	0	0	0	n/a
<b>Total Welcome Commission</b>	<b>3,530</b>	<b>3,030</b>	<b>3,630</b>	<b>(100)</b>	<b>- 2.8%</b>
<b>Gifts &amp; Gratitude Commission</b>					
Stewardship	1,000	1,000	730	270	+ 37.0%
Planned Giving	0	0	0	0	n/a
Lay Ministries Recognition	500	500	375	125	+ 33.2%
<b>Total Gifts &amp; Gratitude Commission</b>	<b>1,500</b>	<b>1,500</b>	<b>1,105</b>	<b>395</b>	<b>+ 35.7%</b>
<b>Communications Commission</b>					
Website	2,460	2,740	1,920	540	+ 28.1%
Social Media	0	0	0	0	n/a
Print Communications	1,320	945	1,365	(45)	- 3.3%
Visual Histories	0	0	0	0	n/a

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				<b>\$</b>	<b>%</b>
Audio Visual	0	0	0	0	n/a
Community Relations	0	0	0	0	n/a
<b>Total Communications Commission</b>	<b>3,780</b>	<b>3,685</b>	<b>3,286</b>	<b>494</b>	<b>+ 15.1%</b>

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		<i>Budget</i>	<i>Actual</i>	$\Delta$ 2017 Budget	
				vs. 2016 Actual	
				\$	%
<b>Commission Expenses (Continued)</b>					
<b>Outreach Commission</b>					
Seminary Support	1,800	1,800	1,600	200	+ 12.5%
The Living Room	29,900	30,000	24,447	5,453	+ 22.3%
Open Table	23,420	17,060	24,723	(1,303)	- 5.3%
St. Andrews Food Program	21,085	0	0	21,085	n/a
Incarnation100	0	35,500	15,800	(15,800)	- 100.0%
St. Andrews Mission	0	2,900	30,129	(30,129)	- 100.0%
Local Charities	1,200	1,200	500	700	+ 140.0%
TEC Outreach	3,000	3,000	1,703	1,298	+ 76.2%
National/Global Appeals	1,000	2,000	752	248	+ 32.9%
Discretionary Funds	2,400	2,400	0	2,400	n/a
Outreach Commission Overhead	0	0	0	0	n/a
<b>Total Outreach Commission</b>	<b>83,805</b>	<b>95,860</b>	<b>99,654</b>	<b>(15,849)</b>	<b>- 15.9%</b>
<b>Total Commission Expenses</b>	<b>114,120</b>	<b>129,970</b>	<b>129,742</b>	<b>(15,622)</b>	<b>- 12.0%</b>
<b>Salaries &amp; Benefits</b>					
<b>Clergy Salaries &amp; Benefits</b>					
Priest-in-Charge	124,380	144,360	138,603	(14,223)	- 10.3%
Assistant Priest	0	67,660	1,057	(1,057)	- 100.0%
Other Clergy Related Expenses	9,960	5,700	7,911	2,049	+ 25.9%
<b>Total Clergy Salaries &amp; Benefits</b>	<b>134,340</b>	<b>217,720</b>	<b>147,571</b>	<b>(13,231)</b>	<b>- 9.0%</b>
<b>Lay Salaries &amp; Benefits</b>					
Director of Spiritual Formation	57,440	66,380	68,065	(10,625)	- 15.6%
Music Staff	60,680	60,000	52,195	8,485	+ 16.3%
Childcare Staff	15,480	17,160	18,395	(2,915)	- 15.8%
Parish Administrator	67,980	64,860	64,769	3,211	+ 5.0%
Bookkeeping	13,340	13,800	11,510	1,830	+ 15.9%
Bulletin Editor	11,280	11,280	12,230	(950)	- 7.8%
Maintenance Staff	35,490	40,305	36,950	(1,460)	- 4.0%
Other Payroll Costs	20,640	21,300	19,987	653	+ 3.3%
<b>Total Lay Salaries &amp; Benefits</b>	<b>282,330</b>	<b>295,085</b>	<b>284,101</b>	<b>(1,771)</b>	<b>- 0.6%</b>
<b>Total Salaries &amp; Benefits</b>	<b>416,670</b>	<b>512,805</b>	<b>431,672</b>	<b>(15,002)</b>	<b>- 3.5%</b>

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	<u>2017 Budget</u>	<u>2016 Comparative Information</u>			
		<u>Budget</u>	<u>Actual</u>	<u>Δ 2017 Budget</u>	
				<u>vs. 2016 Actual</u>	
				<u>\$</u>	<u>%</u>
<b>Operating Expenses</b>					
<b>Administrative Expenses</b>					
Office Supplies & Equipment	11,550	11,160	13,425	(1,875)	- 14.0%
Copier Expenses	5,520	17,670	8,806	(3,286)	- 37.3%
Postage	2,100	2,290	2,303	(203)	- 8.8%
Rector's Business Expenses	600	900	416	184	+ 44.1%
Telephone & Internet	10,080	9,840	10,342	(262)	- 2.5%
Accounting/Bank Fees	1,320	1,200	1,422	(102)	- 7.2%
<b>Total Administrative Expenses</b>	<b>31,170</b>	<b>43,060</b>	<b>36,714</b>	<b>(5,544)</b>	<b>- 15.1%</b>



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		<i>Budget</i>	<i>Actual</i>	$\Delta$ 2017 Budget	
				vs. 2016 Actual	
				\$	%
<b>Building &amp; Grounds Expenses</b>					
Property Taxes	130	100	129	1	+ 1.1%
Insurance	38,600	36,600	37,062	1,538	+ 4.1%
Utilities	33,060	36,480	35,429	(2,369)	- 6.7%
Alarm System	4,210	560	2,514	1,696	+ 67.5%
Supplies	7,800	8,400	7,619	181	+ 2.4%
Repairs & Maintenance	12,600	10,700	7,583	5,017	+ 66.2%
Grounds & Landscaping	5,000	2,800	6,491	(1,491)	- 23.0%
Rectory	19,380	0	7,001	12,379	+ 176.8%
<b>Total Building &amp; Grounds Expenses</b>	<b>120,780</b>	<b>95,640</b>	<b>103,827</b>	<b>16,953</b>	<b>+ 16.3%</b>
<b>Diocesan Apportionment</b>					
Diocesan Apportionment	116,410	118,560	112,311	4,099	+ 3.6%
<b>Total Diocesan Apportionment</b>	<b>116,410</b>	<b>118,560</b>	<b>112,311</b>	<b>4,099</b>	<b>+ 3.6%</b>
<b>Other Expenses</b>					
Denominational Activities	1,180	1,900	1,353	(173)	- 12.8%
Retreats & Consultants	2,800	7,000	10,535	(7,735)	- 73.4%
Congregational Development	0	2,400	619	(619)	- 100.0%
Other Expenses	600	600	729	(129)	- 17.7%
<b>Total Other Expenses</b>	<b>4,580</b>	<b>11,900</b>	<b>13,236</b>	<b>(8,656)</b>	<b>- 65.4%</b>
<b>Total Operating Expenses</b>	<b>272,940</b>	<b>269,160</b>	<b>266,088</b>	<b>6,852</b>	<b>+ 2.6%</b>
<b>Total Expenses</b>	<b>803,730</b>	<b>911,935</b>	<b>827,501</b>	<b>(23,771)</b>	<b>- 2.9%</b>
<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	
<b>Funds required to offset Deficit</b>		<b>0 (Includes 17% apportionment)</b>			

**Church of the Incarnation**  
**2017 Projected Operating Budget - DETAIL**  
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PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information					
				Budget	Actual	Δ 2017 Budget vs. 2016 Actual			
				Budget	Actual	\$	%		
				2017 Budget	Comments	Budget	Actual	\$	%
<b>INCOME</b>									
<b>Pledge &amp; Plate Offerings</b>									
1-41100	Plate Offerings		37,740			37,740	44,461	(6,721)	- 15.1%
	Loose Plate Cash	175 x wk	9,120			9,120			
	Weekly giving - "Donors w/o Pledge"	550 x wk	28,620			28,620			
1-41150	Offerings - Evensong Services	100 x qtr	2,100			400	930	1,170	+ 125.8%
	Quarterly Evensong Services	150 x qtr	600						
	Lenten Evensong Series	150 x wk	900	six week series					
	Advent Evensong Series	150 x wk	600	four week series					
1-41160	Offerings - Taize Services	50 x mo	600			0	402		
1-41200	Special Offerings		7,500			7,500	8,247	(747)	- 9.1%
	Easter		3,000			3,000	4,341		
	Christmas		4,500			4,500	3,906		
1-41300	Prior Years' Pledges paid in Current Year		0			0	2,075	(2,075)	- 100.0%
1-42000	Pledge Offerings		325,740	Actual 2017 pledges received to date		324,000	302,526	23,214	+ 7.7%
<b>Total Pledge &amp; Plate Offerings</b>			<b>373,680</b>			<b>369,640</b>	<b>358,641</b>	<b>14,841</b>	<b>+ 4.1%</b>
<b>Interest Income &amp; Transfer from Investments</b>									
1-43100	Interest on Cash Accounts	0 x mo.	0	Less than \$5/mo.		60	19	(19)	- 100.0%
1-43200	Interest Income from Estates Funds	120 x mo.	1,440	Dividend income from Estates Funds		8,400	5,745	(4,305)	- 74.9%
1-43300	Transfer from Donald & Maureen Green Fund		301,680			378,220	306,068	(4,388)	
	Scheduled Distribution (7% of principal) **		130,680	7% of prior year-end balance.		139,020	139,020		0
		** 2016 YE Bal: \$1,866,687		Budgeted Additional Transfer --->		239,200	167,048		
	Additional Transfer necessary to fund deficit		171,000	To cover year-end deficit --->		0			
<b>Total Interest Income &amp; Transfer from Invest.</b>			<b>303,120</b>			<b>386,680</b>	<b>311,833</b>	<b>(8,713)</b>	<b>- 2.8%</b>
<b>Rental &amp; Fundraising Income</b>									
		5.00% Rental Increase							
1-44100	Outside Groups	100 x mo.	1,200	Child Parent Institute & Other Groups		0	1,200	0	0.0%
1-44150	The Living Room	0 x mo.	0	Vacated in 2016		11,340	7,200	(7,200)	- 100.0%
1-44200	Santa Rosa Children's Chorus		3,665			3,615	2,200	1,465	+ 66.6%
	Monthly Rent	200 x mo.	1,200	Current rent through 6/30					
	New Monthly Rental	350 x mo.	2,100	Rent increase effective 7/1					
	Summer Camp		365	One week during summer					
1-44250	Cantiamo	0 x mo.	0	Vacated in 2016		1,260	700	(700)	- 100.0%

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		2017 Budget	Comments	Budget	Actual	\$	%
1-44300	AA/NA Groups	4,800		4,800	5,165	(365)	- 7.1%
	Monday AA	105 x mo. 1,260	Most AA groups at other locations pay between \$30 and \$40/week Equates to \$130-173/month.	1,260			
	Tuesday Outsiders	105 x mo. 1,260		1,260			
	Wednesday AA	95 x mo. 1,140		1,140			
	Thursday AA	95 x mo. 1,140		1,140			
1-44400	Weddings & Celebrations	1,500	Assumes 1 outside wedding	3,000	2,125	(625)	- 29.4%
	Rental Income - 570 Mendocino	2430 x mo. 29,160	Net of property tax expense	27,600	25,201	3,959	+ 15.7%
1-45100	Incarnation100 Fundraising Income	1,300	See Incarnation100 Budget	35,500	17,600	(16,300)	- 92.6%
<b>Total Rental &amp; Fundraising Income</b>		<b>41,625</b>		<b>87,115</b>	<b>61,391</b>	<b>(19,766)</b>	<b>- 32.2%</b>
<b>Grants &amp; Diocesan Assistance</b>							
1-46300	Congregational Development Grant	0	No grants projected in 2017	8,140	8,141	(8,141)	- 100.0%
	Subsidise Parish Consultant Cost	0		5,000	8,000		
	Congregational Development Activities	0		3,140	141		
1-46500	St. Andrews Food Program Grants	2,000		0	0	2,000	n/a
1-46600	Diocesan Assistance	0	No grants projected in 2017	0	0	0	n/a
<b>Total Grants &amp; Diocesan Assistance</b>		<b>2,000</b>		<b>8,140</b>	<b>8,141</b>	<b>(6,141)</b>	<b>- 75.4%</b>

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PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

						2016 Comparative Information	
		2017				Δ 2017 Budget	
		Budget	Comments	Budget	Actual	vs. 2016 Actual	
						\$	%
<b>Designated Outreach Offerings</b>							
1-47110	Birthday/Anniversary Offerings (Camp Noel Porter)	100 x mo.	1,200		1,200	987	214 + 21.6%
1-47115	Souperbowl Sunday (Food Bank/St. Andrews)		500	January	500	0	500 n/a
1-47125	Good Friday Offering (Holy Land)		1,000	April	2,000	589	411 + 69.8%
1-47130	UTO Donations	600 x sem	1,200	May & November	1,200	0	1,200 n/a
1-47135	School for Deacons		0		0	0	0 n/a
1-47140	Bishop's Discretionary Fund		600	When Bishop visits.	600	716	(116) - 16.2%
1-47140	Luther Burbank School		0		0	0	0 n/a
1-47150	Outreach	100 x mo.	1,200		1,200	1,532	(332) - 21.7%
1-47160	Open Table Ministry	1,000 x mo.	12,000		12,000	15,187	(3,187) - 21.0%
1-47170	St. Andrews Food Program	100 x mo.	1,200		0	13,117	(11,917) - 90.9%
1-48100	St. Andrews Mission Income		0	Non-cash income - offsets expense.	0	14,613	(14,613) - 100.0%
1-48500	Heavenly Treasures Voucher Sales	2,200 x mo.	26,400	Non-cash income - offsets expense.	30,000	24,447	1,953 + 8.0%
<b>Total Designated Outreach Offerings</b>			<b>45,300</b>		<b>48,700</b>	<b>71,187</b>	<b>(25,887) - 36.4%</b>
<b>Transfers from Subsidiary Accounts</b>							
	Transfers from Outreach Reserves		34,105	To cover expenses in excess of donations.	9,260	11,756	22,349 + 190.1%
1-49100	Transfer from Outreach Fund		4,800	Includes \$250/mo subsidy for Open Table	4,200	4,655	
1-49200	Transfer from Open Table Fund		8,420		5,060	7,102	
	Transfer from St. Andrews Food Prog Fund		17,385		0	0	
	Transfer from Incarnation100 Fund		3,500	See Incarnation100 Budget	0	0	
1-49300	Transfer from Rector's Discretionary Fund	200 x mo.	2,400	As needed to cover expenditures	2,400	1,011	1,389 + 137.4%
1-49475	Transfer from Numina Fund		1,500	To cover expenses in excess of donations.	0	198	1,302 + 657.6%
	Subsidy for Taize Services		600		0	198	
	Subsidy for Art/Spirituality Retreats		900		0	0	
	Other Subsidiary Transfers		0		0	3,343	(3,343) - 100.0%
<b>Total Transfers from Subsidiary Accounts</b>			<b>38,005</b>		<b>11,660</b>	<b>16,308</b>	<b>21,697 + 133.0%</b>
<b>TOTAL INCOME</b>			<b>803,730</b>		<b>911,935</b>	<b>827,501</b>	<b>(23,969) - 2.9%</b>
<b>EXPENSES</b>							
<b>Commission Expenses</b>							
<b>Worship Commission</b>							
Worship							

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PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information			
		2017		Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget	Comments			\$	%
<b>Bulletins</b>							
1-51120	Special Bulletin Paper Stock	0	Printed in-house on color copier	400	62	(62)	- 100.0%
	<b>Total Bulletins</b>	<b>0</b>		<b>400</b>	<b>62</b>	<b>(62)</b>	<b>- 100.0%</b>
<b>Worship Supplies</b>							
1-51210	Worship Supplies	480		470	1,028	(548)	- 53.3%
	<i>Children's Worship Bulletins</i>	180		170			
	<i>Other Worship Supplies</i>	300		300			
1-51220	Altar Supplies	1,700		1,450	1,951	(251)	- 12.8%
	<i>Host &amp; Wine</i>	180	15 x mo. Host baked by volunteers	600			
	<i>Votive Candles &amp; Candle Oil</i>	900		0			
	<i>Holiday Decorations</i>	500		250			
	<i>Other Altar Supplies</i>	120		600			
	<b>Total Worship Supplies</b>	<b>2,180</b>		<b>1,920</b>	<b>2,979</b>	<b>(799)</b>	<b>- 26.8%</b>
	<b>Total Worship</b>	<b>2,180</b>		<b>2,320</b>	<b>3,041</b>	<b>(861)</b>	<b>- 28.3%</b>

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		2016 Comparative Information				
		2017			Δ 2017 Budget	
		Budget	Comments	Budget	Actual	vs. 2016 Actual
						\$ %
<b>Lay Worship Ministers</b>						
<b>Lay Training &amp; Vestments</b>						
1-51310	Lay Training - Ushers & Greeters	0		0	0	0 n/a
1-51320	Lay Training - LEM's	120		120	0	120 n/a
1-51330	Lay Training - Safe Church	360		360	361	(1) - 0.1%
	<b>Total Lay Training &amp; Vestments</b>	<b>480</b>		<b>480</b>	<b>361</b>	<b>120 + 33.1%</b>
	<b>Total Lay Worship Ministers</b>	<b>480</b>		<b>480</b>	<b>361</b>	<b>120 + 33.1%</b>
<b>Music</b>						
<b>Choir Supplies</b>						
1-51400	CCLI Copyright Fee	0		0	0	0 n/a
1-51510	Alleluia Choir Supplies	300		900	162	138 + 85.4%
	<i>Music</i>	300		600	162	
	<i>Choir materials &amp; equipment</i>	0		300	0	
1-51540	St. Cecilia Choir Supplies	240		900	217	23 + 10.5%
	<i>Music</i>	240		600	217	
	<i>Choir materials &amp; equipment</i>	0		300	0	
	<b>Total Choir Supplies</b>	<b>540</b>		<b>1,800</b>	<b>379</b>	<b>161 + 8.9%</b>
<b>Guest Artists</b>						
1-51610	Guest Artists - 9:15 Service	50 x mo	600	600	150	450 + 300.0%
1-51630	Guest Artists - 11:15 Service	50 x mo	600	600	150	450 + 300.0%
1-51650	Evensong Services		2,100	1,000	850	1,250 + 147.1%
	<i>Quarterly Evensong Services</i>	150 x qtr	600			
	<i>Lenten Evensong Series</i>	150 x wk	900			six week series
	<i>Advent Evensong Series</i>	150 x wk	600			four week series
1-51650	Taize Services	100 x mo	1,200	0	600	600 + 100.0%
1-51680	Guest Artists - Holy Week & Easter		400	600	925	(525) - 56.8%
1-51680	Guest Artists - Advent & Christmas		0	600	0	0 n/a
	<b>Total Guest Artists</b>		<b>4,900</b>	<b>3,400</b>	<b>2,675</b>	<b>2,225 + 65.4%</b>
<b>Equipment &amp; Maintenance</b>						
1-51700	Piano Tuning & Maintenance		600	600	0	600 n/a
1-51710	Organ Tuning & Maintenance	410 x qtr	1,640	1,640	1,752	(112) - 6.4%

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		2016 Comparative Information					
		2017 Budget	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
Total Equipment & Maintenance		2,240		2,240	1,752	488	+ 21.8%
Total Music		7,680		7,440	4,806	2,874	+ 38.6%
<b>Total Worship Commission</b>		10,340		10,240	8,208	2,132	+ 20.8%
<b>Spiritual Formation</b>							
<b>Adult Spiritual Formation</b>							
<b>Adult Spiritual Formation</b>							
1-52110	Classes and Retreats	1,400		2,450	358	1,042	+ 290.6%
	<i>Newcomers Class</i>	100					
	<i>Lenten Retreat</i>	300	<i>Net of participant reimbursements</i>				
	<i>All Souls Retreat</i>	300	<i>Net of participant reimbursements</i>				
	<i>Advent Retreat</i>	300	<i>Net of participant reimbursements</i>				
	<i>Communion/Confirmation Class</i>	400					
1-52120	Adult Spiritual Formation Supplies	360		250	619	(259)	- 41.8%
	<i>Supplies &amp; Materials</i> 20 x mo.	180		250			
	<i>Snacks</i> 20 x mo.	180					
1-52130	EFM	500	<i>Required EFM Mentor Training</i>	300	498	2	+ 0.4%
1-52130	Spiritual Formation Conference	0		5,000	5,062	(5,062)	- 100.0%
<b>Total Adult Spiritual Formation</b>		2,260		8,000	6,537	(4,277)	- 65.4%

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				2016 Comparative Information			
		2017		Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget	Comments			\$	%
<b>Children &amp; Youth</b>							
<b>Children's Ministry (K-6)</b>							
1-52210	Supplies - Children's Ministries	25 x mo. 225	School year (9 months)	225	589	(364)	- 61.8%
1-52220	Training & Teacher Retreats (CM)	0	Godly Play Training	0	0	0	n/a
1-52230	Godly Play Stories	300	Allowance to replace/refurbish	420	60	240	+ 398.4%
<b>Total Children's Ministry (K-6)</b>		<b>525</b>		<b>645</b>	<b>650</b>	<b>(125)</b>	<b>- 19.3%</b>
<b>Youth Ministry (7-12)</b>							
1-52310	Supplies - Youth Ministries	100 x mo. 900	School year (9 months)	360	1,792	(892)	- 49.8%
1-52320	Training & Teacher Retreats (YM)	0		0	0	0	n/a
1-52330	Youth Retreats	0		0	0	0	n/a
1-52340	Curriculum & Materials	0		0	775	(775)	- 100.0%
1-52350	Youth Ministry Activities	2,000	Field trips and projects	495	49	1,951	+ 3960.9%
<b>Total Youth Ministry (7-12)</b>		<b>2,900</b>		<b>855</b>	<b>2,616</b>	<b>284</b>	<b>+ 33.2%</b>
<b>Childcare Ministries</b>							
1-52410	Supplies - Nursery & Preschool	560		960	310	250	+ 80.5%
	<i>Snacks</i>	30 x mo. 360		360	310		
	<i>Supplies</i>	200		600	0		
1-52420	Training - Childcare Ministries	0		0	0	0	n/a
<b>Total Childcare Ministries</b>		<b>560</b>		<b>960</b>	<b>310</b>	<b>250</b>	<b>+ 26.0%</b>
<b>Wednesday After School Program</b>							
1-52510	Consumable Supplies	50 x mo. 250	School year (5 months)	225	0	250	n/a
1-52520	Equipment & Materials	0		300	0	0	n/a
<b>Total Wednesday After School Program</b>		<b>250</b>		<b>525</b>	<b>0</b>	<b>250</b>	<b>+ 47.6%</b>
<b>Total Children &amp; Youth</b>		<b>4,235</b>		<b>2,985</b>	<b>3,575</b>	<b>660</b>	<b>+ 22.1%</b>
<b>Total Spiritual Formation Commission</b>		<b>6,495</b>		<b>10,985</b>	<b>10,113</b>	<b>(3,618)</b>	<b>- 32.9%</b>
<b>Community Formation Commission</b>							
<b>Pastoral Care</b>							
<b>Pastoral Care Ministries</b>							
1-53110	Hospitality	220		220	110	110	+ 100.0%
	<i>Easter Baskets for Shut-ins</i>	100		100	110		
	<i>Other Hospitality Expenses</i>	10 x mo. 120		120	0		
1-53120	Meals	0		300	0	0	n/a
1-53130	LEV Training	0		0	0	0	n/a
1-53140	LEV Communion Kits	0		0	0	0	n/a



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		2016 Comparative Information			
				Δ 2017 Budget vs. 2016 Actual	
		Budget	Actual	\$	%
	<b>2017 Budget</b>				
	<b>Comments</b>				
1-53150	Transportation	0	0	0	n/a
	<b>Total Pastoral Care Ministries</b>	<b>220</b>	<b>110</b>	<b>110</b>	<b>+ 21.2%</b>
	<b>Total Pastoral Care</b>	<b>220</b>	<b>110</b>	<b>110</b>	<b>+ 100.0%</b>
	<b>Older Adult Services</b>				
1-53210	Materials	0	0	0	n/a
	<b>Total Older Adult Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Older Adult Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>

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		2016 Comparative Information					
		2017 Budget	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
<b>Celebrations</b>							
<b>Parish Events</b> <i>(Net of donations received at event)</i>							
1-53410	Epiphany	300		300	0	300	n/a
1-53420	Mardi Gras	350		350	0	350	n/a
1-53440	Easter Activities	600		600	619	(19)	- 3.1%
1-53450	Spring Festival	400	<i>Donations are youth group fundraiser</i>	500	336	64	+ 19.0%
1-53460	Family Camping Trip	0		0	0	0	n/a
1-53470	Armstrong Woods Service	500		500	0	500	n/a
1-53480	Fall Festival	400	<i>Donations are youth group fundraiser</i>	500	322	78	+ 24.4%
1-53490	Harvest/Halloween Party	500		400	1,071	(571)	- 53.3%
1-53500	Advent Activities	500		500	911	(411)	- 45.1%
1-53510	Other Parish Events	500		500	0	500	n/a
	<b>Total Parish Events</b>	<b>4,050</b>		<b>4,150</b>	<b>3,259</b>	<b>791</b>	<b>+ 19.1%</b>
<b>Receptions</b>							
1-53610	Annual Meeting	200		0	192	8	+ 4.0%
1-53620	Other Receptions	200		0	186	14	+ 7.7%
	<b>Total Receptions</b>	<b>400</b>		<b>0</b>	<b>378</b>	<b>22</b>	<b>n/a</b>
	<b>Total Celebrations</b>	<b>4,450</b>		<b>4,150</b>	<b>3,637</b>	<b>813</b>	<b>+ 19.6%</b>
<b>Families</b>							
<b>Families</b>							
1-53710	Annual Family Dinner	0		0	0	0	n/a
1-53720	Family Worship Book	0		0	0	0	n/a
	<b>Total Families</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Families</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Community Formation Commission</b>	<b>4,670</b>		<b>4,670</b>	<b>3,747</b>	<b>923</b>	<b>+ 19.8%</b>
<b>Welcome Commission</b>							
<b>Welcome</b>							
<b>Welcome</b>							
1-55110	Welcome Committee	180		180	105	75	+ 71.6%
	<i>Pamphlets</i>	60		60	0		

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		2017				2016 Comparative Information	
		Budget	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
	<i>Gift Bags</i>	10 x mo.	120		120	105	
1-55120	Newcomer Events		500	Two events per year.	750	295	205 + 69.4%
	<b>Total Welcome</b>		<b>680</b>		<b>930</b>	<b>400</b>	<b>280 + 30.1%</b>
<b>Church Growth</b>							
1-55210	Church Growth Programs		1,050		300	1,922	(872) - 45.4%
	<i>Banners</i>		300		300	200	
	<i>College for Congregational Development</i>		750	Subsidy for two attendees	0	1,722	
	<i>Other Church Growth Programs</i>		0		0	0	
	<b>Total Church Growth Programs</b>		<b>1,050</b>		<b>300</b>	<b>1,922</b>	<b>(872) - 290.8%</b>
	<b>Total Welcome</b>		<b>1,730</b>		<b>1,230</b>	<b>2,323</b>	<b>(593) - 48.2%</b>
<b>Sunday Hospitality</b>							
<b>Hospitality</b>							
1-55310	Sunday Coffee Hour Expenses		1,500		1,500	1,120	380 + 33.9%
	<i>Coffee</i>	75 x mo.	900		900		
	<i>Other Coffee Hour Supplies</i>	25 x mo.	300		300		
	<i>Equipment Repairs &amp; Maintenance</i>	25 x mo.	300		300		
1-55320	Special Services	25 x mo.	300		300	187	113 + 60.3%
	<b>Total Hospitality</b>		<b>1,800</b>		<b>1,800</b>	<b>1,307</b>	<b>493 + 27.4%</b>
	<b>Total Sunday Hospitality</b>		<b>1,800</b>		<b>1,800</b>	<b>1,307</b>	<b>493 + 27.4%</b>

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	2017 Budget	Comments	2016 Comparative Information			
			Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
					\$	%
<b>Ushers &amp; Greeters</b>						
<b>Ushers</b>						
1-55410	Ushers	0	0	0	0	n/a
	<b>Total Ushers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>Greeters</b>						
1-55510	Greeters	0	0	0	0	n/a
	<b>Total Greeters</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Ushers &amp; Greeters</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Welcome Commission</b>	<b>3,530</b>	<b>3,030</b>	<b>3,630</b>	<b>(100)</b>	<b>- 3.3%</b>
<b>Gifts &amp; Gratitude Commission</b>						
<b>Stewardship</b>						
<b>Stewardship</b>						
1-56110	Pledge Campaign & Envelopes	1,000	1,000	448	552	+ 123.1%
1-56120	Stewardship Program	0	0	282	(282)	- 100.0%
	<b>Total Stewardship</b>	<b>1,000</b>	<b>1,000</b>	<b>730</b>	<b>270</b>	<b>+ 27.0%</b>
	<b>Total Stewardship</b>	<b>1,000</b>	<b>1,000</b>	<b>730</b>	<b>270</b>	<b>+ 27.0%</b>
<b>Planned Giving</b>						
<b>Planned Giving</b>						
1-56410	Planned Giving Workshop	0	0	0	0	n/a
	<b>Total Planned Giving</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Planned Giving</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>Lay Ministries Recognition</b>						
<b>Lay Ministries Recognition</b>						
1-56510	Lay Ministry Recognition	500	500	375	125	+ 33.2%
	<b>Total Lay Ministries Recognition</b>	<b>500</b>	<b>500</b>	<b>375</b>	<b>125</b>	<b>+ 24.9%</b>
	<b>Total Lay Ministries Recognition</b>	<b>500</b>	<b>500</b>	<b>375</b>	<b>125</b>	<b>+ 33.2%</b>
	<b>Total Gifts &amp; Gratitude Commission</b>	<b>1,500</b>	<b>1,500</b>	<b>1,105</b>	<b>395</b>	<b>+ 26.3%</b>

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		2017		Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget	Comments			\$	%
<b>Communications Commission</b>							
<b>Website</b>							
<b>Website</b>							
1-57110	Website Maintenance	2,085		2,340	1,511	574	+ 38.0%
	Domain Hosting	20 x mo. 240		240			
	Domain Registration	45		0			
	Website Updates/Maintenance	150 x mo. 1,800		2,100			
1-57120	Website Development	0		0	31	(31)	- 100.0%
1-57130	Online Communications	375	Constant Contact Subscription	400	378	(3)	- 0.8%
	<b>Total Website</b>	<b>2,460</b>		<b>2,740</b>	<b>1,920</b>	<b>540</b>	<b>+ 19.7%</b>
	<b>Total Website</b>	<b>2,460</b>		<b>2,740</b>	<b>1,920</b>	<b>540</b>	<b>+ 19.7%</b>
<b>Print Communications</b>							
<b>Publicity</b>							
1-57220	Newspaper Advertising	0		0	100	(100)	- 100.0%
1-57230	Christmas/Easter Advertising	1,200		600	1,100	100	+ 9.1%
1-57240	Yellow Pages Listing	120	Annually in May	120	165	(45)	- 27.5%
1-57250	Informational Pamphlets	0		0	0	0	n/a
	<b>Total Publicity</b>	<b>1,320</b>		<b>720</b>	<b>1,365</b>	<b>(45)</b>	<b>- 6.3%</b>

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		2017	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget				\$	%
<b>Parish Communications</b>							
1-57330	Annual Meeting Reports	0	<i>Assumes printed in-house</i>	225	0	0	n/a
1-57340	Parish Directory Costs	0		0	0	0	n/a
<b>Total Parish Communications</b>		<b>0</b>		<b>225</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total Print Communications</b>		<b>1,320</b>		<b>945</b>	<b>1,365</b>	<b>(45)</b>	<b>- 4.8%</b>
<b>Total Communications Commission</b>		<b>3,780</b>		<b>3,685</b>	<b>3,286</b>	<b>494</b>	<b>+ 13.4%</b>
<b>Outreach Commission</b>							
<b>Outreach</b>							
<b>Seminary Support</b>							
	Seminary Support	1,800		1,800	1,600	200	+ 12.5%
1-58110	CDSP	1,200		1,200	1,000		
1-58130	School for Deacons	600		600	600		
1-58150	Seminarian Support	0		0	0	0	n/a
<b>Total Seminary Support</b>		<b>1,800</b>		<b>1,800</b>	<b>1,600</b>	<b>200</b>	<b>+ 11.1%</b>
<b>The Living Room</b>							
1-58210	Heavenly Treasures Voucher Sales	2,200 x mo. 26,400	<i>Non-cash expense- offsets income.</i>	30,000	24,447	1,953	+ 8.0%
1-58220	Outreach - Living Room	3,500	<i>From Incarnation100 Fundraiser</i>	0	0	3,500	n/a
<b>Total The Living Room</b>		<b>29,900</b>		<b>30,000</b>	<b>24,447</b>	<b>5,453</b>	<b>+ 18.2%</b>
<b>Open Table Program</b>							
1-58310	Food	680 x mo. 8,160		9,600	8,300	(140)	- 1.7%
1-58320	Kitchen Supplies	220 x mo. 2,640		2,700	2,731	(91)	- 3.3%
1-58330	Hygiene Supplies	215 x mo. 2,580		1,200	2,335	245	+ 10.5%
1-58340	Janitorial	30 x wk. 1,560		1,040	1,446	114	+ 7.9%
1-58345	Security	120 x wk. 6,240	<i>Started June 2016</i>	0	3,765	2,475	+ 65.7%
1-58350	Other Expenses	2,240		2,520	6,146	(3,906)	- 63.6%
	Miscellaneous Expenses	20 x wk. 1,040		720	1,500		
	Safety Trainings	0	<i>None budgeted in 2017</i>	0	1,965		
	Repairs & Maintenance	100 x mo. 1,200		1,800	2,681		
<b>Total Open Table Program</b>		<b>23,420</b>		<b>17,060</b>	<b>24,723</b>	<b>(1,303)</b>	<b>- 7.6%</b>

St. Andrews Food Program

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PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information			
						Δ 2017 Budget vs. 2016 Actual	
		2017 Budget	Comments	Budget	Actual	\$	%
1-58410	Food Program Coordinator	117 x wk.	6,120				
	Facilities		8,185	<i>Not previously included in parish budget</i>			
1-58421	Rent	921 x mo.	11,100				
1-58422	Income from AA Groups	(320) x mo.	(3,840)				
1-58423	Income from Mission Services	(50) x wk.	(2,600)	<i>See St. Andrews Mission Budget</i>			
1-58424	Property Taxes		425				
1-58425	Property Insurance		2,200				
1-58426	Repairs & Maintenance	75 x mo.	900				
	Utilities		4,380				
1-58431	Electricity & Gas	150 x mo.	1,800				
1-58432	Water & Sewer	20 x mo.	240				
1-58433	Trash	70 x mo.	840				
1-58434	Phone/Internet	125 x mo.	1,500				
	Pantry Food Distribution	100 x mo.	1,200				
	Dinners	50 x mo.	600				
	Program Supplies	25 x mo.	300				
	Other Expenses	25 x mo.	300				
	<b>Total St. Andrews Food Program</b>		<b>21,085</b>	<b>0</b>	<b>0</b>	<b>0</b>	<i>n/a</i>

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PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information			
2017		Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual		
Budget					\$	%	
<b>Incarnation100</b>							
Incarnation100 Expenses	0	See Incarnation100 Budget	13,000	0	0	n/a	
Donations to Outreach Charities	0		20,000	15,800	(15,800)	- 100.0%	
Reserve for Future Events	0		2,500	0	0	n/a	
<b>Total Incarnation100</b>	<b>0</b>		<b>35,500</b>	<b>15,800</b>	<b>(15,800)</b>	<b>- 44.5%</b>	
<b>St. Andrews Mission</b>							
1-58401 Supply Clergy Support	0 x mo. 0	See St. Andrews Mission Budget	2,400	17,013	(17,013)	- 100.0%	
1-58498 Mission Food Program	0		500	13,117	(13,117)	- 100.0%	
<b>Total St. Andrews Mission</b>	<b>0</b>		<b>2,900</b>	<b>30,129</b>	<b>(30,129)</b>	<b>- 1038.9%</b>	
<b>Local Charities</b>							
1-58510 Burbank School	0		0	0	0	n/a	
1-58520 Other Local Charities	1,200	As needed/requested	1,200	500	700	+ 140.0%	
<b>Total Local Charities</b>	<b>1,200</b>		<b>1,200</b>	<b>500</b>	<b>700</b>	<b>+ 58.3%</b>	
<b>TEC Outreach</b>							
1-58610 Camp Noel Porter	1,200		1,200	987	214	+ 21.6%	
1-58620 Campus Ministry	0		0	0	0	n/a	
1-58630 Bishop's Discretionary Fund	600		600	716	(116)	- 16.2%	
1-58640 Episcopal Community Services	0		0	0	0	n/a	
1-58650 United Thank Offering	1,200		1,200	0	1,200	n/a	
<b>Total Diocesan Outreach</b>	<b>3,000</b>		<b>3,000</b>	<b>1,703</b>	<b>1,298</b>	<b>+ 43.3%</b>	
<b>National/Global Appeals</b>							
1-58710 Outreach - National Appeals	0		0	152	(152)	- 100.0%	
1-58720 Outreach - BECAS	0		0	0	0	n/a	
1-58740 Outreach - Holy Land	1,000		2,000	600	400	+ 66.7%	
<b>Total National/Global Appeals</b>	<b>1,000</b>		<b>2,000</b>	<b>752</b>	<b>248</b>	<b>+ 12.4%</b>	
<b>Discretionary Funds</b>							
1-58810 Discretionary Fund Expenses	2,400		2,400	0	2,400	n/a	
<b>Total Discretionary Funds</b>	<b>2,400</b>		<b>2,400</b>	<b>0</b>	<b>2,400</b>	<b>+ 100.0%</b>	
<b>Total Outreach</b>	<b>83,805</b>		<b>95,860</b>	<b>99,654</b>	<b>(36,934)</b>	<b>- 38.5%</b>	



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PROJECTED BALANCE:	0
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		2016 Comparative Information			
				Δ 2017 Budget vs. 2016 Actual	
		Budget	Actual	\$	%
<b>Outreach Commission Overhead</b>					
<b>Outreach Training &amp; Support</b>					
1-58910	Outreach Retreat	0	0	0	n/a
	<b>Total Outreach Training &amp; Support</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Outreach Commission Overhead</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
	<b>Total Outreach Commission</b>	<b>83,805</b>	<b>95,860</b>	<b>(36,934)</b>	<b>- 38.5%</b>
	<b>Total Commission Expenses</b>	<b>114,120</b>	<b>129,970</b>	<b>(36,707)</b>	<b>- 28.2%</b>

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				2016 Comparative Information			
				Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
				Budget	Actual		
<b>Staff Expenses</b>							
<b>Clergy</b>							
<b>Priest-in-Charge Compensation</b>							
0.00% COLA							
1-60110	Salary		83,700	105,180	98,712	(15,012)	- 15.2%
	Current Salary (Taxable portion)	1,561 /wk	81,240	68,100	72,681		
1-60115	Current Housing Allowance	46 /wk	2,460	36,000	26,031		
	COLA / Merit Increase	0.0%	0	1,080	0		
	Auto Allowance		0	0			
			Included in salary.				
1-60120	Pension		19,620	18,960	20,697	(1,077)	- 5.2%
			Includes 30% adjustment for housing				
1-60125	Health & Life Insurance		20,040	19,020	18,944	1,096	+ 5.8%
	Medical	1,512 x mo.	18,180	17,220			
	Dental	116 x mo.	1,440	1,380			
	Employee Portion	0 x mo.	0	0			
	Disability / Life	31 x mo.	420	420			
	Employee LTD Contribution	0 x mo.	0	0			
1-60140	Continuing Education	85 x mo.	1,020	1,200	250	770	+ 308.0%
	<b>Total Priest-in-Charge Compensation</b>		<b>124,380</b>	<b>144,360</b>	<b>138,603</b>	<b>(14,223)</b>	<b>- 10.3%</b>
<b>Assistant Priest</b>							
1-60210	Salary		0	47,280	1,057	(1,057)	- 100.0%
	Current Salary	0 /wk	0	47,280	1,055		
			Position Not filled				
			2016 expenses from search costs.				
1-60215	Current Housing Allowance	0 /wk	0	0			
	COLA / Merit Increase	0.0%	0	0			
1-60220	Pension		0	8,520	0	0	n/a
1-60225	Health & Life Insurance		0	11,160	0	0	n/a
	Medical	0 x mo.	0	10,080			
	Dental	0 x mo.	0	840			
	Employee Portion	0 x mo.	0	0			
	Disability / Life	0 x mo.	0	240			
	Employee LTD Contribution	0 x mo.	0	0			
1-60240	Continuing Education	0 x mo.	0	700	0	0	n/a
	<b>Total Assistant Priest Compensation</b>		<b>0</b>	<b>67,660</b>	<b>1,057</b>	<b>(1,057)</b>	<b>- 100.0%</b>
<b>Assisting/Supply Clergy</b>							
1-60310	Supply Clergy	300 x mo.	3,600	1,500	1,927	1,673	+ 86.8%

**Church of the Incarnation**

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		2017		2016 Comparative Information		Δ 2017 Budget vs. 2016 Actual		
		Budget		Budget	Actual	\$	%	
1-60320	Priest-on-call Coverage	100 x mo.	1,200		1,200	1,918	(718)	- 37.4%
1-16330	Guest Preachers	110 x mo.	1,320		0	930	390	+ 41.9%
	Continuing Education - Deacon	70 x mo.	840		0	136	704	+ 518.1%
	<b>Total Assisting/Supply Clergy</b>		<b>6,960</b>		<b>2,700</b>	<b>4,911</b>	<b>2,049</b>	<b>+ 41.7%</b>
<b>Transition Fund</b>								
1-60350	Transition Fund		3,000	<i>To be set aside for Rector Call</i>	3,000	3,000	0	0.0%
	<b>Total Transition Fund</b>		<b>3,000</b>		<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0%</b>
	<b>Total Clergy</b>		<b>134,340</b>		<b>217,720</b>	<b>147,571</b>	<b>(13,231)</b>	<b>- 9.0%</b>

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				2016 Comparative Information			
		2017	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget				\$	%
<b>Lay Ministries Staff</b>							
Director of Spiritual Formation							
1-61110	Salary	44,840		43,940	43,940	900	+ 2.0%
	Current Salary	845 /wk		43,940	43,940		
	COLA / Merit Increase	2.0%		900	0		
1-61120	Pension	4,080		3,960	3,899	181	+ 4.6%
1-61125	Health & Life Insurance	7,320		17,280	19,290	(11,970)	- 62.1%
	Medical	393 x mo.	Reimbursement of spouse's medical	16,740			
	Dental	170 x mo.		0			
	Disability / Life	44 x mo.		540			
1-61140	Continuing Education	100 x mo.		1,200	936	264	+ 28.2%
	<b>Total Director of Spiritual Formation</b>			<b>66,380</b>	<b>68,065</b>	<b>(10,625)</b>	<b>- 15.6%</b>
<b>Music Staff</b>							
1-61310	Director of Music	25,080		25,080	25,050	30	+ 0.1%
	Current Salary	482 /wk	Also directs 11:15 choir	25,080	25,050		
	COLA / Merit Increase	0.0%		0			
1-61320	9:15 Choir Director	10,260		10,140	8,550	1,710	+ 20.0%
	Initial Salary	175 /wk	First two months	2,100	8,550		
	After probationary period	200 /wk		8,040			
	COLA / Merit Increase			0			
1-61340	Organist	22,440		20,280	19,370	3,070	+ 15.8%
	Organist/11:15 Accompanist	385 /wk		20,280	19,370		
	Vacation/Sick Coverage	300 /wk	Assumes 8 Sundays per year				
	COLA / Merit Increase			0			
1-61350	9:15 Accompanist	50 /wk	Assumes 40 weeks/year.	3,600	725	1,275	+ 175.9%
1-61370	Continuing Education	900		900	(1,500)	2,400	- 160.0%
	Director of Music	25 x mo.		300			
	9:15 Choir Director	25 x mo.		300			
	Organist	25 x mo.		300			
	<b>Total Music Staff</b>			<b>60,000</b>	<b>52,195</b>	<b>8,485</b>	<b>+ 16.3%</b>
<b>Childcare</b>							
1-61410	Childcare Workers	15,180		16,860	18,395	(3,215)	- 17.5%
	Sunday Worship Services	\$15.00 /hr	3 workers per Sunday	6,240			

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		2016 Comparative Information					
		2017 Budget	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
	Holidays/Special Services	900		900			
	Parish Events	900		900			
	Adult Education Programs	600		600			
	Choir Childcare	0	No longer needed/offered	4,680			
	Wednesday Afternoon Program	3,420	4 hrs x 3 workers/week (Through May)	3,540			
	COLA / Merit Increase	0.0%		0			
1-61420	Training & Background Checks	300		300	0	300	n/a
	<b>Total Childcare</b>	<b>15,480</b>		<b>17,160</b>	<b>18,395</b>	<b>(2,915)</b>	<b>- 15.8%</b>
	<b>Total Lay Ministries Staff</b>	<b>133,600</b>		<b>143,540</b>	<b>138,655</b>	<b>(5,055)</b>	<b>- 3.6%</b>

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						2016 Comparative Information	
		2017		Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget	Comments			\$	%
<b>Administrative Staff</b>							
<b>Parish Administrator</b>							
1-62110	Salary	53,040		50,580	50,570	2,470	+ 4.9%
	<i>Current Salary</i>	973 /wk	50,580	50,580	50,570		
	<i>COLA / Merit Increase</i>	5.0%	2,460	0			
1-62120	Pension	4,800		4,560	4,572	228	+ 5.0%
1-62125	Health & Life Insurance	10,140		9,720	9,627	513	+ 5.3%
	<i>Medical</i>	724 x mo.	8,700	8,280			
	<i>Dental</i>	58 x mo.	720	720			
	<i>Employee Portion</i>	0 x mo.	0	0			
	<i>Disability / Life</i>	59 x mo.	720	720			
1-62140	Continuing Education	0		0	0	0	n/a
	<b>Total Parish Administrator</b>	<b>67,980</b>		<b>64,860</b>	<b>64,769</b>	<b>3,211</b>	<b>+ 5.0%</b>
<b>Bookkeeping</b>							
1-62260	Outside Bookkeeping Contract	13,340		13,800	11,510	1,830	+ 15.9%
	<b>Total Bookkeeping</b>	<b>13,340</b>		<b>13,800</b>	<b>11,510</b>	<b>1,830</b>	<b>+ 15.9%</b>
<b>Bulletin Editor</b>							
1-62310	Salary	11,280		11,280	12,230	(950)	- 7.8%
	<i>Current Salary</i>	\$21.65 /hr	11,280	11,160	12,230		
	<i>COLA / Merit Increase</i>	0.0%	0	120			
	<b>Total Bulletin Editor</b>	<b>11,280</b>		<b>11,280</b>	<b>12,230</b>	<b>(950)</b>	<b>- 7.8%</b>
	<b>Total Administrative Staff</b>	<b>92,600</b>		<b>89,940</b>	<b>88,509</b>	<b>4,091</b>	<b>+ 4.6%</b>

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TO BALANCE BUDGET:	0

		2016 Comparative Information					
		2017 Budget	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
						\$	%
<b>Maintenance Staff</b>							
<b>Sextons</b>							
	Full-time Sexton	28,530		28,710	28,321	209	+ 0.7%
1-63110	Salary	16,590		16,830	16,577		
	Current Salary	10.87 /hr	23,370	23,610	23,354		
1-63115	Housing Deduction	(565) /mo	(6,780)	(6,780)	(6,778)		
	COLA / Merit Increase	0.0%	0				
1-63120	Pension		2,160	2,160	2,106		
1-63125	Health & Life Insurance		9,780	9,720	9,639		
	Medical	964 x mo.	11,580	11,640			
	Dental	74 x mo.	900	900			
	Disability / Life	29 x mo.	360	360			
	Employee Contribution	(256) x mo.	(3,060)	(3,180)			
	Part-time Sexton	5,520		10,200	7,517	(1,997)	- 26.6%
1-63210	Salary	5,520		10,200	7,517		
	Current Salary	15 /hr	5,520	10,200	7,517		
	COLA / Merit Increase	0.0%	0				
							4 hours/wk + 160 hours to cover FT Sexton Vacation time
	Evening Lockup	1,140		1,095	1,112	28	+ 2.5%
1-63310	Salary	1,140		1,095	1,112		
	Current Salary	10.40 /hr	1,140	1,095	1,112		
	COLA / Merit Increase	0.0%	0				
	Mileage Reimbursement	300		300	0	300	n/a
	<b>Total Sextons</b>	<b>35,490</b>		<b>40,305</b>	<b>36,950</b>	<b>(1,460)</b>	<b>- 4.0%</b>
	<b>Total Maintenance Staff</b>	<b>35,490</b>		<b>40,305</b>	<b>36,950</b>	<b>(1,460)</b>	<b>- 4.0%</b>
	<b>Other Payroll Expenses</b>						
1-65110	Payroll Service Costs	1,020		1,020	1,326	(306)	- 23.1%
1-66110	Payroll Taxes	16,020		16,080	15,232	788	+ 5.2%
1-67110	Workers Compensation Insurance	3,600		4,200	3,429	171	+ 5.0%
	<b>Total Other Payroll Costs</b>	<b>20,640</b>		<b>21,300</b>	<b>19,987</b>	<b>653</b>	<b>+ 3.3%</b>
	<b>Total Staff Expenses</b>	<b>416,670</b>		<b>512,805</b>	<b>431,672</b>	<b>(15,002)</b>	<b>- 3.5%</b>

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				2016 Comparative Information			
		2017	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget				\$	%
<b>Operating Expenses</b>							
<b>Administrative Expenses</b>							
<b>Office Supplies &amp; Equipment</b>							
1-70110	Office Supplies	3,000		3,000	2,858	142	+ 5.0%
	<i>Office Supplies</i>	175 x mo. 2,100		1,800			
	<i>Letterhead/Business Cards, etc.</i>	900		1,200			
1-70130	Computer Software & Supplies	600		1,600	366	234	+ 63.9%
1-70140	Software Subscriptions	6,450		5,960	6,738	(288)	- 4.3%
	<i>ACS Maintenance Contract</i>	440 x mo. 5,280		5,280			
	<i>Adobe In-Design Subscription</i>	20 x mo. 240		240			
	<i>Microsoft Outlook Subscription</i>	480	Annually in September	340			
	<i>Box.com Subscription</i>	38 x mo. 450	Annually in November	100			
1-70190	Office Equipment Repairs & Maintenance	1,500	Includes server repairs/updates	600	3,463	(1,963)	- 56.7%
	<b>Total Office Supplies &amp; Equipment</b>	<b>11,550</b>		<b>11,160</b>	<b>13,425</b>	<b>(1,875)</b>	<b>- 14.0%</b>



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		2017				2016 Comparative Information			
		Budget		Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual		
							\$	%	
<b>Copier Expenses</b>									
1-70210	Copier Lease (Gone)	0 x mo.	0		12,360	3,100	(3,100)	- 100.0%	
1-70220	Copier Maintenance		4,920		5,460	5,553	(633)	- 11.4%	
	<i>Base Contract</i>	309 x mo.	3,720		4,260				
	<i>Overages</i>		1,200		1,200				
1-70230	Paper & Supplies	150 x mo.	1,800		1,950	2,232	(432)	- 19.3%	
1-70270	Copy reimbursement (Outside Org.)	(100) x mo.	(1,200)		(2,100)	(2,079)	879	- 42.3%	
	<b>Total Copier Expenses</b>		<b>5,520</b>		<b>17,670</b>	<b>8,806</b>	<b>(3,286)</b>	<b>- 37.3%</b>	
<b>Postage</b>									
1-70310	Postage Meter		0	Postage meter rental cancelled	790	485	(485)	- 100.0%	
	<i>Rent</i>	0 x mo.	0		540				
	<i>Supplies</i>		0		250				
1-70320	Postage	175 x mo.	2,100		1,500	1,818	282	+ 15.5%	
	<b>Total Postage</b>		<b>2,100</b>		<b>2,290</b>	<b>2,303</b>	<b>(203)</b>	<b>- 8.8%</b>	
<b>Rector's Business Expense</b>									
1-70510	Rector's Business Expense	50 x mo.	600	Allowance for meals, etc.	900	416	184	+ 44.1%	
	<b>Total Rector's Business Expense</b>		<b>600</b>		<b>900</b>	<b>416</b>	<b>184</b>	<b>+ 44.1%</b>	
<b>Telephone &amp; Internet</b>									
1-70410	Telephone		5,880		5,700	5,958	(78)	- 1.3%	
	<i>Sonic VOIP System</i>	350 x mo.	4,200	Includes Sexton Apt.	4,020				
	<i>Sonic Analog Lines</i>	90 x mo.	1,080	Kitchen/Bookstore & Fax	1,080				
	<i>Sexton Cell Phone</i>	50 x mo.	600		600				
1-70420	Telephone Equipment Maint & Repair		0	Equipment leased from Sonic.	0	0	0	n/a	
1-70450	Internet Connectivity	350 x mo.	4,200		4,140	4,384	(184)	- 4.2%	
	<b>Total Telephone &amp; Internet</b>		<b>10,080</b>		<b>9,840</b>	<b>10,342</b>	<b>(262)</b>	<b>- 2.5%</b>	
<b>Accounting/Bank Fees</b>									
1-70610	Bank Charges		0	No recurring service charges	0	112	(112)	- 100.0%	
1-70710	Credit Card Processing Fees		1,320		1,200	1,310	10	+ 0.7%	
	<i>Fixed monthly charge</i>	45 x mo.	540		504				
	<i>Credit Card processing</i>	75 x mo.	900		696	1,417			
	<i>Donations to offset fees</i>	(10) x mo.	(120)		0	(106)			
	<b>Total Accounting / Bank Fees</b>		<b>1,320</b>		<b>1,200</b>	<b>1,422</b>	<b>(102)</b>	<b>- 7.2%</b>	
	<b>Total Administrative Expenses</b>		<b>31,170</b>		<b>43,060</b>	<b>36,714</b>	<b>(5,544)</b>	<b>- 15.1%</b>	
<b>Building &amp; Grounds Expenses</b>									

# Church of the Incarnation

## 2017 Projected Operating Budget - DETAIL

Approved by Vestry - 1/17/2017

PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information			
		2017	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget				\$	%
<b>Property Taxes</b>							
	Property Taxes	130		100	129	1	+ 1.1%
1-75110	Church Property	80		80	80		
1-75120	580 Mendocino (Corner Lot)	20		20	20		
	Rectory	30		0	28		
	<b>Total Property Taxes</b>	<b>130</b>		<b>100</b>	<b>129</b>	<b>1</b>	<b>+ 1.1%</b>
<b>Insurance</b>							
1-75310	Insurance Policy	38,600	Assumes 5% increase for 2017/18	36,600	37,062	1,538	+ 4.1%
	<b>Total Insurance</b>	<b>38,600</b>		<b>36,600</b>	<b>37,062</b>	<b>1,538</b>	<b>+ 4.1%</b>
<b>Utilities</b>							
1-75410	Electricity & Gas	21,060		22,080	22,302	(1,242)	- 5.6%
	Electricity	1,275 x mo. 15,300	Varies seasonally	15,300			
	Gas (Church)	130 x mo. 1,560	Varies seasonally	1,800			
	Gas (Parish Buildings)	350 x mo. 4,200	Varies seasonally	4,980			
1-75420	Water & Sewer	550 x mo. 6,600	Varies seasonally	9,000	7,894	(1,294)	- 16.4%
1-75430	Trash Removal	450 x mo. 5,400		5,400	5,074	326	+ 6.4%
1-75470	Rectory Utilities	100 x mo. 1,200		0	467	733	+ 157.1%
1-75475	Rectory Utility Reimbursement	(100) x mo. (1,200)		0	(308)	(892)	+ 289.4%
	<b>Total Utilities</b>	<b>33,060</b>		<b>36,480</b>	<b>35,429</b>	<b>(2,369)</b>	<b>- 6.7%</b>

**Church of the Incarnation**  
**2017 Projected Operating Budget - DETAIL**  
*Approved by Vestry - 1/17/2017*

PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

				2016 Comparative Information			
		2017	Comments	Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
		Budget				\$	%
<b>Security</b>							
1-75510	Alarm System Monitoring	88 x qtr	370	320	339	31	+ 9.1%
	False Alarm Fees		0	0	0	0	n/a
1-75520	Alarm System Maintenance & Repairs		240	240	0	240	n/a
	Security Patrol	300 x mo.	3,600	0	2,175	1,425	+ 65.5%
	<b>Total Security</b>		<b>4,210</b>	<b>560</b>	<b>2,514</b>	<b>1,696</b>	<b>+ 67.5%</b>
<b>Supplies</b>							
1-75610	Property Supplies	200 x mo.	2,400	2,400	2,411	(11)	- 0.4%
1-75620	Janitorial Supplies	250 x mo.	3,000	4,200	2,511	489	+ 19.5%
1-75630	Kitchen Supplies	200 x mo.	2,400	1,800	2,697	(297)	- 11.0%
	<b>Total Supplies</b>		<b>7,800</b>	<b>8,400</b>	<b>7,619</b>	<b>181</b>	<b>+ 2.4%</b>
<b>Repairs &amp; Maintenance</b>							
1-75710	General Property R&M	500 x mo.	6,000	6,000	4,273	1,727	+ 40.4%
1-75720	Electrical R&M	50 x mo.	600	900	160	440	+ 275.5%
1-75730	Plumbing R&M	100 x mo.	1,200	1,200	444	756	+ 170.3%
	Sound System R&M	50 x mo.	600	0	0	600	n/a
1-75740	Key/Lock R&M	75 x mo.	900	1,400	945	(45)	- 4.8%
1-75750	Kitchen R&M	175 x mo.	2,100	1,200	1,450	650	+ 44.8%
	Rectory R&M	100 x mo.	1,200	0	311	889	+ 286.0%
	<b>Total Repairs &amp; Maintenance</b>		<b>12,600</b>	<b>10,700</b>	<b>7,583</b>	<b>5,017</b>	<b>+ 66.2%</b>
<b>Grounds &amp; Landscaping</b>							
1-75810	Landscaping	250 x mo.	3,000	2,400	4,731	(1,731)	- 36.6%
1-75820	Tree Maintenance	500 x qtr	2,000	400	1,760	240	+ 13.6%
	<b>Total Grounds &amp; Landscaping</b>		<b>5,000</b>	<b>2,800</b>	<b>6,491</b>	<b>(1,491)</b>	<b>- 23.0%</b>
<b>Rectory Mortgage</b>							
1-75810	Interest	1,100 x mo.	13,200	0	5,282	7,918	+ 149.9%
1-75820	Principal	515 x mo.	6,180	0	1,719	4,461	+ 259.6%
	<b>Total Rectory Mortgage</b>		<b>19,380</b>	<b>0</b>	<b>7,001</b>	<b>12,379</b>	<b>+ 176.8%</b>
	<b>Total Buildings &amp; Grounds Expenses</b>		<b>120,780</b>	<b>95,640</b>	<b>103,827</b>	<b>16,952</b>	<b>+ 16.3%</b>
<b>Diocesan Apportionment</b>							
<b>Calculation</b>							
	Total Income:		803,730		827,501		
	Less: Outreach Expenditures		(83,805)		(99,654)		
	New Programs						
	Rental Expenses						
	Copier Lease		0		(3,100)		
	Parish Consultants		0		(8,000)		

**Church of the Incarnation**  
**2017 Projected Operating Budget - DETAIL**  
*Approved by Vestry - 1/17/2017*

PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

		2016 Comparative Information			
				Δ 2017 Budget vs. 2016 Actual	
		Budget	Actual	\$	%
2017 Budget	Comments	Budget	Actual		
Capital/Major Expenditures			(7,037)		
Facilities Usage Expenses:					
35% of Sexton Costs		(12,422)	(21,341)		
35% of Utilities	Reduction in 2017	(11,571)	(17,715)		
Rectory Expenses		(6,180)	(7,001)		
Transfers to Subsidiary Funds		(4,200)	(3,000)		
= Net Disposable Income		<u>685,553</u>	<u>660,654</u>		
0 - 60,000 x 10%		6,000	6,000		
60,000 - 120,000 x 15%		9,000	9,000		
120,000 - 240,000 x 20%		24,000	24,000		
>240,000 x 18%		80,220	75,720		
Max Apportionment of 17%		(2,810)	(2,409)		
1-76110 Diocesan Apportionment		<u>116,410</u>	<u>112,311</u>	4,099	+ 3.6%
<b>Diocesan Apportionment</b>		<b>116,410</b>	<b>112,311</b>	<b>4,099</b>	<b>+ 3.6%</b>

**Church of the Incarnation**  
**2017 Projected Operating Budget - DETAIL**  
*Approved by Vestry - 1/17/2017*

PROJECTED BALANCE:	0
TO BALANCE BUDGET:	0

	2017 Budget	Comments	2016 Comparative Information			
			Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
					\$	%
<b>Other Expenses</b>						
<b>Denominational Activities</b>						
1-77110	Diocesan Convention Expenses	800	1,600	1,162	(362)	- 31.1%
1-77120	Deanery Activities	0	0	(190)	190	- 100.0%
1-77130	Clergy Conference Expenses	380	300	381	(1)	- 0.4%
	<b>Total Denominational Activities</b>	<b>1,180</b>	<b>1,900</b>	<b>1,353</b>	<b>(173)</b>	<b>- 12.8%</b>
<b>Retreats &amp; Consultants</b>						
1-77210	Vestry Retreat	2,800	2,000	2,535	265	+ 10.5%
1-77220	Parish Consultants	0	5,000	8,000	(8,000)	- 100.0%
	<b>Total Retreats &amp; Consultants</b>	<b>2,800</b>	<b>7,000</b>	<b>10,535</b>	<b>(7,735)</b>	<b>- 73.4%</b>
<b>Congregational Development Projects</b>						
1-77310	Congregational Development Activities	0	2,400	619	(619)	- 100.0%
	<b>Total Congregational Development Projects</b>	<b>0</b>	<b>2,400</b>	<b>619</b>	<b>(619)</b>	<b>- 100.0%</b>
<b>Other Expenses</b>						
1-79000	Other Expenses	600	600	729	(129)	- 17.7%
	<b>Total Other Expenses</b>	<b>600</b>	<b>600</b>	<b>729</b>	<b>(129)</b>	<b>- 17.7%</b>
	<b>Total Other Expenses</b>	<b>4,580</b>	<b>11,900</b>	<b>13,236</b>	<b>(8,656)</b>	<b>- 65.4%</b>
	<b>Total Operating Expenses</b>	<b>272,940</b>	<b>269,160</b>	<b>266,088</b>	<b>6,851</b>	<b>+ 2.6%</b>
	<b>TOTAL EXPENSES</b>	<b>803,730</b>	<b>911,935</b>	<b>827,501</b>	<b>(44,858)</b>	<b>- 5.4%</b>
	<b>NET SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>20,889</b>	

# St. Andrew's Mission in the Redwoods

## 2017 Projected Operating Budget

Approved by Vestry - 1/17/2017

### 2016 Comparative Information

Line Item	2017 Budget	2016 Comparative Information		Δ 2017 Budget vs. 2016 Actual	
		Budget	Actual	\$	%
<b>Income</b>					
Pledge & Plate Offerings	2,600	7,000	3,392	(792)	- 23.3%
Interest Income & Transfer from Investments	0	0	3	(3)	- 100.0%
Rental & Fundraising Income	0	7,200	7,840	(7,840)	- 100.0%
Grants & Diocesan Assistance	0	2,400	2,400	(2,400)	- 100.0%
Transfers from Reserve Funds	2,955	10,000	10,000	(7,045)	- 70.4%
<b>Total Income</b>	<b>5,555</b>	<b>26,600</b>	<b>23,635</b>	<b>(23,771)</b>	<b>- 100.6%</b>
<b>Expenses</b>					
<b>Commission Expenses</b>					
Worship	0	0	0	0	n/a
Welcome	120	0	43	77	+ 179.9%
Communications	135	120	134	1	+ 0.5%
<b>Total Commission Expenses</b>	<b>255</b>	<b>120</b>	<b>177</b>	<b>78</b>	<b>+ 43.9%</b>
<b>Staff</b>					
Clergy	2,700	8,400	2,404	(13,231)	- 550.3%
Musicians	0	0	150	(1,771)	- 1180.6%
<b>Total Staff</b>	<b>2,700</b>	<b>8,400</b>	<b>2,554</b>	<b>(15,002)</b>	<b>- 587.3%</b>
<b>Operating Expenses</b>					
Administrative Expenses	0	900	1,368	(5,544)	- 405.3%
Buildings & Grounds Expenses	2,600	17,025	17,113	16,953	+ 99.1%
Other Expenses	0	155	0	(8,656)	n/a
<b>Total Operating Expenses</b>	<b>2,600</b>	<b>18,080</b>	<b>18,481</b>	<b>2,753</b>	<b>+ 14.9%</b>
<b>Total Expenses</b>	<b>5,555</b>	<b>26,600</b>	<b>21,213</b>	<b>(12,171)</b>	<b>- 57.4%</b>
<b>Net Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>2,422</b>	<b>(11,600)</b>	

# St. Andrew's Mission in the Redwoods

## 2017 Projected Operating Budget

Approved by Vestry - 1/17/2017

	2017 Budget	Comments	2016 Comparative Information			
			Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
					\$	%
<b>Income</b>						
Pledge & Plate Offerings	2,600		7,000	3,392	(792)	- 23.3%
<b>Investment &amp; Interest Income</b>						
Interest on Cash Accounts	0		0	3	(3)	- 100.0%
<b>Total Investment &amp; Interest Income</b>	<b>0</b>		<b>0</b>	<b>3</b>	<b>(3)</b>	<b>- 100.0%</b>
<b>Rental &amp; Fundraising Income</b>						
AA Group Rentals	0	Included in Food Program budget	7,200	7,840	(7,840)	- 100.0%
<b>Total Rental &amp; Fundraising Income</b>	<b>0</b>		<b>7,200</b>	<b>7,840</b>	<b>(7,840)</b>	<b>- 100.0%</b>
Incarnation Clergy Support	0		2,400	2,400	(2,400)	- 100.0%
<b>Transfers from Subsidiary Funds</b>						
Transfer from Mission Fund	533	Funds necessary to balance budget	10,000	10,000	(9,467)	- 94.7%
Other Subsidiary Transfers	2,422	Transfer from 2016 surplus.	0	0	2,422	n/a
<b>Total Transfers from Subsidiary Funds</b>	<b>2,955</b>		<b>10,000</b>	<b>10,000</b>	<b>(7,045)</b>	<b>- 70.4%</b>
<b>Total Income</b>	<b>5,555</b>		<b>26,600</b>	<b>23,635</b>	<b>(18,080)</b>	<b>- 76.5%</b>
<b>Expenses</b>						
<b>Commission Expenses</b>						
<b>Worship</b>						
Worship Supplies	0	Supplied by Incarnation	0	0	0	n/a
Music	0		0	0	0	n/a
<b>Total Worship</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>Welcome</b>						
Sunday Hospitality	120		0	43	77	+ 179.9%
<b>Total Welcome</b>	<b>120</b>		<b>0</b>	<b>43</b>	<b>77</b>	<b>+ 179.9%</b>
<b>Communications</b>						
Website	135	Domain hosting	120	134	1	+ 0.5%
<b>Total Communications</b>	<b>135</b>		<b>120</b>	<b>134</b>	<b>1</b>	<b>+ 0.5%</b>
<b>Total Commission Expenses</b>	<b>255</b>		<b>120</b>	<b>177</b>	<b>78</b>	<b>+ 43.9%</b>
<b>Staff</b>						
Supply Clergy	1,800		8,400	1,794	6	+ 0.3%

# St. Andrew's Mission in the Redwoods

## 2017 Projected Operating Budget

Approved by Vestry - 1/17/2017

	2017 Budget	Comments	2016 Comparative Information			
			Budget	Actual	Δ 2017 Budget vs. 2016 Actual	
					\$	%
Pastoral Care	900		0	611	289	+ 47.4%
Musicians			0	150		
<b>Total Staff</b>	<b>2,700</b>		<b>8,400</b>	<b>2,554</b>	<b>296</b>	<b>+ 11.6%</b>
<b>Operating Expenses</b>						
<b>Administrative Expenses</b>						
Office Supplies & Equipment	0		0	56	(56)	- 100.0%
Telephone & Internet	0	Included in Food Program budget	900	1,312	(1,312)	- 100.0%
<b>Total Administrative Expenses</b>	<b>0</b>		<b>900</b>	<b>1,368</b>	<b>(1,368)</b>	<b>- 100.0%</b>
<b>Building &amp; Grounds Expenses</b>						
Property Taxes	0	Included in Food Program budget	400	426	(426)	- 100.0%
Insurance	0	Included in Food Program budget	2,105	2,163	(2,163)	- 100.0%
Rent	2,600	"Rent" for Sunday services - offsets against Food Program Facilities Expenses	11,040	11,054	(8,454)	- 76.5%
Utilities	0	Included in Food Program budget	3,000	2,973	(2,973)	- 100.0%
Repairs & Maintenance	0	Included in Food Program budget	480	498	(498)	- 100.0%
<b>Total Building &amp; Grounds Expenses</b>	<b>2,600</b>		<b>17,025</b>	<b>17,113</b>	<b>(14,513)</b>	<b>- 84.8%</b>
<b>Other Expenses</b>						
Other Expenses	0		155	0	0	n/a
<b>Total Other Expenses</b>	<b>0</b>		<b>155</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>Total Operating Expenses</b>	<b>2,600</b>		<b>18,080</b>	<b>18,481</b>	<b>(15,881)</b>	<b>- 85.9%</b>
<b>Total Expenses</b>	<b>5,555</b>		<b>26,600</b>	<b>21,213</b>	<b>(15,508)</b>	<b>- 73.1%</b>
<b>Net Surplus (Deficit)</b>	<b>0</b>		<b>0</b>	<b>2,422</b>	<b>(2,572)</b>	



# Incarnation100

## 2017 Projected Budget

### Draft Version 1 - 12/17/2016

	2017 Budget	Comments	2016 Comparative Information			
			Budget	Estimated Actual	Δ 2017 Budget	
					vs. 2016 Actual	
					\$	%
<b>Income</b>						
Sponsors	6,000		0	5,900	100	+ 1.7%
<b>Donations</b>						
Cash Donations	1,200		0	1,115	85	+ 7.6%
in-Kind Donations	3,600		0	3,586	14	+ 0.4%
<b>Total Donations</b>	<b>4,800</b>		<b>0</b>	<b>4,701</b>	<b>99</b>	<b>+ 2.1%</b>
<b>Rider Registration</b>						
100 Mile Ride	6,530		0	5,020	1,510	+ 30.1%
100 Kilometer Ride	6,660		0	5,120	1,540	+ 30.1%
45 Mile Ride	4,545		0	3,495	1,050	+ 30.0%
Group/Walk-in Registration	0	2017-Included in rides above.	0	2,460	(2,460)	- 100.0%
<b>Total Rider Registration</b>	<b>17,735</b>		<b>0</b>	<b>16,095</b>	<b>1,640</b>	<b>+ 10.2%</b>
<b>Clothing</b>						
Jersey Sales	1,200		0	1,210	(10)	- 0.8%
T-shirt Sales	50		0	0	50	n/a
<b>Total Clothing</b>	<b>1,250</b>		<b>0</b>	<b>1,210</b>	<b>40</b>	<b>+ 3.3%</b>
<b>Raffle and Lunch</b>						
Lunch/Drink Tickets	1,200		0	1,111	89	+ 8.0%
Raffle Tickets	1,200		0	1,090	110	
<b>Total Raffle and Lunch</b>	<b>2,400</b>		<b>0</b>	<b>2,201</b>	<b>199</b>	<b>+ 9.0%</b>
<b>Total Income</b>	<b>32,185</b>		<b>0</b>	<b>30,107</b>	<b>2,078</b>	<b>+ 6.9%</b>
<b>Expenses</b>						
<b>Ride Expenses</b>						
Permits	300		0	300	0	0.0%
Course Marking Materials	315		0	315	0	0.0%
Porta-Toilets	805		0	805	0	0.0%
Registration System Fees	0		0	983	(983)	- 100.0%
<b>Total Ride Expenses</b>	<b>1,420</b>		<b>0</b>	<b>2,403</b>	<b>(983)</b>	<b>- 40.9%</b>
<b>Marketing Expenses</b>						
Website Expenses	1,200		0	1,200	0	0.0%
Print Ads	3,000		0	2,416	584	+ 24.2%

# Incarnation100

## 2017 Projected Budget

### Draft Version 1 - 12/17/2016

	2017 Budget	Comments	2016 Comparative Information			
			Budget	Estimated Actual	Δ 2017 Budget vs. 2016 Actual	
					\$	%
Total Marketing Expenses	4,200		0	3,616	584	+ 16.2%
<b>Clothing</b>						
Jerseys	950		0	952	(2)	- 0.2%
Rider t-Shirts	1,400		0	1,420	(20)	- 1.4%
<b>Total Clothing</b>	<b>2,350</b>		<b>0</b>	<b>2,372</b>	<b>(22)</b>	<b>- 0.9%</b>
<b>Hospitality</b>						
Food	3,600		0	3,569	31	+ 0.9%
Supplies	500		0	421	79	+ 18.8%
Musicians	100		0	100	0	0.0%
Clean-up	200		0	200	0	0.0%
<b>Total Hospitality</b>	<b>4,400</b>		<b>0</b>	<b>4,290</b>	<b>110</b>	<b>+ 2.6%</b>
<b>Other Expenses</b>						
Director	5,000		0	0	5,000	n/a
Volunteer T-Shirts	1,500		0	1,500	0	0.0%
Miscellaneous	100		0	85	15	+ 17.6%
Credit Card Processing	200		0	97	103	+ 106.2%
Incarnation Administrative Overhead	1,300		0	1,800	(500)	- 27.8%
<b>Total Other Expenses</b>	<b>8,100</b>		<b>0</b>	<b>3,482</b>	<b>4,618</b>	<b>+ 132.6%</b>
<b>Total Expenses</b>	<b>20,470</b>		<b>0</b>	<b>16,163</b>	<b>4,307</b>	<b>+ 26.6%</b>
<b>Net Surplus (Deficit)</b>	<b>11,715</b>		<b>0</b>	<b>13,944</b>	<b>(2,229)</b>	
Add: 2016 Carryover	2,300			4,419		
Deduct: 2018 Reserve	(2,500)			(2,563)		
<b>Funds Available for Distribution</b>	<b>11,515</b>			<b>15,800</b>		