

Church of the Incarnation Vestry Meeting Minutes January 17, 2017

Attendees: Jim Richardson, Amy Nykamp, Steve Layton, Barbara Avery, Diana Ardley, Fernando Dizon, Linelle Lane, Elizabeth Gibbs, Diane Schoenrock, David Jasper, Alison Cole

Guest: John Nykamp

Absent: Karen Lockert, Carolyn Rausch, Bess Eiermann

- **Devotion:** Barbara Avery

ITEMS FOR ACTION

- **Approval of Minutes:** Linelle moved to approve as written, Diana seconded; all approved.
- **Utility Allowance Resolution:** Karen moved to approve, Barbara seconded; all approved
- **Vestry and Convention election nominations:** Vestry: Peggy Zimmermann, Katharyn Crabbe, Jim Furness, Kathleen Kane. Diocesan Convention Delegates: discussed who could serve. Same qualifications as a vestry member. Governance will come up with a list by Nov 4. Diane moved to accept vestry nominees, Linelle seconded: all approved.
- **Administrative Committee - approval of safety repairs:** repairs and improvements for the sacristy, carpet Room 3, new landing for attic stairs, repairs of hole in roof of breezeway, replace rotted sections of courtyard posts. Donation of \$1,000 was made towards \$1,800 expense. Review of fence and gate projects, the hiring of rodent exterminators.
- **Review of 2016 year-end financials – David Jasper, John Nykamp:** David reviewed the Summary Financial Report of the month ending Dec. 31, 2016. Diane moved to accept financials, Steve seconded, all approved.
- **Approval of budget for 2017:** moved to accept budget, all approved.

ITEMS FOR DISCUSSION

- **Priest-in-charge report:** field trip to Columbarium. Vestry approved installation of third columbarium tower location.

CLOSED SESSION

- Personnel updates, conversation with Priest-in-Charge

Closing Prayer

Meeting adjourned at 9 p.m.

Next monthly meeting of the Vestry will be on Feb. 28, 2016

Respectfully submitted,
Alison Cole