

**Hoosick Falls Central School
Board of Education Regular Meeting Minutes**

February 13, 2020

Meeting was called to order at 6:30 PM

Board Members Present were Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire. Also present were Pam Cottrell, District Clerk, Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator, Kristin Philpott, Director of Special Education.

1. OPENING OF MEETING

- Pledge of Allegiance was led by Mrs. Boisvert, Board President.
- Emergency Exit Review was reviewed by Mrs. Boisvert, Board President.

2. BOARD PRESENTATIONS

- 2.1 HFTA - Chris Zakrewski
- 2.2 Quinn Kinney - All State

3. NEW BOARD ACTION - TENURE APPOINTMENT

3.1 Melissa Zimmermann - Tenure Appointment

A motion to approve the appointment of Tenure to Melissa Zimmermann, Teacher of Music, effective January 31, 2020 in the tenure area of Music.

Motion by Jackie Houghton, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

4. BOARD FORUM / DISCUSSION

- Comments from Board Members - none

5. BOARD PRESIDENT'S REPORT

5.1 Comments from Board President

- With the weather and sickness right now, school break is happening at the right time.

6. PUBLIC COMMENT SESSION: Started at 6:56 PM and Ended at 6:57 PM.

Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes)

- The PTA at their meeting tonight, approved to have a classroom representative in grades 4-6.

7. APPROVAL OF MINUTES

7.1 Board Minutes of January 16, 2020

A motion to approve the board minutes of the January 16, 2020 Regular Meeting.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

Action: 7.2 Board minutes of January 22, 2020

A motion to approve the board minutes of January 16, 2020 Board Workshop.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

8. SUPERINTENDENT'S REPORT - Comments from Superintendent

- 1st draft of 20-21 budget presentation. Everything is tentative.
- we have 2 snow days left
- capital project meeting this Monday with architects
- Hubbard Hall doing workshop in-house play writing with grades 7 & 8
- Empty Bowls @ Unihog on March 18
- Castleton Nursing attended by 13 students
- West Point riflery finals March 7
- Ambigay Yudkoff having her book published on May 4, 2020 through Lexington Books and a cd she is releasing this month
- New website up & running, our old website was corrupted, so our new one up & running sooner than expected, acceptable by your cell phone
- Joe Patire asked how are the boilers? Pat, we were down to one boiler and lost the backup one last week, we fixed the backup boiler.

9. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Comments from School Business Administrator

10. ADMINISTRATOR'S REPORT

- Elementary
- High School
- Special Education

11. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS

11.1 Anne Marie Ferrannini - Retirement

A motion to accept the letter of resignation for retirement purposes, of Anne Marie Ferrannini Teacher of Elementary Education, effective June 30, 2020, with deep regret.

Motion by Jackie Houghton, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.2 Leslie Green - Retirement

A motion to accept the letter of resignation for retirement purposes, of Leslie Green, Teacher of Elementary Education, effective July 1, 2020, with deep regret.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.3 Approval of Leaves / Resignations by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #11.4 through #11.7.

Motion by Emily Marpe, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.4 Jennifer Berry - FMLA Amended Leave of Absence

- to amend the unpaid FMLA Leave of Absence for Jennifer Berry, School Counselor as follows:

- from January 7, 2020 through April 5, 2020

- to January 7, 2020 through February 13, 2020

(leave was approved at the 9-19-19 BOE meeting)

Motion by Emily Marpe, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.5 Robert Viera - Parental Leave of Absence

- to approve the paid Parental Leave of Absence for Robert Viera, Teacher of Art, effective on or about April 14, 2020 through on or about May 5, 2020.

Motion by Emily Marpe, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.6 Mary St Hilaire

- to amend the leave of absence for Mary St Hilaire, teaching assistant to end February 4, 2020. To approve the decrease in appointment of Mary St. Hilaire from 6.5 hours per day teaching assistant and 1 hour per day school bus attendant to 6.5 hours per day teaching assistant effective February 4, 2020.

Motion by Emily Marpe, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

11.7 Detention H/S - Jennifer McDonald

- to accept the resignation from Jennifer McDonald as the high school after school detention supervisor

Motion by Emily Marpe, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12. NEW BOARD ACTIONS - APPOINTMENTS

12.1 Approval of Appointments by Consent Vote

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- A motion to approve by Consent Vote, items #12.2 through #12.6.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12.2 Extra-Curricular Advisors 2019-20

- to approve the appointment of the following Extra-Curricular Appointments and Activities (Advisors) for the 2019-20 school year as written per HFTA contract:

- Lunch Supervisor High School: Grace McDermott effective January 6, 2020 through _____ (stipend will be pro-rated) (vice: K Baker)
- Detention High School: Chris Farley effective January 10, 2020
- Advocates of Compassion Advisor High School: Kristen Philpotts effective January 1, 2020 (stipend will be pro-rated) (vice: K Baker)
- Trap Club Safety Co-Advisor: Shane Hathaway

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12.3 Leslie Green – Substitute

- to approve the appointment of Leslie Green as a certified substitute teacher effective July 2, 2020 at a rate of \$125 per day. Ms. Green has recently retired from HFCS as a Teacher of Elementary Education.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12.4 Corey Wysocki - Substitute School Bus Driver

- to approve the appointment of Corey Wysocki as a substitute school bus driver, effective January 1, 2020 at a rate of \$17.22 per hour. Mr. Wysocki was previously a full-time bus driver and has been cleared by NYSDMV.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12.5 Miranda Hunt - Substitute Food Service Helper

- to approve the appointment of Miranda Hunt as a substitute food service helper, substitute teacher aide, substitute teaching assistant and substitute school bus attendant at a rate of \$11.80 per hour effective February 4, 2020, pending clearance by NYSED.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

12.6 Taylor Jarosz - Substitute Update

- to approve the change in appointment for Taylor Jarosz from a non-certified substitute teacher without a BA degree at a rate of \$80 per day, to a non-certified substitute teacher with a BA degree at a rate of \$100 per day, effective January 1, 2020.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13. NEW BOARD ACTIONS - MISCELLANEOUS

13.1 Approval of Miscellaneous Items by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #13.2 through #13.12.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.2 Legal Counsel Amendment

- to approve the amendment for Legal Counsel from Tracy Bullett, Esq. of Tabner, Ryan & Kinery, LLP, Albany, NY to read William Ryan, Esq. of Tabner, Ryan & Kinery, LLP, Albany, NY, the rate will remain the same at \$145 per hour. The RFP was awarded at the June 20, 2019 BOE meeting.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.3 Claims Auditors Checklist

- to accept the Claims Auditors Checklist as attached

Warrant #	Fund	Check #
62	Trust & Agency	2138 to 2148
62	Federal	437
62	General	14438
62	Cafeteria	1344
63	Cafeteria	1345 to 1354
63	Trust & Agency	2149 to 2151
63	Federal	438 to 444
63	Capital	68 to 70
63	General	14439 to 14508
65	Cafeteria	1355
65	General	14509 to 14511
67	Cafeteria	1356
67	Trust & Agency	2152 to 2163
67	Federal	445
67	General	14512
68	Cafeteria	1357 to 1365
68	Trust & Agency	2164
68	Federal	446
68	General	14513 to 14578
71	General	14579 to 14581

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.4 Budget and Revenue Status Reports

- to accept the January 31, 2020 Budget status and Revenue status reports for all funds.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.5 January Treasurer's Report

- to approve the Treasurer's Report for January 2020.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.6 Tax Refunds

- to approve the following 2019 tax refunds as authorized by Rensselaer County Real Property Tax Services:

Joshua & Brandi Smith, Town of Petersburg, missing basic STAR of \$556

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

13.7 Tax Refunds

- to approve the following 2018 and 2019 tax refunds as authorized by Rensselaer County Supreme Court:
 - 2018 - Jay Scott Curtis, Town of Hoosick, \$15,167.28
 - 2019 - Jay Scott Curtis, Town of Hoosick, \$15,203.20

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

13.8 Tax Certiorari Reserve

- to reduce the Tax Certiorari reserve by a transfer of funds in the amount of \$32,095.94 to unreserved fund balance.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

13.9 Mechanical Construction Contract - Awarding of Boiler Project Bid

- to award the Mechanical Construction Bid to Eckert Mechanical, LLC for the Hoosick Falls Central School District Main Building Boiler Replacement project (SED #49-05-01-06-0-001-015) for \$484,463.
(Bids were opened January 8, 2020 at 3:00 pm.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

13.10 Plumbing Construction Contract - Awarding of Boiler Project Bid

- to award the Plumbing Construction Bid to Collett Mechanical, Inc. for the Hoosick Falls Central School District Main Building Boiler Replacement project (SED #49-05-01-06-0-001-015) for \$150,000.
(Bids were opened January 8, 2020 at 3:00 pm.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

13.11 Asbestos Abatement Contract - Awarding of Boiler Project Bid

- to award the Asbestos Abatement Bid to Kascon, LLC for the Hoosick Falls Central School District Main Building Boiler Replacement project (SED #49-05-01-06-0-001-015) for \$82,000.
(Bids were opened January 8, 2020 at 3:00 pm.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

13.12 Electrical Construction Contract - Awarding of Boiler Project Bid

- to award the Electrical Construction Bid to LaCorte Companies, Inc. for the Hoosick Falls Central School District Main Building Boiler Replacement project (SED #49-05-01-06-0-001-015) for \$39,879.
(Bids were opened January 8, 2020 at 3:00 pm.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

14. COMMITTEES

- Facilities Green: J Helft, Chair; J Patire, A Beaty
- Audit Committee: J Patire, Chair; R Boisvert, A Beaty
- Policy Committee: J Houghton, Chair; E Marpe, M Kinney

15. BOARD CORRESPONDENCE – None

16. CSE RECOMMENDATIONS

A motion to approve appropriate special education programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Motion by Jackie Houghton, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

17. 2nd PUBLIC COMMENT SESSION – None: Started at 8:30 PM and ended at 8:30 PM

Public Comments on Agenda Items only. (NO executive session topics and may be limited to 3 minutes)

18. BOARD FORUM

18.1 Comments from Board Members

J. Houghton: thank you Emily for budget report, very well put together

19. UPCOMING MEETING DATES

19.1 Subsequent Meeting Dates

The Board of Education will hold its' Regular Meeting on March 19, 2020 at 6:30 PM in the high school library.

20. EXECUTIVE SESSION

20.1 Go into Executive Session

A motion to go into Executive Session at 8:40PM to discuss negotiations.

Motion by Joe Patire, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.2 Return to Regular Session

A motion to return to Regular Session at 9:31 PM.

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

21. CLOSING OF MEETING

21.1 Adjournment

Motion to Adjourn the meeting @ 9:31 PM.

Motion by Emily Marpe, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries