

Board Members Present were Andy Beaty, Rachel Boisvert, Maggie Kinney, Emily Marpe.
Board Members Absent were John Helft, Jackie Houghton, Joseph Patire.

1. OPENING OF MEETING

- 1.1 Meeting called to order at 6:30 PM by Mrs. Boisvert, Board President
- 1.1 Pledge of Allegiance was led by Mrs. Boisvert, Board President.
- 1.2 Emergency Exit Review was reviewed by Mrs. Boisvert, Board President.
- 1.3 Attendance was taken by Ms. Cottrell, Board Clerk.

2. BOARD PRESENTATIONS - None

3. BOARD FORUM / DISCUSSION

- 3.1 Comments from Board Members
 - Mrs. Boisvert thanked everyone for going to retreat, we should do it once a year
 - need to update board committees

4. BOARD PRESIDENT'S REPORT - None

5. PUBLIC COMMENT SESSION

- 5.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)
Started @ 6:40 pm / Ended @ 6:40 pm.
 - None

6. APPROVAL OF MINUTES

- 6.1 Board Minutes of July 9, 2019
A motion was made by Emily Marpe seconded by Andy Beaty to approve the minutes of July 9, 2019 ReOrganizational Meeting.
Vote: 4 ayes 0 noes; motion carried.

7. SUPERINTENDENT'S REPORT

- 7.1 Comments from Superintendent:
 - board retreat, thank you
 - District Safety Plan – we have two plans, district level is public - red binder is not public this is a building level plan
 - change of command in absence of superintendent
 - need to approve the district safety committee tonight, it must be posted for 30 days before the hearing date, then hold the public meeting, then the board votes on it, committee should consist of board members, teachers, PTA member, superintendent, business administrator and Kristin Philpott for administration, Deputy Morin, want a high school teacher, want a counselor on too, Paul Baker on it as well
 - we have one teacher who is a finalist elsewhere and will be appointed by them on 8-27, we posted it internally & OLAS, may need to hold her to the 30 days or a few weeks for transition
 - handbooks are on the agenda tonight for approval
 - Professional Development Plan is on the agenda tonight for approval with no changes
 - administration at board meetings this year, only will have one member present per meeting
 - State of Schools presentation, we will hold a worksession to review possibly in October

8. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

- 8.1 Comments from School Business Administrator

9. ADMINISTRATOR'S REPORT

- Mr. Hall, high school principal reviewed the changes that were made to the 2019-20 Student/Parent Handbook & Extracurricular Code of Conduct.
- Mrs. Fleming, elementary assistant principal reviewed the changes that were made to the 2019-20 Student/Parent Handbook.

10. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS

10.1 Taryn Mullahy - A motion was made by Emily Marpe seconded by Andy Beaty to accept the resignation from Taryn Mullahy, Teacher of Special Education, effective August 8, 2019.

Vote: 4 ayes 0 noes; motion carried.

10.2 Terry Hinchliffe - A motion was made by Andy Beaty seconded by Emily Marpe to accept the resignation from Terry Hinchliffe, Teaching Assistant, effective August 8, 2019 for retirement purposes with deep regret.

Vote: 4 ayes 0 noes; motion carried.

10.3 Jackelyn Houran - A motion was made by Andy Beaty seconded by Emily Marpe to accept the resignation from Jackelyn Houran, Food Service Helper, effective July 1, 2019.

Vote: 4 ayes 0 noes; motion carried.

11. NEW BOARD ACTIONS - APPOINTMENTS - Consent Vote

11.1 Approval of Appointments by Consent Vote

Resolution: The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion was made by Emily Marpe seconded by Andy Beaty to approve by Consent Vote, items #11.2 through #11.21.

Vote: 4 ayes 0 noes; motion carried.

11.2 Chief Safety Officer - to appoint Patrick Dailey, Superintendent of Schools, as the District's Chief Safety Officer for the 2019-20 school year.

11.3 District-Wide School Safety Team - to approve the District-Wide School Safety Team as follows:

- Patrick Dailey, Superintendent of Schools
- Emily Sanders, School Business Administrator
- Kristin Philpott, Director of Special Education
- Deputy Andy Moran, School Resource Officer
- Jessica Etien, School Counselor
- Eliza Boplon, PTA member and teacher
- Jane Conte, School Nurse
- Rachel Boisvert, Board President
- John Helft, Board Member

11.4 Claire Murphy - to approve the appointment of Claire Murphy, Teacher of Special Education, to a 4-year probationary appointment effective July 1, 2019 through July 1, 2023 in the tenure area of Special Education, at Step A with a salary of \$45,616. Ms. Murphy has been cleared by NYSED.

(vice: J Laurin)

11.5 Debra Mahar - to approve the appointment of Debra Mahar as a teacher aide and a school bus attendant effective August 28, 2019 at a rate of \$11.80 per hour contingent on NYSED clearance. (vice: T Hinchliffe)

11.6 Tami Duket - to approve the appointment of Tami Duket as a teacher aide and a school bus attendant effective August 28, 2019 at a rate of \$11.80 per hour contingent on NYSED clearance. (vice: A Cabana)

11.7 Daniel Dalpe - to approve the appointment of Daniel Dalpe as a teacher aide and a school bus attendant effective August 28, 2019 at a rate of \$11.80 per hour contingent on NYSED clearance.

11.8 Justine Bounds - to approve the appointment of Justine Bounds as a Food Service Helper for 3.5 hours / day, effective August 28, 2019 at a rate of \$11.80 per hour. Ms. Bounds has been a substitute food service helper for the past year.

11.9 Nancy Haynes - to approve the appointment of Nancy Haynes as a Food Service Helper for 3.5 hours / day, effective August 28, 2019 at a rate of \$11.80 per hour. Ms. Bounds has been a substitute food service helper for the past year.

11.10 Extra-Curricular Advisors 2019-20 - to approve the appointment of the following Extra-Curricular Appointments and Activities (Advisors) for the 2019-2020 school year as written per HFTA Contract:

Advisors

- Prism Advisor: Brian Bushner
- Military Liaison Coordinator: Chris Farley
- Workforce Recruitment Co-Coordinator: Jennifer McDonald

Cafeteria Supervision (high school)

- Katelyn Baker

11:11 Extra-Curricular Coaches - to approve the appointment of the following Extra-Curricular Coaches for the 2019-20 school year as follows:

Field Hockey

- Assistant Head Coach: MacKenzie Sprague (1)

11.12 Mentors - to approve the appointment of the following Mentors for the 2019-20 school year as written per HFTA contract:

- Kelli Grennan
- John MacDonald
- Margaret Stevens

11.13 Summer School - to approve the following appointments for Summer School 2019:

Regents Proctor / Score:

- Tim Ossont @ \$52.44 / hr.
- Damien Bundrick @ \$49.48 / hr.
- James Lynch @ \$39.29 / hr.
- Brian VanArsdale @ \$52.53 / hr.

Substitute:

- Damien Bundrick @ \$49.48 / hr.

Counselor:

- Corie Rushman @ \$47.14 / hr.

11.14 Summer Curriculum - to approve the following appointments for Summer Curriculum 2019 each for 3 hrs each at \$49 / hr =12 hours for a total of \$588:

Co-Teach:

- Traci Friel
- Vicki Maloss-Perry
- Andrea Bearor
- Nola Dwyer

Social Studies: (increase # of days):

- Sabrina Coll from 2 days to 3 days
- Brian Bushner from 2 days to 3 days
- Holly Emerson from 2 days to 3 days
- Sara Kreiger from 2 days to 3 days
- Jenn McDonald from 2 days to 3 days
- Ellie Danforth from 2 days to 3 days
- Chris Farley from 2 days to 3 days

11.15 Michelle Culver - to approve the appointment of Michelle Culver as a long-term certified substitute teacher effective August 28, 2019 through on or about November 4, 2019 at Step A \$45,616 pro-rated to \$222.08 per day. Ms. Culver has been a long-term substitute for the district for the past several years. (vice: S. Fallova)

11.16 Lead Teacher Evaluator Sarah Fleming - to approve the following resolution:
WHEREAS, the Board of Education has been provided evidence that Sarah Fleming has completed training which meets the requirements of the Regents rules for certification as a Lead Teacher Evaluator, therefore, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, Sarah Fleming, be certified as a Lead Teacher Evaluator in accordance with 8 NYCRR 30-2-9.

11.17 Lead Teacher Evaluator Amy Netti - to approve the following resolution:
WHEREAS, the Board of Education has been provided evidence that Amy Netti has completed training which meets the requirements of the Regents rules for certification as a Lead Teacher Evaluator, therefore, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, Amy Netti, be certified as a Lead Teacher Evaluator in accordance with 8 NYCRR 30-2-9.

11.18 Lead Teacher Evaluator Emily Sanders - to approve the following resolution:
WHEREAS, the Board of Education has been provided evidence that Emily Sanders has completed training which meets the requirements of the Regents rules for certification as a Lead Teacher Evaluator, therefore, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, Emily Sanders, be certified as a Lead Teacher Evaluator in accordance with 8 NYCRR 30-2-9.

11.19 Shaelynn Kelly - to approve the change in appointment for Shaelynn Kelly from a non-certified substitute teacher without a BA degree to a non-certified substitute teacher with a BA degree at a rate of \$100 per day effective June 1, 2019.

11.20 Jacob Nolan - to approve the change in appointment for Jacob Nolan from a non-certified substitute teacher without a BA degree to a non-certified substitute teacher with a BA degree at a rate of \$100 per day effective May 19, 2019.

11.21 Lyn Schumacher Substitute - to approve the appointment of Lyn Schumacher as a certified substitute teacher at a rate of \$125 / day effective September 3, 2019. Ms. Schumacher is a retired teacher of the district.

12. NEW BOARD ACTIONS – MISCELLANEOUS

12.1 Approval of Miscellaneous Items by Consent Vote Resolution: The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

• A motion was made by Andy Beaty seconded by Emily Marpe to approve by Consent Vote Items #12.2 through 12.31.

Vote: 4 ayes 0 noes; motion carried.

12.2 Treasurer's Report - to approve the Treasurer's Reports for May 2019 and June 2019.

12.3 Budget and Revenue status reports - to approve the July 31, 2019 Budget status and Revenue status reports for all funds.

12.4 Claims Auditors Checklist - to accept the Claims Auditors Checklist as follows:

Warrant #	Fund	Check #
3	Cafeteria	1224
3	Trust & Agency	1962 to 1967
3	Federal	402
3	General	13524
4	Cafeteria	1225 to 1226
4	Trust & Agency	1968 to 1974
4	Federal	403 to 404
4	General	13525 to 13588
5	General	13589 to 13591
6	Cafeteria	1227
6	Trust & Agency	1975 to 1980
6	Federal	405
6	General	13592
8	Cafeteria	1228 to 1229
8	Trust & Agency	1981 to 1982
8	Federal	406 to 407
8	General	13593 to 13631

12.5 Risk Assessment Report - to accept the Risk Assessment Report conducted by Michael Wolff Advisor Services for the fiscal period of July 1, 2018 through June 30, 2019.

12.6 School Tax Rates to approve the following school tax rates for the 2019 school tax collection:

- Town of Grafton \$19.62 per \$1,000
- Town of Hoosick \$19.62 per \$1,000
- Town of Petersburg \$30.92 per \$1,000
- Town of Pittstown \$30.46 per \$1,000
- Town of White Creek \$31.24 per \$1,000

12.7 2019-2020 Tax Warrant - to approve the 2019-2020 Tax Warrant in the amount of \$9,690,742.

12.8 Student Result Targets 19-20 - to approve the Board Goals for the 2019-2020 as follows:

2019- 2020 Student Result Targets

- 90% passing and 40% reaching mastery on all NY State Regents Examinations,
- 90% graduation rate, 90% Regents Diploma rate with 50% earning Advanced Regents Diploma distinction,
- 3.0 or higher class average in each Advanced Placement course,
- All varsity teams will qualify as Scholar Athlete Teams,
- Fine Arts productions will qualify as Scholar Drama Clubs using Scholar Athlete Team criteria.

12.9 Excess expired textbooks and novels - to approve to excess expired textbooks and novels per the attached lists.

12.10 Excess Ipad Pro - to approve to excess one (1) Ipad Pro no longer in use.

12.11 Donation - to accept the gift/donation from the Ed and Barbara Brown Fund in the amount of \$1,000 to be used for scholarship funds in Memory of James Reilly.

12.12 Tax Certiorari Reserve - to establish a Tax Certiorari Reserve, which shall be for paying judgments and claims resulting from tax certiorari proceedings under Article 7 of the Real Property Tax Law, in the amount of \$48,681.55 effective June 30, 2019.

12.13 Tax Refund - to approve the tax refund of \$587.12 as ordered by the State of New York Supreme Court of the County of Rensselaer to Catholic Charities of the Diocese of Albany for the 2018 tax year in the Town of Hoosick.

12.14 Unemployment Insurance Payment Reserve - to approve to reduce the Unemployment Insurance Payment Reserve in the amount of \$1,294.02 effective June 30, 2019.

12.15 Reserve for Employee Benefits and Accrued Liability - to approve to reduce the Reserve for Employee Benefits and Accrued Liability in the amount of \$142,242.10 effective June 30, 2019.

12.16 2018-2019 Budget Appropriation and Revenue Increase - to approve to increase the 2018-2019 Budget Appropriation and Revenue in the amount of \$142,242.10 to cover payments using the Reserve for Employee Benefits and Accrued Liability.

12.17 Reserve for Employee Benefits and Accrued Liability -to approve to increase the Reserve for Employee Benefits and Accrued Liability in the amount of \$300,000 effective June 30, 2019.

12.18 Repair Reserve - to approve to increase the Repair Reserve in the amount of \$250,000 effective June 30, 2019.

12.19 1st Reading of Board Policies - to approve the 1st reading of the following board policies:

#3230 Organizational Chart

#5300.00 Why do we have a code of conduct?

#5300.05 Introduction

#5300.10 Definitions

#5300.15 Student Rights and Responsibilities

#5300.20 Essential Partners

#5300.25 Student Dress Code

#5300.30 Prohibited Student Conduct

#5300.35 Reporting Violations

#5300.65 Visitors to Schools

#5300.70 Public Conduct on School Property

#5300.75 Dissemination and Review

#5420 Student Health Services

#5420-R Student Health Services Regulation

#6742 Uniform Guidance Compliance - Procurement, Suspension, and Debarment

11.20 High School Student / Parent Handbook - to approve the High School Student / Parent Handbook for the 2019-2020 school year.

11.21 Elementary School Student / Parent Handbook - to approve the Elementary School Student / Parent Handbook for the 219-2020 school year.

12.22 Faculty Handbook - to approve the Faculty Handbook for the 2019-2020 school year.

12.23 Course Offerings 7-12 - to approve the Course Offerings for Grades 7-12 and accompanying curriculum for the 2019-2020 school year.

12.24 Textbooks 7-12 - to approve the Textbooks for Grades 7-12 supporting the approved course selection for the 2019-2020 school year.

12.25 Course Offerings K-6 - to approve the Course Offerings for Grades K-6 and accompanying curriculum for the 2019-2020 school year.

12.26 Textbooks K-6- to approve the Textbooks for Grades K-6 supporting the approved course selection for the 2019-2020 school year.

12.27 Professional Development Plan - to approve the Professional Development Plan for the 2019-2020 school year.

12.28 Transportation Manual - to approve the Transportation Manual for the 2019-2020 school year.

12.29 Coaches Manual - to approve the Coaches Manual for the 2019-2020 school year.

12.30 Volunteer Manual - to approve the Volunteer Manual for the 2019-2020 school year.

12.31 Superintendent's Evaluation Tool - to approve to use the NYSSBA Superintendent Evaluation tool.

13. COMMITTEES

13.1 Facilities Green: J Helft, Chair; J Patire, A Beaty

Mr. Dailey - meeting with architects last week, next meeting will be in September

13.2 Audit Committee: A Beaty, Chair; J Patire, R Boisvert

- at September board meeting we will have external auditors to close that out

13.3 Policy Committee: J Houghton, Chair; E Marpe, M Kinney

14. BOARD CORRESPONDENCE: None

15. CSE RECOMMENDATIONS

15.1 CSE Recommendations: A motion was made by Andy Beaty seconded by Emily Marpe to approve appropriate special education programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Vote: 4 ayes 0 noes; motion carried.

16. 2nd PUBLIC COMMENT SESSION – None

16.1 Public Comments on Agenda Items only. (NO executive session topics and may be limited to 3 minutes.) at 7:25 / 7:25

17. BOARD FORUM

17.1 Comments from Board Members none

18. EXECUTIVE SESSION: None

19. CLOSING OF MEETING

19.1 Subsequent Meeting Dates

- The Board of Education will hold the Annual Visual Inspection Walk-Thru on August 27, 2019 at 6:00 PM in the high school cafeteria.

- The Board of Education will hold its' Worksession on August 27, 2019 at 6:30 PM in the high school cafeteria.

- The Board of Education will hold its' Regular Board Meeting on September 19, 2019 at 6:30 PM in the high school library.

19.2 Adjournment: A motion was made by Andy Beaty seconded by Emily Marpe to Adjourn the meeting at 7:35 PM.

Vote: 4 ayes 0 noes; motion carried.