

**Hoosick Falls Central School
Board of Education Re-Organization Meeting Minutes**

July 9, 2019

Board Members Present were Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe and Joe Patire. Also present was Pam Cottrell, District Clerk, Patrick Dailey, Superintendent of Schools and Emily Sanders, School Business Administrator.

1. OPENING OF MEETING

- Meeting called to order at 6:00 PM by Mr. Helft.
- Pledge of Allegiance was led by Mr. Helft.
- Emergency Exit Review was reviewed by Mr. Helft.

2. Swearing in of Board Members

2.1 Swearing in of Board Members by Ms. Cottrell, District Clerk

A. Administer the Oath of Faithful Performance in Office to newly elected board members:

- Andrew Beaty (7-01-2019 / 6-30-2022)
- Rachel Boisvert (7-01-2019 / 6-30-2022)
- Joseph Patire (7-01-2019 / 6-30-2022)

B. Administer the Oath of Faithful Performance in Office to present board members:

- John Helft (7-1-2017 / 6-30-2020)
- Jackolyn Houghton (7-01-2017 / 6-30-2020)
- Margaret Kinney (7-01-2018 / 6-30-2021)
- Emily Marpe (7-01-2018 / 6-30-2021)

3. Election of Officers

3.1 Nomination of President

A motion to nominate Mrs. Boisvert for President of the Board of Education.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

3.2 Nomination of Vice President

A motion to nominate Mr. Patire for Vice-President of the Board of Education.

Motion by Maggie Kinney, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

3.3 Oath of Office to President Rachel Boisvert & Vice-President Joseph Patire was administered by District Clerk, Pamela Cottrell

3.4 Oath of Office to Superintendent of Schools, Patrick Dailey, was administered by District Clerk, Pamela Cottrell

3.5 Oath of Office to School Business Administrator, Emily Sanders, was administered by District Clerk, Pamela Cottrell

4. Appointment of Designations

4.1 Official Bank Depository

A motion to approve the following Designation:

- Office Bank Depository: Key Bank, NYCLASS

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

4.2 Meeting Dates

A motion to approve the following meeting dates:

Regular Board Meetings @ 6:30
PM

July 9, 2019 @ 6:00 PM	August 15, 2019	September 19, 2019
October 17, 2019	November 21, 2019	December 19, 2019
January 16, 2020	February 13, 2020	March 19, 2020
April 23, 2020	May 19, 2020	June 18, 2020

Building Walk-Thru August 27, 2019 @ 6:00 PM

Work Session @ 6:00 PM tbd August Worksession for State of Schools and approval of Code of Conduct, Faculty Handbook, Master Schedule, Curriculum, etc.

Budget Hearing @ 6:00 PM May 12, 2020

State Wide Budget Vote May 19, 2020 from 9:00 AM to 9:00 PM

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

5. Authorizations

5.1 Authorizations

A motion to approve the following Authorizations:

Payroll Certification Officer	Patrick Dailey	
Conference/Workshops Requests	Patrick Dailey	
Petty Cash Funds	Gabrielle Pruso	Donna Nash
Signatures on Checks	Gabrielle Pruso	Vicki Dwyer
	Incoming Board President	
Budget Transfers	Patrick Dailey	
Superintendent to apply for Grants in Aide (State, Federal & Private)	Patrick Dailey	
Surplus/Excess School Supplies & Equipment until next board meeting	Emily Sanders	
Authorization to hire personnel until next regular board meeting	Patrick Dailey	

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

6. Official Undertakings

6.1 Board Clerk Appointment

A motion to approve the appointment of Pamela Cottrell as District Clerk for the 2019-2020 school year.

Motion by Emily Marpe, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

6.2 Chief Election Inspector

A motion to approve the Appointment of Pamela Cottrell as the Chairperson of the Annual and Special District Meetings and as the Chief Election Inspector for the 2019-2020 school year.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

6.3 Oath of Performance to District Clerk, Pamela Cottrell, was administered by Superintendent of Schools Patrick Dailey.

6.4 Bonded Employees

A motion to approve the following Official Undertakings (Bonds):

(The following positions require each individual to be bonded for \$1,000,000.)

- School Business Administrator - Emily Sanders
- District Treasurer & District Tax Collector - Gabrielle Pruso
- Deputy Tax Collector - Vicki Dwyer
- Deputy Tax Collector - Melissa Eddy
- District Deputy Treasurer (SED Law 1720) - Vicki Dwyer
- School Lunch Manager - Kenneth Fleming

(Remaining District employees are bonded at \$100,000 per employee.)

Motion by Emily Marpe, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

6.5 Oath of Performance to Bonded Employees

- The Oath of Performance to those bonded employees not in attendance will be administered at a later date by Pamela Cottrell, District Clerk.

7. Other Appointments

7.1 Annual Appointments

A motion to approve the following appointments:

(These appointments are required and will be overseen by the Superintendent.)

Extra-Class Treasurer	Gabrielle Pruso
Prize Account Treasurer	Gabrielle Pruso
Attendance	Nicole Martin Gr UPK-6 Jane Whitman Gr 7 - 12
Physician Services	
Employee Health Appraisal Proc.	Twin Rivers Medical
Pupil Health Appraisal Proc.	Twin Rivers Medical
Sports Physicals	Twin Rivers Medical
Optional Smoking Cessation Clinic	Twin Rivers Medical
Purchasing Agent	Emily Sanders

Election Clerks	Carolyn Bornt	Betty Graney
	Eleanor Tracy	Judy VanDerKar
Independent Auditor	TBD	
Asbestos Designee (LEA)	Paul Baker	
Records Access Officer	Patrick Dailey	
Records Management Officer	Emily Sanders	
Liaison for Homeless Children & Youth	Kristin Philpott	
Director of Physical Education K-12	Michael Hall	
Title IX Compliance Officer K-12	Patrick Dailey	
Title IX Coordinator K-12	Sarah Fleming	
Section 504 Compliance Officer K-12	Patrick Dailey	
Section 504 Coordinator K-12	Kristin Philpott	
Bond Counsel	Orrick, Herrington & Sutcliffe	
RCG Workers' Compensation Designee for Board of Directors	Emily Sanders	
HIPPA Compliance Officer	Emily Sanders	

Motion by Joe Patire, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

7.2 Legal Counsel

A motion to approve Tracy L. Bullett, Esq. of Tabner, Ryan & Keniry, LLP, Albany, NY as Legal Counsel for the period of July 1, 2019 through June 30, 2020 at the rate of \$145 per hour.

Motion by Emily Marpe, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

8. Other Items

8.1 Policies / Code of Ethics 19-20 school year

A motion to re-adopt the Policies and Code of Ethics for the Hoosick Falls Central School District for the 2019-2020 school year.

(Policies can be found on the school website at www.hoosickfallscsd.org)

Motion by John Helft, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

8.2 Mileage Reimbursement

A motion to approve the Mileage Reimbursement at the current IRS rate. (Currently at \$0.58 per mile.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

8.3 Legal Newspapers

A motion to approve the Legal Newspapers for the 2019-2020 school year as follows:

- The Eastwick Press
- The Eagle Newspaper

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

9. BOARD FORUM / DISCUSSION

9.1 Comments from Board Members

- Mr. Patire asked board members if they had any questions or agenda items for the retreat to please send them to him by Monday in order for him to send to Tracy Bullett.

10. Old Board Actions: None

11. BOARD PRESENTATIONS: None

12. BOARD PRESIDENT'S REPORT:

12.1 Comments from Board President

- looking forward to working with all of you and working with Mr. Dailey and our community.

13. PUBLIC COMMENT SESSION: None

Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

- Started at 6:24 PM and Ended at 6:24 PM.

14. APPROVAL OF MINUTES

14.1 Board Minutes

A motion to approve the Regular Board Meeting Minutes of June 20, 2019.

Motion by Joe Patire, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

15. SUPERINTENDENT'S REPORT

15.1 Comments from Superintendent

- thank you Mr. Helft for everything with the transition & all prior board members
- looking forward to working the Mrs. Boisvert and Mr. Patire
- attended an advisory board meeting at SVMC along with other local business people & members of our community.
- graduation went well, had 90% graduation rate
- Michael Hall transitioning in and Nicole Mahoney is coming in to work over the summer

16. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

16.1 Comments from School Business Administrator

- closing yearend out and opening new one up, going well, close to what our budget numbers were, will have a better figure in August.
- received a letter from DOT on bus inspection, we had 55 pass out of 55 buses, 100% passing rate, thank you Harold and John for a great job.
- comptrollers audit is done, will be 3-4 months before we see a draft report, approx Nov - audit committee meeting next week with external auditor, claims auditor

17. ADMINISTRATOR'S REPORT: None

18. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS:

18.1 Adam Cabana

A motion to accept the resignation from Adam Cabana, teacher aide, effective August 10, 2019.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

18.2 John-Curtis Whitman

A motion to accept the resignation from John-Curtis Whitman, Teacher Aide, effective July 1, 2019.

Motion by Joe Patire, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19. NEW BOARD ACTIONS - APPOINTMENTS: (Consent Vote)

19.1 Approval of Appointment Items by Consent Vote

Resolution: The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #19.2 through #19.9.

Motion by John Helft, second by Joe Patire

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19.2 Matthew Seymour

A motion to approve the appointment of Matthew Seymour, Teacher of Special Education, to a 4-year probationary appointment effective July 1, 2019 through July 1, 2023 in the tenure area of Special Education, at a Step A with a salary of \$45,616. Mr. Seymour has been cleared by NYSED. (vice: S. Conety)

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19.3 Irlanda Cortes

A motion to approve the appointment of Irlanda Cortes as a substitute teacher aide effective June 25, 2019 at a rate of \$11.10 per hour and effective July 1, 2019 at a rate of \$11.80 per hour. Ms. Cortes will be providing bilingual services during the summer school program.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19.4 Grade Level & Subject Coordinators

A motion to approve the following Grade Level & Subject Coordinators for the 2019-2020 school year with a stipend of \$2,261.

Grade Level & Subject Coordinators

Elementary:

Kindergarten / UPK	Lori Burdo
First Grade	Ann-Marie Glover
Second Grade	Myssi Gardner
Third Grade	Erin Jarosz
Fourth Grade	Lindsay Nash
Fifth Grade	Ann Marie Ferrannini
Sixth Grade	Traci Friel
Special Education	Michelle Kane
AIS	Jennifer Mitchell
Special Areas	Lisa Bundrick

High School:

Seventh Grade	Kelli Grennan
Eighth Grade	Tara Antolick
Ninth Grade	Karen Tommasino
Tenth Grade	Jessica Nelson
Eleventh Grade	Lynda Huba
Twelfth Grade	Katelyn Baker
Student Services	Corie Rushman
Music K-12	Ray Connolly
Art K-12	Robert Viera
Phys Ed & Health	Colleen Corcoran
Tech & Business	Ted Drew
Foreign Language	Amy Graziane
Science	Brian VanArsdale
Social Studies	Sara Kreiger
English	Christina Stebbins
Math	Tim Ossont
Special Education	John MacDonald

Motion by John Helft, second by Joe Patire.

Final Resolution: Motion Carries

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

19.5 Summer School 2019

A motion to approve the following Summer School 2019 appointments:

Summer School 2019 Appointments: Hourly Rate

1. Summer School Coordinator: Jennifer McDonald \$65.00 / hr.
(July 1, 2019 to August 16, 2019 from 7:30 AM to 11:00 AM)

2. Summer School Coordinator Teacher Aide: Patricia Stefanovich \$14.47 / hr.
(July 1, 2019 to August 16, 2019 from 7:30 AM to 11:00 AM)

3. Special Education Summer School

(July 1, 2019 – August 9, 2019 from 8:00 AM to 10:30 AM five days a week per HFTA Contract)

Special Education Teachers 5 days/week:	Kristen Philpotts	\$44.47 / hr.
	Ryan Hand	\$35.09 / hr.
	Maurica Manning	\$40.45 / hr.
Special Education Teacher 3 days/week:	Tiffany Stratton	\$45.66 / hr.
	Jennifer Wells	\$61.74 / hr.

Special Education Substitute Teachers:

Speech Therapist (as needed)	Dorothy Tyler-Argus	\$58.93 / hr.
School Psychologist (as needed):	Jessica Etien	\$51.19 / hr.
Wilson Reading (5 hrs / wk)	Rebecca Morse	\$41.29 / hr.
Occupational Therapist (as needed):	Stephanie Hover	\$72.00 / hr.
	Hilary Ferris	\$37.00 / hr.
Physical Therapist (as needed):	Jessica Takacs	\$60.00 / hr.
	Christine Fitchett	\$75.00 / hr.

4. to approve the following Elementary Summer School Programs per HFTA Contract:

(July 2, 2019 to August 8, 2019 on Tuesday, Wednesday, Thursday):

Times & location tbd - 2.5 hrs/day / 3 days per week

Music Grades 5 – 6 Melissa Zimmermann \$38.18 / hr.

5. to approve the following Elementary Summer History Program Grades 4-6 per HFTA Contract:

(August 13, 2019 -August 17, 2019 location / times tbd) Katie Brownell \$46.74 / hr.

6. to approve the following Special Education Summer School

(July 1, 2019 – August 9, 2019 from 8:00 AM to 10:30 AM five days a week)

per individual contract:

Occupational Therapist (as needed)	Stephanie Hover	\$72.00 / hr.
Occupational Therapist Assistant (sub as needed)	Hilary Ferris	\$37.00 / hr.
Physical Therapy (as needed)	Jessica Takacs	\$60.00 / hr.
	Christine Fitchett	\$75.00 / hr.

7. to approve the following Summer Reading Grades K - 4:

(July 2, 2019 to August 8, 2019 from 8:00 AM -10:30 AM Tuesday, Wednesday, Thursday):

Kindergarten:	Michelle Kane	\$59.11 / hr.
Kindergarten:	Kiersten Lamphere	\$42.96 / hr.
First Grade:	Ann-Marie Glover	\$44.47 / hr.
First Grade:	Margaret Stevens	\$70.30 / hr.
Second Grade:	Myssi Gardner	\$66.25 / hr.
Second Grade:	Rebecca Morse	\$41.29 / hr.
Third Grade:	Erin Jarosz	\$64.80 / hr.
Fourth Grade:	Jennifer Mitchell	\$50.94 / hr.
Summer School Substitutes: all areas	Lori Burdo	\$45.76 / hr.
	Eliza Bouplon	\$41.83 / hr.
	Craig Burdo	\$55.59 / hr.
	Amy Ferullo	\$53.99 / hr.
	Taryn Mullahy	\$42.96 / hr.
	Gina Harrison	\$70.58 / hr.

8. to approve the following Summer ELA & Math:

(July 2, 2019 to August 8, 2019 from 8:00 -10:30 Tuesday, Wednesday, Thursday):

Summer Grades 5th & 6th ELA	Lindsay Nash	\$39.29 / hr.
Summer Grades 5th & 6th Math	Traci Friel	\$60.68 / hr.

9. to approve the appointment of the following Special Education Summer School to run

(July 1, 2019 – August 9, 2019 from 8:00 AM to 10:30 AM five days a week)

School Nurse	Jane Conte	\$49.00 / hr.
School Nurse sub	Shannon DeLuca	\$49.00 / hr.

Teacher Aide / School Bus Attendant 5 days / week

	TA Rate	SBA Rate
Nordica Scholis	\$20.43 / hr.	\$19.00 / hr.
Deb Kapron	\$15.65 / hr.	\$14.22 / hr.
Adam Cabana	\$12.54 / hr.	\$11.80 / hr.
Meredith Bushner	\$11.89 / hr.	\$11.80 / hr.
Brooke Cavanaugh	\$14.02 / hr.	\$12.59 / hr.
Amy Wilwol	\$11.89 / hr.	\$11.80 / hr.

School Bus Attendant Outside Placement:

LeeAnn Bartosik	\$20.73 / hr.	\$19.30 / hr.
Diane Hunter	\$20.43 / hr.	\$19.00 / hr.

Substitute Teacher Aide/School Bus Attendant:

Kathi Carknard	\$11.80 / hr.	\$11.80 / hr.
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School Bus Drivers/Substitute School Bus Drivers/Substitute Bus Attendant:

Eric Amidon	\$20.15 / hr.
Ellen Baker	\$32.02 / hr.
Alan Bornt	\$33.84 / hr.
Terresa Couch	\$34.67 / hr.
John Cross	\$34.67 / hr.
Janet Davendonis	\$32.48 / hr.
William Grogan	\$31.78 / hr.
Tracy Holovach	\$24.54 / hr.

John Peabody	\$22.01 / hr.
Carmen Satalino	\$21.59 / hr.
William Shiland	\$22.01 / hr.
Tim Stratton	\$17.22 / hr.
Leo Surdam	\$24.54 / hr.
Edwin Wright	\$27.93 / hr.
Corey Wysocki	\$21.17 / hr.
Jeff Wysocki	\$20.66 / hr.

10. to approve the following High School Summer School programs:

June 27, 2019 to June 28, 2019:

At-Risk Senior Summer School	John Jennings	\$45.21 / hr.
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July 9, 2019 to August 8, 2019

Librarian (School Media)	Martha vonSchilgen	\$58.97 / hr.
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July 9, 2019 to August 8, 2019 from 8:00 AM to 10:30 AM Tues, Wed, Thurs:

Grades 7 & 8	Reading / Literacy 7 & 8	Kerry Branigan	\$50.94 / hr.
	Mathematic 7 & 8	Jessica Nelson	\$39.29 / hr.
Special Education Grade 7-12		Kelli Grennan	\$63.17 / hr.

High School:

Session I: 8:00 AM – 9:15 AM

Algebra CC Section 1	Denise Hoag	\$72.30 / hr.
US History Section 1	Brian Bushner	\$39.23 / hr.
Global Studies	Holly Emerson	\$52.44 / hr.

Session II: 9:15 AM – 10:30 AM

Algebra CC Section 2	Denise Hoag	\$72.30 / hr.
US History Section 2	Brian Bushner	\$39.23 / hr.
US History Section 3	Holly Emerson	\$52.44 / hr.
Health	Landon Nelson	\$44.47 / hr.

Session III

English Credit Recovery	Kerry Branigan	\$50.94 / hr.
	Kelli Grennan	\$63.17 / hr.

July 24, 2019 to August 15, 2019

Regents Prep: Session I from 8:00-9:15 Tuesday, Wednesday, Thursday:

Algebra 2	Denise Hoag	\$72.30 / hr.
Biology	Deb Mabey	\$59.12 / hr.

July 24, 2019 to August 15, 2019

Regents Prep: Session II from 9:15 – 10:30 Tuesday, Wednesday, Thursday:

Geometry	Denise Hoag	\$72.30 / hr.
Chemistry	_____	
Earth Science	Deb Mabey	\$59.12 / hr.

August 16, 2019 to August 17, 2019 (Thursday & Friday)

Regents Proctor / Score	Elli Danforth	\$60.68 / hr.
	Deb Mabey	\$59.12 / hr.
	Kelli Grennan	\$63.17 / hr.
	Denise Hoag	\$72.30 / hr.
	Brian Bushner	\$39.23 / hr.

	Karen Tommasino	\$70.30 / hr.
	Jessica Nelson	\$39.29 / hr.
	Holly Emerson	\$52.44 / hr.
	Amy Ferullo	\$53.99 / hr.
	Ann Marie Glover	\$44.47 / hr.
July 1, 2019 to August 27, 2019		
Summer Driver Education	Chris Marsh	\$39.00 / hr.
August 6, 2019 to August 10, 2019		
Science Enrichment Program (8:30 to 4:00, 5 days)	Tara Antolick	\$1,507.00
	Chris Zakrewski	\$1,507.00
July 10, 2019 to July 31, 2019 (dates/times vary)		
Summer Outdoor Education Program	Landon Nelson	\$44.47 / hr.
	Dan Michalek	\$45.76 / hr.
June 25, 2019 to June 28, 2019 from 7:30 AM to 4:00 PM		
Summer Basketball Camp: (June & July rates)		
	June rate	July rate
	Mike Lilac	\$68.84 / hr.
	Chris Fleming	\$55.04 / hr.
	Kerry Branigan	\$48.99 / hr.
	Eamonn DeGraaf	\$42.53 / hr.
August 5, 2019 to August 8, 2019 from 8:00 - 11:30		
Field Hockey Camp	Denise Campbell	\$60.68 / hr.
July 1, 2019 to August 14, 2019 from 8:00 - 11:00		
Fitness Center	Jacob Trinkle	\$40.45 / hr.
July 1, 2019 to August 14, 2019 (1 .5 - 2 hrs / day)		
Food Service Cook	Lisa Quackenbush	\$19.27 / hr.
Food Service Helper	Martha Coon	\$16.75 / hr.
Food Service Helper	Mary Bettis	\$20.18 / hr.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19.6 Summer Hours - 10 Month Employees

A motion to approve the following 10 month employees for additional summer hours per contract and as needed:

1. to approve Katelyn Baker, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$38.35 per hour for June 2019 and \$39.84 per hour for July and August 2019.

2. to approve Leann Victor, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$41.41 per hour for June 2019 and \$42.96 per hour for July and August 2019.

3. to approve Jennifer Berry, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$38.35 per hour for June 2019 and \$39.84 per hour for July and August 2019.

4. to approve Kailee Whalen, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$35.70 per hour for June 2019 and \$37.43 per hour for July and August 2019.
5. to approve Lisa Bundrick, Counselor, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$47.73 per hour for June 2019 and \$49.62 per hour for July and August 2019.
6. to approve Kristin Philpott, Director of Special Education, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$73.19 per hour for June 2019 and \$75.46 per hour for July and August 2019.
7. to approve Nicole Mahoney, High School Assistant Principal, for a maximum of 20 days at 6 hours per day effective July 1, 2019 through August 27, 2019 at a rate of \$59.24 per hour for July and August 2019.
8. to approve Sarah Fleming, Elementary Assistant Principal, for a maximum of 20 days at 6 hours per day effective June 27, 2019 through August 27, 2019 at a rate of \$61.08 per hour for June 2019 and \$62.97 per hour for July and August 2019.
9. to approve Kenneth Fleming, School Lunch Manager, for a maximum of 90 hours effective July 1, 2019 through August 27, 2019, at a rate of \$52.69 per hour
10. to approve the additional summer hours for Nicole Martin, Typist, for a maximum of 5 days effective July 1, 2019 through August 27, 2019 at a rate of \$18.51 per hour.
11. to approve the additional summer hours for Jane Whitman, Typist, for a maximum of 5 days effective July 1, 2019 through August 27, 2019 at a rate of \$22.17 per hour.
12. to approve the additional summer hours for Julie Lynch, Typist, for a maximum of 5 days effective June 27, 2019 through August 27, 2019 at a rate of \$17.72 per hour for June 2019 and \$18.18 per hour for July and August 2019.
13. to approve the additional summer hours for Emily Colegrove, Typist, for a maximum of 5 days effective July 1, 2019 through August 27, 2019 at a rate of \$17.60 per hour.
14. to approve the additional summer hours for Patricia Stefanovich, Typist, for a maximum of 5 days effective August 17, 2019 through August 27, 2019 at a rate of \$14.47 per hour.
15. to approve the appointment of the following to be the DASA (Dignity For All Students Act) Coordinators:
 - K – 6 Jessica Etien
 - 7 – 12 Corie RushmanMotion by John Helft, second by Joe Patire.
Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire
Final Resolution: Motion Carries

19.7 Custodial Summer Help 2019

A motion to approve the appointment of the following Custodial Summer Help effective July 1, 2019 at a rate of \$11.80 per hour:

- | | |
|--------------------|--------------------|
| - Ian Carknard | - Linda Mead |
| - Emily Colon | - Chad Miner |
| - Sara Goodell | - Jacob Nolan |
| - Remington Hickey | - Lisa Quackenbush |
| - Isaac Humphrey | - Karen Sherman |
| - Michael Manning | - Wyatt Whitman |
| - Madison Mason | - Payton Zedalis |
| - Evan McCart | |

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

19.8 Extra-Curricular Coaches 19-20 Amended

A motion to amend the June 20, 2019 appointment of extra-curricular coaches for the 2019-20 school year as follows:

Basketball (boys)

- Assistant Head Coach - Mike Baker (2)

Basketball (girls) - J.V. Coach - Jacob Trinkle (2)

- Modified 7th Grade Coach - Jane Conte (3) & Nicole Martin (2)
- Modified 8th Grade Coach - Jim Henry (3)

Softball - Head Coach - Kristen Philpotts (2)

- Assistant Coach - Kerry Branigan (2)

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

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19.9 Summer Curriculum 2019

A motion to approve the following 2019 Summer Curriculum appointments at \$49 per hour for 6 hours per day:

Summer Curriculum 2019		(6 hrs / day @ \$49 / hr.)	
<u>Social Studies</u>	<u># Days</u>	<u>New Course</u>	<u># Days</u>
Sabrina Coll	2	Kim Hayden	3
Brian Bushner	2	Steve Calebrese	1
Holly Emerson	2	Ryan Hand	3
Sara Kreiger	2		
Jenn McDonald	2	<u>New Faculty</u>	
Elie Danforth	2	Matthew Seymour	3
Chris Farley	2	Special Ed TBD	3
<u>Guide Period 7 / 8</u>		<u>Guide Period 12</u>	
Kim Brownell	2	Brian Bushner	1
Chris Farley	2	Tim Ossont	2
Gina Harrison	2	Sara Kreiger	2
James Lynch	2	Dan Michalak	2
Jenn McDonald	2	Sabrina Coll	2
Christina Stebbins	2		
Kevin Weeden	2		
Tara Antolick	2		
<u>Reading</u>			
Denise Bardin	2	Jenn Mitchell	2
Christine Daigle	2	Jessica Muzio-Coon	2
Ashley Herrmann	2	Florence Thompson	2

36

28

Total 64 days x 6 hrs / day @ \$49 / hr = \$18,186

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20. NEW BOARD ACTIONS - MISCELLANEOUS

20.1 Approval of Miscellaneous Items by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #20.2 through #20.13.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.2 2nd & Final Reading of Board Policies

to approve the 1st reading of the following board policies:
(1st reading was done at the June 20, 2019 BOE meeting)

#5152 Admission of Non-Resident Students

#8334 Use of Credit Cards

#9620 Child Abuse in An Educational Setting

#9620 - E.1 Child Abuse in An Educational Setting Exhibit - Confidential Report of Allegation

#9620 - E.2 Child Abuse in An Educational Setting Exhibit - Notice/Reporting Requirements

20.3 Committee on Special Education (CSE)

to approve the following Committee on Special Education (CSE) appointments:

For each child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- A school psychologist. The following people are hereby deemed eligible to serve in this capacity: Jessica Etien and Corie Rushman.
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Patrick Dailey, Amy Netti and Sarah Fleming.
- An individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student.
- A school physician, if specifically requested in writing by the parent of the student or by a member of the school. Twin Rivers Medical will serve as School Physician member;
- An additional parent member of a student with a disability residing in the school district or a neighboring school district. The following person is deemed eligible to serve in this capacity: Nancy Haynes.
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate and
- If appropriate the student.

In addition, the Board hereby appoints Kristin Philpott, Jessica Etien & Corie Rushman to serve as Committee Chair.
Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.4 Subcommittee on Special Education (CSE)

to approve the following Subcommittee on Special Education (CSE) appointments:

For each child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Patrick Dailey, Amy Netti and Sara Fleming; and those who may also fulfill the requirements of item 3 and item 5.
- A school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio. The following people are hereby deemed eligible to serve in this capacity: Jessica Etien and Corie Rushman.
- An individual who can interpret the instructional implications of evaluation results.
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate and
- If appropriate the student.

In addition, the Board hereby appoints Kristin Philpott, Jessica Etien & Corie Rushman to serve as Committee Chair.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.5 Committee on Preschool Special Education (CPSE)

to approve the following Committee on Preschool Special Education (CPSE) appointments:

For each preschool child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- Not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Amy Netti, Sarah Fleming and Jessica Etien.
- An additional parent member of a child with a disability residing in the school district or a neighboring school district.
- An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student.
- Other persons having knowledge of special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate.
- For a child in transition from early intervention programs and services the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- A representative of the municipality of the preschool child's residence.

In addition, the Board hereby appoints Kristin Philpott and Jessica Etien to serve as Committee Coordinator.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.6 Contractual Agreements:

A motion to approve the following contractual agreements for the 2019 summer and the 2019 school year:

1. to approve the contract for Stephanie Hover for Occupational Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$72 per hour.
2. to approve the contract for Stephanie Hover for Occupational Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$90 per hour to provide special education services off campus
3. to approve the contract for Hilary Ferris for Occupational Therapy Assistant Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$37 per hour.
4. to approve the contract for Hilary Ferris for Occupational Therapy Assistant Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$45 per hour to provide special education services off campus.

5. to approve the contract for Jessica Takacs for Physical Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$60 per hour.
6. to approve the contract for Jessica Takacs for Physical Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$90 per hour to provide special education services off campus.
7. to approve the contract for Christine Fitchett for Physical Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$75 per hour as a substitute and a consultant.
8. to approve the contract for Christine Fitchett for Physical Therapy Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$110 per hour to provide special education services off campus.
9. to approve the contract for Linda O'Brien for Wilson Reading Services for the period of July 1, 2019 through June 30, 2020 at a rate of \$85 per hour for 3 hours per week.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.7 Substitute Caller

to approve the following for Substitute Calling for the 2019-20 school year:

- Caller: Cathy Conway
- Substitute: Pam Cottrell
- Substitute: Kate Patire

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.8 Cell Phone Stipends

A motion to approve the following for the 2019-2020 school year Cell Phone/Smart Phone stipend as per Board Policy #8332, not to exceed \$1,200 per person:

- | | |
|-------------------|--------------------|
| - Paul Baker | - Tom Husser |
| - David Breese | - Nicole Mahoney |
| - Cathy Conway | - Amy Netti |
| - Pamela Cottrell | - Kristin Philpott |
| - Patrick Dailey | - Emily Sanders |
| - Sarah Fleming | - Joe Steller |
| - Michael Hall | |

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.9 Disaster Recovery Plan

A motion to approve the Disaster Recovery Plan for the 2019-2020 school year.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

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20.10 Excess School Bus

A motion to excess the following school bus:

- Bus #32, 2011 Blue Bird

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.11 Excess books and equipment

A motion to excess expires library books and microscopes as attached.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.12 Claims Auditors Checklist

Warrant #	Fund	Check #
120	Cafeteria	1207
120	Trust & Agency	1941 to 1949
120	Federal	400
120	General	13365
121	Cafeteria	1208 to 1214
121	Trust & Agency	1950 to 1951
121	Federal	401
121	General	13366 to 13441
123	Prize	1599 to 1615
125	Cafeteria	1215 to 1221
125	Trust & Agency	1952 to 1956
125	Capital	60
125	General	13442 to 13505
1	Cafeteria	1223
1	General	13507 to 13523
2	Cafeteria	1222
2	Trust & Agency	1957 to 1961
2	General	13506

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

20.13 RFP for Parking Lot Maintenance

to award the RFP for parking lot maintenance for the 2019-2020 school year to R.M. Bacon, Hoosick Falls in the amount of \$29,391.55. The RFP was opened on July 9, 2019 at 2:00 PM.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

21. COMMITTEES

21.1 Facilities Green: J Helft, Chair; A Beaty, M Kinney

- There was a project meeting on Wednesday, July 10th.

21.2 Audit Committee: A Beaty, Chair; J Patire, R Boisvert

- There will be an Audit Committee meeting on July 18 @ 6:00

21.3 Policy Committee: J Patire, Chair; J Houghton, E Marpe

22. BOARD CORRESPONDENCE: None

23. CSE RECOMMENDATIONS

23.1 CSE Services Report

A motion to approve appropriate special education programs and services to be provided to students with disabilities as recommended by the Committee on Special Education

Motion by Joe Patire, second by John Helft..

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

24. 2nd PUBLIC COMMENT SESSION: None

24.1 Public Comments on Agenda Items only.

(NO executive session topics and may be limited to 3 minutes.)

Started @ 6:54 pm and Ended @ 6:55

25. BOARD FORUM

25.1 Comments from Board Members

26. EXECUTIVE SESSION:

- Not needed

27. CLOSING OF MEETING

27.1 Subsequent Meeting Dates

- The Board of Education will hold its' Regular Meeting on August 15, 2019 @ 6:30 PM in the high school auditorium.

- The Board of Education will conduct the "Walk-thru on August 27, 2019 @ 6:00 PM in the high school auditorium.

- The Board of Education will hold a Worksession on August 27, 2019 @ 6:30 pm in the high school auditorium.

27.2 Adjournment

Motion to Adjourn the meeting @ 7:02 PM.

Motion by John Helft, second by Joe Patire.

Ayes: Rachel Boisvert, John Helft, Maggie Kinney, Emily Marpe, Joe Patire

Final Resolution: Motion Carries