

### **Appendix A: Current GLIA Overview and Structure**

The Great Lakes Islands Alliance encourages relationship building, fosters information exchange, and leverages resources to address shared challenges and embrace opportunities to benefit islands.

GLIA is a binational group of concerned individuals, business owners/leaders, elected officials, governmental agencies and units, tribes, NGO's etc. from *fifteen* islands in the Great Lakes with year-round populations in the Great Lakes, sharing common interests and concerns unique to being surrounded and isolated by water.

Our membership is made up of:

- Participants these are islanders who take part in GLIA activities. They may represent island
  organizations or participate as individuals. Their role is to actively learn from other islands and
  to help transfer ideas to and from their own community. Participants attend our member
  teleconferences and annual Great Lakes Islands Summit. Islanders looking to contribute in
  additional ways may serve on our steering committee, help advance GLIA ideas or lead specific
  projects, or serve a Summit host.
- Supporters these are individuals and organizations that provide financial or other support to the organization. Contributions of all sizes contribute to the success of GLIA and may be recognized on our website and annual report. See Supporter Levels below to learn about levels of financial giving.
- Partner Organizations partners are mainland organizations that provide additional strategic support to help strengthen GLIA's impact. They may serve as strategic advisors, act as fiduciary, provide staff support, etc. They may be recognized on our website and annual report.

We are governed by a steering committee and set of alternates who serve staggered two year terms. This group meets monthly via phone to advance the business of GLIA.

We have at-large members who serve as liaisons to their individual islands.

We have a strong non-profit fiduciary that holds and manages our financial accounts.

Our major expense is hosting our annual in-person multi-day GLIA Summit on a different Great Lakes Island each year.

We currently have no staff and yet aspire to be supported by staff to be able to strengthen and diversify our program work.

On our website, www.glialliance.org, you can learn more about individual islands, make an online contribution, see reports from our past Great Lakes Islands Alliance Summits, learn about the upcoming summit, find our island community resource directory and more.



The Stewardship Network recommends that GLIA begin to develop giving levels, that allow individuals, businesses and organization to make tax-deductible financial contributions to support GLIA programs. This philanthropic giving will be vital investments in GLIA's ability to develop and deliver program. Example giving levels are offered below.

# **GLIA Supporter Level Examples:**

Individuals, businesses, and other organizations may choose to support GLIA with a tax-deductible contribution and will be recognized as a supporter on our website and annual reports.

## *Individual Giving Levels:*

\$25 – Skiff – student \$50 – Crew \$100 – Bosun \$250 – First Mate \$500 – Skipper

\$1,000–\$4,999 – Compass

\$5,000–\$9,999 – Waypoint

\$10,000-\$24,999 - Anchor

\$25,000+ - President's Circle

## Business/Organization/Government Giving Levels:

\$100 – name listed on website

\$250 - name listed on website

\$500 – logo on website

\$1,000-\$4,999 - logo and link on website

\$5,000-\$9,999 - logo and link on website

\$10,000–\$24,999 – logo and link on website

\$25,000+ – logo and link on website & eternal gratitude

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|--|--|---|---|---|--|--|--|--|--|--|---|--|--|---|
|  | Mission Statement or Vision  | Age   | Organization Inform  Audience (members vs.  general public)   | Jurisdiction/reach  | Governance structure   | Paid Staff? How many?  | Tax Status; 501(c)(3)?   | If yes, for how long?  | If yes, what prompted 501(c)(3) status?  | Tax Status  If no, who acts as the fiduciary?  | How does this organization deal with working across inter-jurisdictional  | Organizational Chart?  | Membership? If yes, who?<br>(individuals, orgs, reps)  | Cost  |
| California Landscape Stewardship<br>Network        | This Network focuses on three key areas:  Peer Exchange: Creating opportunities for personal and professional connections and information exchange Providing a virtual clearinghouse of best practices, agreements, and other resources Systems and Solutions Development: Developing and improving effective regional data sharing platforms and systems Exploring next steps to increase permitting efficiencies for restoration and environmental stewardship Identifying potential foundation, public funding, and philanthropic support Movement Building: Increasing awareness and appreciation of this work and effectively articulating its value to funders, policymakers, and other key stakeholders | 4 years                                       | Partners (they use the word<br>Participants)  | State of California   | 10 person Steering Committee   | None   | No official tax status.  |  |  | Golden Gate National Parks<br>Conservancy  | boundaries?   | None.  | 30 collaboratives that represents around 200 agencies, organizations, working lands owners, or community groups  |   |
| The Island Institute                               | The Island Institute works to sustain Maine's island and coastal communities, and exchanges ideas and experiences to further the sustainability of communities here and elsewhere.   | 37 years                                      | Members   | Maine's Island and Coastal<br>Communities   | Governed by a board of directors with different subcommittees for governance, finance, and programs. The president answers to the board which has its own executive committee that is responsible for the president's annual performance review. | Approximately 50 paid staff. Of these each year between 8-12 of them are Island Fellows who have two year contracts to live and work within the community on community driven projects.  | 501(c)(3)  | 198733 years   | It was designed as a non-profit right from the start so they could fundraise.  |  |   | Yes. We have it.   | Yes. Individuals. Over 3,000 members around the world who share our commitment to the future of Maine's islands and coast  | Differing membership levels. Year-round island resident — \$25 Senior & Student — \$30 Crew — \$50 Bosun — \$100 First Mate — \$250 Skipper — \$500. Compass — \$1,000–\$4,999 Waypoint — \$5,000–\$9,999 Anchor — \$10,000–\$24,999 President's Circle — \$25,000+ |
| The Stewardship Network                            | Empowering communities to care for land and water by training and supporting local leadership so that they may have the tools, information, and experience to effectively lead their group.  | 22 years                                      | Landowners, non-profit organizations, private businesses, governments, tribes, researchers, students, and volunteers  | Great Lakes Region  | Board of Directors4 members  | Yes, 5   | 501(c)(3)  | 200416 years   | Started as a project of the University of Michigan and became a 501(c)(3) after six years. 501(c)(3) status was promoted because the relationship with the fiduciary no longer worked for TSN.   |  |   | Yes. We have it.   | None   |   |
|  | The West Michigan Conservation Network is an effective, diverse, and sustainable partnership of environmental groups, educational institutions, governmental organizations, and private citizens working to conserve and enhance our natural communities through ecosystem restoration and public education.   | 14 years                                      | Partners and General Public   | Seven Counties in Western<br>Michigan: Allegan, Kent,<br>Montcalm, Muskegon,<br>Newaygo, Oceana and<br>Ottawa Counties                                | 5 person Steering Committee  |  | WMCN is housed within the Ottawa County Conservation District. They are not a separate 501(c)(3), but they are still tax exempt. |  |  | Ottawa Conservation District   |   | Yes. We have it.   | Informal Partnerships with Environmental,<br>Governmental, Non-profit and Private<br>groups  | None  |
| Northwest Illinois Invasive Species Co-op          | We are a group of woodland owners educating ourselves, other landowners, and the public through workshops and field events.  Using practical examples, landowner experience, and professionals' expertise, we want to help everyone realize the potential of their woodland.  We also hope the public will come to understand the economic and environmental benefits of sustainable forest management.  | 34 years                                      | Members   | Illinois, primarily Carroll,<br>Jo Daviess, Lee, Ogle,<br>Stephenson, and Whiteside<br>counties   |  |  | 501(c)(3)  |  |  |  |   |  | Yes, individuals   | Membership dues are \$15 if we can send our newsletter to you via email, or \$20 if you wish US Postal Service delivery of our newsletter.  |
| One Tam  | The open spaces on Mt. Tam are a mosaic of interlocking protected areas primarily managed by four public agencies: the Marin Municipal Water District, National Park Service, California State Parks, and Marin County Parks.  These agencies have the honor of protecting some of the most beautiful, ecologically rich, and well-loved open spaces in the region, and an important source of drinking water for Marin County residents.  One Tam brings these four agencies together with the nonprofit Golden Gate National Parks Conservancy to leverage the skills and resources each partner and inspired community members to support the long-term stewardship of Mt. Tam.                             | 6 years                                       | Individuals, community organizations, local businesses, and the participating public agencies   | Mt. Tamalpais Range<br>(Marin County, CA)   | Executive Committee oversees Working Groups. Subgroups are organized functionally and cover "Conservation Management," "Communications," and   | Because they are a partnership organization, they have staff supporting the One Tam mission from all five partner organizations. Some of these staff support One Tam full time or almost full time, and some may contribute maybe 10% or 20% of their time to the One Tam mission and work plan. In a sense, this staff time is donated by each of the five partners to the One Tam collaborative. One Tam has also specifically fundraised for "One Tam" staff and we have 10-15 staff. | 501(c)(3) status is held under<br>the Golden Gate National   |  |  | Golden Gate National Parks<br>Conservancy  |   | https://www.onetam.org/sites/default/files/<br>basic/<br>TLC%20Structure%20graphic%205-21-17%<br>20small_0.pdf   | Individuals, community organizations, and local businesses   | Individuals: \$40–\$99 \$100–\$249 \$250–\$499 \$500 \$1,000 or more Businesses: \$10,000 Premier Sponsor \$5,000 Three Peaks Club \$ 2,500 Rock Spring Club \$1,000 Panoramic Club \$500 Bootjack Club   |
|  | The Central Algoma Freshwater Coalition (CAFC) is a not-for-profit organization dedicated to the protection, improvement and restoration of the watersheds throughout the Central Algoma Region, a region that stretches from the easterly boundary of Sault Ste. Marie to the easterly boundary of the Municipality of Huron Shores (including St. Joseph Island).  | 11 years                                      | General Public, Cottage<br>Associations, Municipalities,<br>NGOs  | Easterly boundary of Sault Ste. Marie to the easterly boundary of the Municipality of Huron Shores (including St. Joseph Island).                     | 4 Board of Directors   | None   | Not a 501(c)(3)  |  |  | When asked about a fiduciary, they stated "We are a very small organization - we do have our books reviewed by an accountant from time to time." |   | No, just a small board of 4 people   | Yes  | Differing Membership Levels  Fresh-\$50 Fresher-\$100 Freshest-\$200 Blue Level-\$250   |
| Alliance for the Great Lakes                       | The Alliance for the Great Lakes connects and empowers people to advocate, give back, and take action to protect the lakes. We accomplish this with three connected approaches:  Advocacy & Leadership: We partner with communities and decision makers to develop actionable solutions that protect the lakes and our communities.  Education & Action: We empower people and communities to protect the lakes by providing action-oriented information and programs.  Research & Analysis: We inform community leaders and guide policy to protect the Great Lakes.  | 50 years                                      | General Public  | Great Lakes Region  | Board of Directors (Executive committee of 7 and 13 Directors)   | 23 staff members   | 501(c)(3)  | 1971-49 years  | The individual I spoke with said, "I can't find the answer – that was a long time ago!"  |  | The Alliance doesn't have nonprofit status in Canada. They are a U.S. organization. When they work on programs and issues that cross the border, they partner with Canadian or bi-national organizations that take the lead in Canada.  |  | None   |   |
|  | The Healing Our Waters-Great Lakes Coalition will endeavor to make our work more relevant and impactful by ensuring that the people of the region have access to clean, affordable, and safe drinking water; can eat fish that are not toxic; and are able to live healthy lives that are not undermined by pollution. Equity in our work means we will strive to intentionally include those who have been historically excluded—specifically people of color and people from impoverished backgrounds—and work to break down barriers to their inclusion within the Great Lakes community, so that the Great Lakes can be enjoyed and used by people now and for generations to come.                        | 16 years                                      | Partners and General Public   | Great Lakes Region  | Governance Board of 19 organizations provides strategic guidance to the coalition  | 6 staff members  | No   |  |  | National Wildlife Federation and<br>National Parks Conservation<br>Association   | They focus on the American federal government, so while they do have a few Canadian groups in their coalition, and think it's important to highlight the strong partnership between the United States and Canada on Great Lakes issues, they don't do Canada-specific advocacy. Since they are not their own legal organization, they do not have to make any changes to have Canadian groups in the coalition. | None   | Yes, 150 environmental, conservation, and outdoor recreation organizations; zoos, aquariums, and museums   | None  |
| Middle Rock River Conservation<br>Partners         | Assisting and coordinating with citizens, agencies, and non-governmental organizations in working together to protect and steward habitat for species in greatest need of conservation in the Middle Rock Region. Our partnership grew into a prescribed fire crew, stewardship work days scheduled on sites within the COAs, volunteer training seminars, sharing labor and equipment, and educational programming.   | Informal collaboration started in 2001.       | Both. Serve members via collaborative organization. Serve public via natural area values and richness. "Utilizing accepted management techniques, and seeking innovative methods, we continue to provide stable and responsible professional administration and on-ground management for natural areas within Lee and Ogle counties." |   | MRCP is governed by a three person Board of Directors who serve staggered two-year terms. Members elect the Board of Directors at the annual meeting. The Board elects the Officers who serve one-year terms.                                    |  | 501(c)3  | 3 years / incorporated 2017  |  | NA   |   |  | To qualify as voting member, an individual will annually have participated in an approved Stewardship event and made financial gift of any amount.                             | Financial gift of any amount qualifies  |
| Southern Illinois Prescribed Burn<br>Association   | SIPBA was designed to overcome the barriers preventing landowners from using prescribed fire, including liability concerns, lack of training and equipment, limited resources and the absence of a crew.   | 14 years                                      | Members.  | 11 counties of southern<br>Illinois   |  |  | 501(c)3  | Incorporated 2006,<br>C2000 grant to<br>start. Did first grant<br>with local CWMA<br>in 2015 |  | NA   |   |  | Yes  | \$50 annually   |
| River to River Cooperative Weed<br>Management Area | partnership of 13 federal and state agencies, organziations and universities aimed at coordinating efforts and programs for addressing the threat of invasive plants in Southern Illinois  | 14 years                                      |   | 11 counties of southern<br>Illinois   |  |  |  |  |  |  |   |  |  |   |
| Headwaters Invasive Plant Partnership              | Our mission is to reduce the impact of invasive plant species in east central Illinois. By sharing limited resources we can improve effectiveness and efficiency across these areas: Education and Awareness Prevention Early Detection and Rapid Response Control and Management Rehabilitation and Restoration   | 5 years                                       | Members and General Public  | East central Illinois;<br>Champaign, Coles,<br>Cumberland, DeWitt,<br>Douglas, Edgar, Ford,<br>Iroquois, Livingston, Piatt,<br>and Vermilion counties |  |  |  |  |  |  |   |  | Yes, organizations, agencies, municipalities, nonprofits, community organizations, or individuals responsible for managing natural areas or influencing/assisting those who do |   |
| European Small Islands Network                     | ESIN main objective is to help small islands communities remaining alive. To this end, ESIN acts at two levels:  1 Local level: ESIN aims at strenghtening islands cultural identity, facilitating the circulation of information between its members. It allows comparison on how different countries cope with issues and it gives suport to each other through the sharing of knowledge.  2 European level: ESIN also aims at informing relevant EU institutions and at influencing EU policies and rules by increasing awareness and understanding of small islands issues.  | 15 years, Informal<br>Operation Since<br>2001 | Members and General Public  | Europe  | 11 Board Members: Each ESIN member is entitled to one board member and one nominated substitute. The number of board members therefore is the same as number of ESIN members   |  |  |  |  |  |   | No chart. 1 chair and 2 to 3 vice chairs representing geographical areas (one for the south which is currently vacant, one for the north, and one for the west). These are elected positions that come from the 11 board members who take part in the regular ESIN meetings. | European countries that have island communities within them  | All members pay an annual membership fee for ESIN running and administrative costs- the fee to be determined according to budget at the annual meeting. About 250 euros/year.   |
|  | ISISA is a voluntary, non-profit and independent organisation. Our objectives are to study islands on their own terms, and to encourage free scholarly discussion on small island related matters such as islandness, smallness, insularity, dependency, resource management and environment, and the nature of island life.   | 28 years                                      | Members   | Global  | Executive Committee of 9 Members that manage the affairs of the association  | None   | Non-profit, formed in the UK   |  |  |  |   | None   | Yes, individuals.  | Present subscription rates are: Ordinary Individual Member: US \$20 Life Membership in ISISA is available at: US\$ 200  |
| Island Conservation                                | Island Conservation's mission is to prevent extinctions by removing invasive species from islands.   | 26 years                                      | General Public  | Global  | Board of directors - 12 members, and an Advisory<br>Council composed of notable conservationists and<br>advocates  | 37 staff members   | 501(c)(3)  | 23 years   | Founded originally through UC Santa Cruz and then applied for 501(c)(3) status once they were large enough to qualify. The staff member I spoke with said that she assumed this was so foundations and individuals could donate to their work. |  |   | None   | Not a membership organization.   |   |

| Proceedings compared the contract of the con   | <u>Membership</u>   |   |   | <u>Financial</u>   |              | <u>Unknown</u> |                            |
|--|---|---|---|--|--------------|----------------|----------------------------|
| Section of the control of the contro | Benefits  | Responsibilities  | Annual Budget   | Revenue Sources  | GLIA or NISC | Marketing plan | Operational<br>Plan        |
| Contained to immegrate in Section 1.72 models growed and section of the Contained Section 1.72 models growed and section 1   | professional linkages with the partners. This includes information exchange, networking opportunities, providing a virtual clearinghouse of best practices, agreements, and other resources, data sharing, and identifying potential foundation, public funding, and  |   | about \$500,000. Mostly meeting and conference  | Grants, Private Donors.  |              |                |                            |
| Openation is to produce to the control of the contr | newspaper.  10% discount at Archipelago (the retail store).  Invitations to member events.  Members at the \$100 level and up also receive the  | and above where they get to go to an island and meet other donors and learn first-hand about the community and our work there. They also get visits from our President and/or Fundraising director with solicitations for specific programs that align with their interests or when we launch a capital campaign. The expectation, unwritten, is that at these higher levels, the donors will help introduce us to other people they know who | million.  2019 annual report is here: http://www.islandinstitute.org/ sites/default/files/  | and ad revenue through the newspaper (.3%). A small  |              |                |                            |
| Accessed to severe containment production of the common received and the containment of the common received and the common rec |   |   |   | Donations, Grants, Event Fees, and Program Services  |              |                |                            |
| One low self are Magnetic field and self-properties of Magnetic field and self-properties field  | opportunity to increase organizational capacity and expertise through Network-coordinated trainings and tools, and access to conservation-themed presentations  | Contribute to the strategic plan. Mutually contribute to the mission and  | funding. We hire and grow based on the year and what  | Program through the Department of Natural Resources,<br>Environmental Quality and Agriculture and Rural<br>Development as well as funding from the United States | GLIA, NISC   |                | They have a strategic plan |
| Magnetic on the most operation of the control of th |   |   | found here: http://   | Membership Dues \$1,980, Dinner Income \$459, Chain Saw<br>Seminar Fees \$1,840, Donations \$90  | GLIA         |                |                            |
| Promoting Water Quality and Biodiversity in north Lake Haren  Promoting Water Quality and Biodiversity in north Lake Haren    Promoting Water Quality and Biodiversity in north Lake Haren   | Magnetic One Tam bumper sticker Access to monthly member hikes Members-only e-newsletter. Other benefits include (depending on membership level): One Tam edition of Barry Spitz's definitive guide to Mt. Tam trails, Limited edition poster of the Michael Schwab designed Mount Tamalpais logo, Limited edition One Tam jacket, By contributing as a One Tam Circle member, you will have special access to Mt. Tam events such as our Pancake Breakfast, gatherings with park | collaborate on program planning, design, and implementation including review and oversight of conservancy plans. One Tam's public, individual members do not have explicit responisbilites.   | Program Expenses: \$4,079,473<br>https://www.onetam.org/sites/<br>default/files/pdfs/<br>TLC%20Budget%20Update%2<br>0Thru%202019_05_31%20SU | Individual Gifts, Events, Corporate Giving, Foundation Grants, Government Grants, Agency Contributions, Parks  | GLIA         |                |                            |
| Access to the resources and partnerships built by the coalition. The listens, website, and storage partnership built by the coalition. The listens, website, and storage partnership to plan to the adversary efforts and every partnership to plan to the adversary efforts and every partnership to plan to the adversary efforts.  NA, other than governance roles  NA, other than governance roles  Provide proof of properly liability insurance Be present and assist on their burns (or supply a representative) Countries 100 find sets or they can thus of the year that you burn to the contribution of the contribu | member's community, CAFC's Quarterly  | Promoting Water Quality and Biodiversity in north Lake Huron  | About \$1500 plus any projects (<br>Usually about \$7500)   | Municipal Partners   |              |                |                            |
| coalition. The listsery, website, and strong membership network in each state allows partners to plug into the advocacy efforts of the coalition on issues pertinent to the Great Lakes.  19 representatives from the member organizations form the governance board.  19 representatives from the member organizations form the governance board.  S1.5 million  S1.5 million  S1.5 million  NA, other than governance roles  NISC  See attace  Provide proof of property liability insurance Be present and assist on their burns (or supply a representative) Contribute S100 field surknaps on the year that you burn  |   |   | 2019 Annual Report:https://<br>greatlakes.org/wp-content/<br>uploads/2020/03/   | 13%, Events 3%, Government 4%, Other 1%  |              |                |                            |
| Provide proof of property liability insurance Be present and assist on their burns (or supply a representative) Contribute \$100 fuel surcharge on the year that you burn  | coalition. The listsery, website, and strong membership<br>network in each state allows partners to plug into the<br>advocacy efforts of the coalition on issues pertinent to   |   | \$1.5 million   | toxic pollution, reduce polluted runoff, stop invasive species, and reversed habitat destruction. Additionally   |              |                |                            |
| Be present and assist on their burns (or supply a representative) Contribute \$100 fuel surcharge on the year that you burn  |   | NA, other than governance roles   |   |  | NISC         |                | See attached               |
| Assist on at least one burn each year for another member (or contribute a \$100 contract labor fee)  Take responsibility for the installation of suitable firebreaks Attend at least one training in the first year of membership  |   | Be present and assist on their burns (or supply a representative) Contribute \$100 fuel surcharge on the year that you burn Assist on at least one burn each year for another member (or contribute a \$100 contract labor fee) Take responsibility for the installation of suitable firebreaks   |   |  | NISC         |                |                            |
| Willing to communicate and coordinate efforts with others to combat invasive plant species   |   |   |   |  |              |                |                            |
| Members have access to ESIN information and knowledge gathered collectively across the member countries, specifically how partner countries are coping with island related issues. At the EU level, ESIN lobbies and informs relevant EU institutions and influences EU policies and rules by increasing awareness and understanding of small islands.  Being a member of a democratically constituted organisation and representing it fairly and accurately.  Being a member of a democratically constituted organisation and sexpenses and office bearers travels, otherwise annual budget depends on what projects they are involved with.  Membership fees and funding from projects  Membership fees and funding from projects   | knowledge gathered collectively across the member countries, specifically how partner countries are coping with island related issues. At the EU level, ESIN lobbies and informs relevant EU institutions and influences EU policies and rules by increasing  |   | mostly covers administration<br>expenses and office bearers<br>travels, otherwise annual<br>budget depends on what                          |  |              |                |                            |
| Members have access to connections including the general public, students, scholars, policy makers, community representatives and others interested in small island matters through international and electronic communication, such as newsletters, journals, website, social media, conferences and other periodic events.  "Members respect the principles associated with scientific inquiry."  "Members respect the principles associated with scientific inquiry."  "Members respect the principles associated with scientific inquiry."  Members respect the principles associated with scientific inquiry."  Members respect the principles associated with scientific inquiry."  Membership fees. We have around 100 paid up members at any time, and these swell when we organise our biennial conference. We also have 30 paid up life members.   | general public, students, scholars, policy makers, community representatives and others interested in small island matters through international and electronic communication, such as newsletters, journals, website,  | "Members respect the principles associated with scientific inquiry."  | membership fees. We have around 100 paid up members at any time, and these swell when we organise our biennial conference. We also have 30  |  |              |                |                            |
| Total Revenue: 6,797,090 2018 Financial information located here: https:// www.islandconservation.org/ report/2019/finances-2018/  Total Revenue: 6,797,090 2018 Financial information located here: https:// www.islandconservation.org/ report/2019/finances-2018/   |   |   | 2018 Financial information<br>located here: https://<br>www.islandconservation.org/   | Foundations 46%, Individuals 35%, Public 18%, Other <1%  |              |                |                            |



## **Appendix C**

Survey for determining fiduciary arrangement moving forward:

The GLIA Steering Committee has determined that it would like to move forward with a fiduciary arrangement (as opposed to pursuing becoming a nonprofit entity). The Stewardship Network (TSN) is the current fiduciary, primarily serving as money manager for the next Islands Summit. It is also contractor for this present Mott project grant received by Northland College. All parties do not want to assume that, as a result of this arrangement and conclusions drawn through this project, TSN will continue in this role. It is recommended that all parties evaluate this relationship and determine if we should a) continue this arrangement between GLIA and TSN, b) look at other nonprofit options informally, or c) put out a formal request for proposals (RFP) for a nonprofit to act as the GLIA fiduciary.

Toward that end the following questions can guide the discussion on the decisions above:

- What does the process of putting out an RFP look like?
- Do we have any ethical optics with continuing with TSN without an RFP?
- Who has networks for informally reviewing what other organizations might be options?
- Pros/cons of engaging a new partner organization with little awareness or history with GLIA?
- Review questions in Appendix E to evaluate whether to move forward with the current relationship with TSN as fiduciary.



### Appendix D

MOU language

#### **MEMORANDUM OF UNDERSTANDING**

Made this XX day of XX, XXXX between The Stewardship Network (TSN), 416 Longshore Dr., Ann Arbor, MI 48105, and the Great Lakes Islands Alliance (GLIA).

**Purpose:** The purpose of this Memorandum of Understanding (MOU) is to outline agreements between the parties as it relates to the role of the fiduciary of GLIA.

**Whereas:** The Stewardship Network is a US nonprofit dedicated to connecting, equipping, and mobilizing people and communities to care for land and water in their communities.

**Whearas:** The Great Lakes Islands Alliance encourages relationship building, fosters information exchange, and leverages resources to address shared challenges and embrace opportunities in island communities.

**Whereas,** TSN is a nonprofit that provides tools, resources, and funding in order to increase the collective impact of local collaborative conservation communities, therefore agrees to the following:

- To serve as the GLIA fiduciary for a period of X years beginning XX XX, 202X.
- To provide financial reports to GLIA leadership no later than March 31st for the year prior ending December 31st.
- To provide quarterly financial reports when requested.
- To provide website presence and registration capacity for any GLIA event.
- To provide program management and development support as directed by the GLIA Leadership Committee

Whereas, GLIA is an informal network of islanders in the US in Canada working to strengthen our work, therefore agrees:

- To having TSN serve as fiduciary for a period of X years beginning XX XX, 202X.
- A 10% of income will be paid to TSN annually as an administrative fee upon report of income from the prior year.

| All parties will collaborate generously                                     | and proactively to ensure positive outcomes. |
|---|--|
| Signed:   |  |
|   |  |
| GLIA Steering Committee Chair for:<br>Great Lakes Islands Alliance<br>email | Date   |
| Lisa Brush <i>CEO &amp; Founder</i> for: The Stewardship Network            |  |

Appendix E

lbrush@stewardshipnetwork.org

Additionally:



### Fiduciary vs Nonprofit Evaluation Survey

The following questions should be formatted into a survey and shared with the steering committee each year, striving for 100% participation.

Currently GLIA has a fiduciary arrangement with XXX. Each year, we evaluate this relationship and decide if we would like to continue or if we want to pursue becoming an independent nonprofit. Your answers to the following questions will help guide our conversation and decision at the Summit (or other meeting).

Please answer the following questions on a 1-5 scale, 1 being poor, 3 being neutral, and 5 being excellent.

- The relationship with our fiduciary over the past year was:
- The organizational capacity of our fiduciary to support GLIA was:
- The mission synergy with our fiduciary was:
- The experience of our fiduciary operating in similar roles with other organizations was:
- The experience of our fiduciary sharing GLIA financials was:
- The experience of our fiduciary in providing support beyond financial (eg. Donations, event registration, website, email, etc.) was:
- The experience of our fiduciary in providing HR support (payroll, employee email, health insurance, retirement benefits, etc.) was:
- The cost related to the above benefits was:
- The fiduciary was able to provide both a US and Canadian option for us (Yes, No, Don't know)
- I feel like we have the resources and the benefit we would gain by being an independent nonprofit indicate that now is the time to pursue being a nonprofit (1 to 5 scale, 1: definitely disagree to 5: totally agree)
- Other comments blank