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ARIZONA SENIOR ACADEMY
Minutes of the
Board of Directors ZOOM Meeting
November 20, 2020

Members Present: Dan Angelo, Marcia Neugebauer, Sabra Anderson, Peter Backus, Christopher Sheafe, Bruce Wright, Maria Dobozy, Gary Fenstermacher, Bill McCourt, Virginia Richardson, Max Fredic Volkmann

Guest Computers: Loran Dake, Sharon Stetz, Leslie Nitzberg, Nelson Hubbell, Janet Barrett, Neil Kockenour, Ralph Shattuck, Viki Mitchell, Pat Grossman, Tom Travis

- I. Welcome, Call to Order: Dan Angelo: Vice-Chair of the ASA Board, called the meeting together at 9:00 a.m.

Re-Election of Peter Backus, ASA Board Chair. Moved by Dan Angelo, seconded by Virginia Richardson, approved unanimously.

- II. Peter Backus, Chair of the ASA Board

Approval of February 26, 2020 draft minutes (Attachment 1): Minutes approved without objections.

- III. Chris Sheafe: Rocking K Developments

Chris brought the Board up-to date on construction in the Rocking K development, and the completion of the new Valencia Bridge project.

- IV. Academy Villas Report: Gary Fenstermacher

Gary described the processes used in the Academy Villas to successfully maintain the Villas as a Covid-free residence.

- V. Report from Vice-President/Administration: Bill McCourt

1. Audio-Visual Upgrade: Bill described the changes made in the original plans for upgrading the audio-visual equipment for the Great Room, and its completion. The new ASA emphasis on streaming presentations to the community will be accomplished much more easily with this new equipment.

2. Great Room Renovation: The current seating capacity of 112 is being increased by 27 seats that are being placed in the area that held the old technology equipment, plus an additional room next to it. The hearing loop that was in the ceiling will be placed under the rug on the floor—a much better system for the hearing-impaired.

3. The Irrigation System has been replaced, and landscaping will begin this year and be completed next year.

- VI. Report from ASA Vice President/Programming: Marcia Neugebauer

Marcia presented a set of screens listing the 2020 programs prior to Covid lockdown and after. (Attachment II). The post-Covid lockdown include Webinars of lectures that are

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subsequently placed on the ASA website as videos; and you-tube musical presentations that include both remote and ASA Great Room venues. Some of these presentations have been made in conjunction with SAACA (Southern Arizona Art Council Association).

Several classes have been taught on-line (Spanish and Creative Writing); and ASA is working on a way to draw small numbers of members together to view large-screen digital presentations of, for example, art teaching—all within Pima County rules related to the Pandemic.

VII. Financial Report: Sabra Anderson

1. Financial Report: Referring to the year-to-date ASA budget, Sabra mentioned that both expenses and income are down from the 2020 Budget. Income is down because of a decrease in donations (both resident and non-resident). However, the request for donations goes out in December, and some funds are expected at that time. Expenses decreased primarily because of a total Covid closedown in March. However, an increase in digital use has brought expenses up and in line with the budget. To deal with the initial lack of programming, and the slow start into digital, every member has received the equivalent of one-month's dues to donate back to ASA, a check for that amount, or a one-month dues payment. It turns out that the vast majority of members are donating the money to the ASA. The expenses related to the Great Room and technology renovation will be taken out of the reserve account. (2020 Financial record Attachment III). The budget was approved without objection.

2. The 2021 Budget. The 2021 will be very similar to last year's budget. One question was asked about the new air conditioning system that was completely replaced last year. Sabra indicated that the loan to replace the units is being paid with monthly submission.

VI Report from ASA President: Dan Angelo

1. Response to Pandemic. Dan stated that he is proud of the ASA volunteer group and their response to the Pandemic. In a sense, the pandemic has taken ASA from a 19th century Chautauqua model to a 21st Century digital approach—one that will carry us into the post pandemic time. However, it has been difficult, during this time, to carry out other plans such as expanding our relationships with local institutions such as the University of Arizona and the Vail Public Schools.

2. Update on Plans to Reopen. Dan described the work of the Blue Ribbon Committee on Reopening. The report listed three stages in reopening—each following state guidelines. It is, of course, not set in stone; for example, if the vaccination comes through and is successful, the plans would probably be revised. When ASA is fully reopened, some of the digital elements that have been set in place at this point will be continued—such as videos of the presentations. A suggestion was made that a subscription service could be set up for non-members to take advantage of the videos. This would be a source of additional revenue for the ASA.

Questions and Comments from Community Members and Date of next Meeting: Peter Bachus

No questions from guests were asked or comments given. The date of the next meeting will be in Feb 2021. The meeting adjourned at 10:15 a.m.

--Minutes presented by Virginia Richardson, Secretary, ASA

Attachment 1

Arizona Senior Academy Minutes of the Board of Directors Meeting February 26, 2020

Members Present: Peter Backus, Ed Reid, Chris Sheafe, John Carruth, Dan Angelo, Marcia Neugebauer, Virginia Richardson, Gary Fenstermacher, Sabra Anderson (by phone).

Not present: Maria Dobozy, Helen Schaefer, Bruce Wright, Fred Volkmann

Guests: Deon Holt, Jim Johnson, Marna Broekhoff, Nelson Hubbell, Leslie Nitzberg, Bill McCormack

I. Peter Backus, Chair of the ASA Board, called the meeting together at 9:00 a.m.

1. Agenda Review and Approval of Nov. 20, 2019 minutes: approved unanimously
2. Election of new non-resident board member, John Carruth: approved unanimously

II. President's Report: Dan Angelo

1. New Piano: Dan called on Leslie Nitzberg, ASA Music Liaison, to describe the new Steinway piano that has been donated to the ASA by resident Robin Gaither. The existing piano, which was donated to the ASA 18 years ago by residents Roger and Barbaranne Shepard is being sold back to them for use by their family. Dan thanked Leslie for helping to arrange this; and praised the Shepards for providing the possibility for many wonderful concerts over the years with the donation of their piano.

2. ASA and Vail School District Projects: Dan has been meeting with Vail School District officials to consider adding to the existing joint projects such as "Book Share" .

3. ASA and the University of Arizona: Dan has met with an administrator of the U of A Social and Behavioral Sciences Off-Campus Non-Credit program to consider some joint efforts with ASA.

4. Dan has asked resident Jim Johnson to become the Director of Technology—a new ASA position.

5. Renovation of the Great Room. Plans are being developed for the expansion of the Great Room. It is being planned to begin in August. Dan noted that the plans and costs are just being developed and will be presented to the Board at the next meeting. It is expected that lectures will be continued in the summer in the seminar rooms, but the music program will be curtailed during that time.

III. Academy Services Report: Gary Fenstermacher

Gary explained that the closing of the Wellness and In-home Health Programs has been a significant loss to our community, particularly for our older residents. Many of these residents moved

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to Academy Village in the belief that sufficient healthcare services would be available so that they would not need to move again. Unfortunately, with the loss of these programs (as well as daily food service), a number of residents are leaving Academy Village to move into senior healthcare facilities located elsewhere in Tucson or nearby communities.

Gary requested that the Board consider giving its support to a strategic planning initiative in order to address what services, programs, and support facilities should be provided by ASA, ASC, and the HOA over the next five to ten years. He recommended that this planning initiative be done as a joint project of the ASA, HOA, and ASC.

Dan Angelo commented that such an effort could be considered at an upcoming meeting of the heads of the three organizations (ASA, ASC and the HOA). Peter Backus noted that the ASA board would need carefully drawn plans, along with their financial implications, before the board would be in a position to make an informed decision.

IV. Building Maintenance: Bill McCourt

Dan referred to the attached memo from Bill McCourt that included a description of the new solar system and a labyrinth built by resident volunteers. A set of issues involving windows that were improperly installed, roof leaks, and trellis joints are being addressed.

V. Programs: Marcia Neugebauer

Marcia described the types and numbers of 2019 ASA programs (see attached). She mentioned the increasing number of art activities, and that there is now a coordinator of art workshops and classes. The number of Humanities presentations now exceed those of Science, indicating a change in the interests of residents.

Every attempt will be made to continue the lecture presentations this summer during the renovations by holding them in the seminar rooms. The summer presentations will continue this summer during the renovations.

VI. Budget: Sabra Anderson

Sabra described the apparent 2019 budget deficit as a bookkeeping issue related to the timing of transferring money to reserves. Sabra moved and Marcia seconded that the 2020 budget be accepted by the Board. The 2020 budget was approved unanimously.

Comments from the Audience:

- An expression of disappointment in the reduction in services in Academy Village, particularly those related to services for the more elderly—such as wellness, home health and food services.
- A set of suggestions related to lecture presentations:
 - A request for more attention being paid to structuring lecture presentations to include possibilities for discussion of the topic
 - More topics addressing the Southwest
 - More multiple-session lectures

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Motion to adjourn presented by Peter Backus, seconded by Gary Fenstermacher, and accepted unanimously by members: 10:22 a.m.

—Minutes presented by Virginia Richardson

Attachment II

2020 ASA Programming to Date Marcia Neugebauer

ASA 2020 Concerts, Lectures, Classes to date (Nov. 20, 2020)

January through March 12

1 concert & 2 lectures a week
3 Spanish classes once a week
2 Creative Writing classes once a week

Mid-March through April

No concerts, lectures, or Spanish
A 4-day pocket sketching class via zoom
Creative Writing continued on Zoom
 Cutting back to 1 class/week through June 22
 Then continued privately

Webinars

2 per week in May, June, and since mid-September
1 per week over summer
14 by AV Residents; 19 from UA; 19 other
Attendance ranged from 24 to 74
 Average = 44 +/- 12
Recordings posted on ASA website for up to 4 months
 With speaker's permission

The Great Courses

2 DVD courses once/week for 12 weeks over summer
 Archaeology 20-24 attendees
 Planets 10-12 attendees

Concerts

In May, started sponsoring video concerts posted on YouTube
 ASA acknowledged with verbal or written credits
 Announced on ASA website & email
 19 to date; 2 more in production, a few more this year
 12 involved UA musicians (current & former)
 3 recorded from ASA Great Room

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Some have had hundreds of views
Partnering with SAACA (Southern Arizona Arts & Cultural Alliance)
-> recording, editing & uploading services
Working on quality of sound needed for future live streaming

Reported by Marcia Neugebauer, ASA V-P for Programs

Attachment III

ASA FINANCIAL REPORT TO BOARD		November 2020			
Income		1/1-9/30/2020	FY2020 budget	% of budget	
Resident donations		5,838	13,000	45%	
Non-Resident donations		1,243	9,500	13%	
Academy Villas		4,500	6,000	75%	
Resident member dues		155,370	207,000	75%	
Other Income		363	850	43%	
Total Income		167,314	236,350	71%	
Expenses					
Academy Programs		29,984	53,050	57%	
Facilities		59,958	65,750	91%	
Transfer to Reserves		15,000	15,000	100%	
Office Operations		6,972	17,125	41%	
Personnel Costs		40,369	56,320	72%	
Other		5,298	24,750 *	21%	
Total Expenses		157,581	231,995	68%	
LOAN BALANCE		32,531			
RESERVE ACCOUNTS			9/30/20	12/31/19	Change
Community Fund of S. Arizona			\$ 61,520	\$ 59,193	\$ 2,327
Vanguard Money Market			\$ 191,795	\$ 176,014	\$ 15,781
**includes 16,000 in lieu of salary, CPA cost					