

Whitney Fire Protection District  
Minutes of Commission Meeting  
February 14, 2008

Call to Order - President Simmons called meeting to order at 4:00 p.m. Commissioner Henning, Commissioner Simmons, Chief Ross, Chief Doan and Secretary/Treasurer Sites were present.

Approval of Minutes – Commissioner Henning moved to approve minutes of meeting held January 10, 2008, and January 24, 2008 as written. Commissioner Paustian seconded and motion carried.

HAZMAT – Chief Doan informed the Board that he had talked to the captains at station #14 and they were all agreeable to allowing the hazardous collection site to remain at the station. Angela Deckers presented materials showing the success of this particular collection site and asked the Board to reconsider moving the collection site (copies herein attached). The Board expressed concern about the cleanliness and organization of the pickup site at station #14. Angela Deckers stated she would talk to the crew that runs station #14 collection site and ask that they make the site more organized and keep it picked up and clean to the best of their ability. The Board agreed to that and said they would give it a trial period before making a final decision.

Maintenance Reports – Chief Doan presented the monthly reports and State of the Department for review. (Copies herein attached.)

Firefighter Memorial – Tracy Raynor presented an agreement for repayment to the Whitney District for the Boards approval. The Board asked that the agreement reflect a five year repayment as opposed to the ten year repayment that is currently shown in the agreement. Commissioner Henning moved to approve the payback agreement for \$210,000 to be reimbursed over a period of five years. Commissioner Paustian seconded and the motion carried.

Architectural Service Agreement – Scott Johnson with Lombard Contractors presented the Board with the agreement for architectural services for station #17. Commissioner Henning moved to approve the agreement as presented based on the recommendation of Chief Ross. Commissioner Paustian seconded and the motion carried.

Old Station – Chief Ross updated the Board on his daily checks on the station to insure no further break-ins have occurred. He also asked the Board to consider listing the building with a realtor in order to sell the building quicker. The Board agreed but would like to wait for the market to get stronger.

Audio Visuals for Meeting Room – Chief Ross presented the Board with several bids for the AV system for the conference room (copies herein attached). The Board inquired as to what the system is used for and Chief Ross and Chief Doan explained that the system for training through such devices as power point presentations.

Commissioner Henning moved to purchase the AV equipment and get it installed. Commissioner Paustian seconded and the motion carried.

Arbor Hills Planned Community – Chief Ross informed the Board that Tucker Johnson sent a letter to the Board showing that they are moving forward with the development. Chief Ross stated that he thinks we should start looking to draft an agreement with Tucker Johnson and the Arbor Hills Community.

Fire Station Auditor - Mrs. Sites informed the Board that after multiple calls to Carl Swenson of Crandall, Swenson and Gleason he informed Mrs. Sites that he was too busy to handle the Whitney Fire District audit this year. The Board approved for Mrs. Sites to get some bids from several accounting firms willing to do our auditing.

Accounts Payable – Accounts payable report was submitted and reviewed. Commissioner Henning moved to pay the accounts as presented. Commissioner Paustian seconded and motion carried.

Financial Reports – Reports were presented and reviewed.

Old Station Security – Commissioner Henning suggested and the Board agreed that we should purchase some motion lights for the old station.

Station #14 Flag – The Board requested a bigger flag and a state flag be ordered for the pole out front. Chief Doan said he would order both.

Commissioner Business Cards – The Board requested business cards without titles. Chief Ross said he would obtain them for the Board.

Office Copier – Mrs. Sites provided the Board with information on printers from BOE (copies herein attached). Commissioner Paustian moved to purchase the printer after clarification on the maintenance aspect. Commissioner Henning seconded and the motion carried.

Union Meeting – Union President Greg Womack sent his apologies with Chief Doan as he was unable to attend the meeting. Chief Doan said he would work on setting up another meeting time.

Meeting Schedule – March 4, 2008  
March 13, 2008

Adjournment – Commissioner Henning moved to adjourn the meeting at 5:15p.m. Commissioner Paustian seconded and motion carried.

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President

