

# COSTLEY MILL PARK

## FEE SCHEDULE

The Event Center at Costley Mill	Starting Rate		
<b>Event Center Weddings and Receptions</b>	<b>7-Hour Block</b>	<b>12-Hour Block</b>	
	Tuesday & Thursday	\$850	\$1500
	Sunday	\$1050	\$1800
	Saturday	\$1300	\$2100
<b>Additional Rehearsal Time</b> <i>(based on availability)</i>	\$90/hour		
<b>Security</b>	\$45/hour per deputy		
<p><b>Event Center Amenities:</b> 150 guests, Tables, Chairs, Restrooms, Trash Receptacles, 2 changing suites, audio visual equipment, facility attendant staffed. 1-hour rehearsal time (additional time may be purchased).</p> <p><b>Terrace:</b> Access for indoor and outdoor rentals.</p> <p><b>7-Hour Block Times:</b> <i>(Set-up and break-down is the responsibility of the renter.)</i> 7-Hour block between the hours of 11am-11pm.</p> <p><b>12-Hour Block Times:</b> <i>(Set-up and break-down is the responsibility of the renter.)</i> 11am-11pm</p> <p><b>Deposit:</b> \$500 Non-refundable deposit required at the time of reserving. Remainder balance is due at least 90-days prior to event. If renter is reserving less than 90-days in advance, full amount is due. Acceptable forms of payment are VISA, MasterCard, or Discover.</p> <p><b>Mandatory Incidental Fee:</b> Fee of \$150 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on their rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.</p> <p><b>Alcohol:</b> Sheriff Deputies are required for all events where alcohol will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event. Failure to do so will result in refusal of alcohol at event. Deputies must be present for the entirety of the event. Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.</p>			

### Rental Rates:

**Acceptable Forms of payment:** VISA, MasterCard, or Discover

**Please Note:** Fee Schedule includes base fees and individual rentals are calculated at the time of reserving.

# COSTLEY MILL PARK

## FEE SCHEDULE

Other Wedding Packages	Starting Rate	
Chapel Ceremony w/ Large Pavilion Reception	<b>7-Hour Block</b>	<b>12-Hour Block</b>
	\$750	\$1250
Beach Ceremony w/ Large Pavilion Reception	<b>7-Hour Block</b>	<b>12-Hour Block</b>
	\$900	\$1450
Gazebo Ceremony w/ Large Pavilion Reception	<b>7-Hour Block</b>	<b>12-Hour Block</b>
	\$900	\$1450
<b>Security</b>	\$45/hour per deputy	

**Large Pavilion Reception:**  
185 guests

**Chapel Ceremony:**  
35 guests

**Gazebo Ceremony:**  
Bride, Groom, Officiant

**Event Houses:**  
**No More than 10 Guests**  
Event House 1: \$250  
Event House 2: \$250

**7-Hour Block Times:**  
*(Set-up and break-down is the responsibility of the renter.)*  
7-hour block between 11am-11pm

**12-Hour Block Times:**  
*(Set-up and break-down is the responsibility of the renter.)*  
11am-11pm

**Deposit:**  
\$300 Non-refundable deposit required at the time of reserving. Remainder balance is due at least 90-days prior to event. If renter is reserving less than 90-days, full amount is due. Acceptable forms of payment are VISA, MasterCard, or Discover.

**Mandatory Incidental Fee:**  
Fee of \$150 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.

**Alcohol:**  
Sheriff Deputies are required for all events where alcohol will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event. Failure to do so will result in refusal of alcohol at event. Deputies must be present for the entirety of the event.  
Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.

### Rental Rates:

**Acceptable Forms of payment:** VISA, MasterCard, or Discover

**Please Note:** Fee Schedule includes base fees and individual rentals are calculated at the time of reserving.

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## FEE SCHEDULE

Event Center Group Events	Regular Starting Rate	For Profit Rates
Tuesday-Sunday	\$450	\$900
Additional hours	\$90/hour	\$90/hour
<p><b>The Event Center (Event excluding Wedding Ceremonies or Receptions):</b>            4-hour block.  <i>(Set-up and break-down is the responsibility of the renter.)</i></p> <p>Set-up and break-down must be included in renters' times. Additional time may be purchased to accommodate both.            Payment due at the time of reserving.            150 guests, Tables, Chairs, Restrooms, Trash Receptacles, audio visual equipment, facility attendant staffed.</p> <p style="text-align: center;"><b>Mandatory Incidental Fee:</b>            Fee of \$150 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.</p> <p style="text-align: center;"><b>Alcohol:</b>            Sheriff Deputies are required for all events where alcohol will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event. Failure to do so will result in refusal of alcohol at event. Deputies must be present for the entirety of the event.            Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.</p>		

Event Houses	Wedding Package	Small Private Events
Tuesday-Sunday	\$250/house	\$250/House
Additional Hours		\$90/hour
<p><b>Wedding Packages:</b>            7-hour block.            Event House 1&amp;2 Occupancy: 10 guests.            Based on availability.            Additional hours not available.            Time for usage of event houses are flexible.</p> <p style="text-align: center;"><b>Small Private Events:</b>            4-hour block.            Additional time may be purchased.            Payment due at the time of reserving.</p> <p style="text-align: center;"><b>Mandatory Incidental Fee (Small Private Events):</b>            Fee of \$200 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.</p>		

**Rental Rates:**

**Acceptable Forms of payment:** VISA, MasterCard, or Discover

**Please Note:** Fee Schedule includes base fees and individual rentals are calculated at the time of reserving.

# COSTLEY MILL PARK

## FEE SCHEDULE

Group Events	Residents	Non-County Residents
<b>Beach or Baseball Field Pavilion</b>  <b>Half-Day</b> (April-September) <b>(12pm-4pm)</b> (October-March) <b>(12pm-4pm)</b>  <b>Full Day</b> <b>10am-6pm</b> (April- September) <b>9am-5pm</b> (October-March)	\$150  \$275	\$190  \$315
<b>Playground Pavilion</b> (Up to 40 guests)  <b>Half Day</b>  <b>Full Day</b>	\$55 \$95	\$75 \$135
<b>Security</b>	\$45/hour per deputy	\$45/hour per deputy
<p><b>Large Pavilion Rentals:</b> 185 guests, picnic tables, restrooms, trash receptacles.</p> <p><b>Beach Swimming during event:</b> Swimming will not be permitted during events until further notice.</p> <p><b>Mandatory Incidental Fee:</b> Fee of \$150 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.</p> <p><b>Alcohol:</b> Sheriff Deputies are required for all events where alcohol will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event. Failure to do so will result in refusal of alcohol at event. Deputies must be present for the entirety of the event. Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.</p>		

COVID Updates  
Updated 06/2021

**Rental Rates:**

**Acceptable Forms of payment:** VISA, MasterCard, or Discover

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## FEE SCHEDULE

Special Events	Rental Rate
<b>Beach and Baseball Pavilion</b>	\$350
<b>Additional Hours</b>	\$100/hour

**Special Event Rentals:**

Any event defined as a festival, block party, concert, 5K run/walk, event with an expectancy of 500+ attendees/or event deemed by Costley Mill Park.

**Special Event Rental Times:**

Rental rate accommodates a 4-hour block  
Special Event must conclude and renter must be vacated the facility no later than 10pm.

**Additional Rental Hours:**

Additional time for special events is available for an additional fee. Time of event may not exceed 10pm.  
Event must be concluded, and park must be vacated no later than 10pm.

**Special Event Application and Written Plan:**

Special events require a completed application and written plan. Written plan of event must include the logistics of event, run of show, and a staffing and parking plan. Written plans are due prior to approval of event.

**Mandatory Incidental Fee:**

Fee of \$250 due at the time of reserving. Acceptable forms of payment are VISA, MasterCard, or Discover. Refund of incidental fee is contingent upon the renter vacating the premises as stated on rental agreement and leaving the facility in the same way it was found with zero damages. Failure to do so will result in the forfeiture of incidental fee.

**Alcohol:**

Sheriff Deputies are required for all events where alcohol will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event. Failure to do so will result in refusal of alcohol at event. Deputies must be present for the entirety of the event.  
Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.

**Events with 150+ Guests:**

Sheriff Deputies are required for all events where 150+ guests will be present. Renter must complete online application and payment for deputies at least two (2) weeks prior to their event.  
Rate for deputies is \$49.50/hour per deputy. 4-Hour Minimum Required.

**Rental Rates:**

**Acceptable Forms of payment:** VISA, MasterCard, or Discover.

**Please Note:** Fee Schedule includes base fees and individual rentals are calculated at the time of reserving.