

REDWOOD COUNTY, MINNESOTA

JUNE 18, 2019

Present for all or portions of the meeting were Commissioners Bob Van Hee, Jim Salfer, Lon Walling, Dave Forkrud, Dennis Groebner, and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Environmental Director Scott Wold; Assessor Kathy Hillmer; Highway Engineer Keith Berndt; Human Resource Coordinator Peter Brown; Redwood-Renville Regional Solid Waste Director Jon Mitchell; Economic Development Coordinator Briana Mumme; Maintenance Supervisor Loren Gewerth; Technology Coordinator Paul Parsons; Legal Assistant Office Coordinator Jenifer Manthei; WOLD Architects John McNamara, Nou Xiong and Paige Sullivan; Jason Guggesberg; Steve Nelson and Clint Irlbeck.

The Board of County Commissioners met in regular session at 3:00 p.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Chair Salfer called the meeting to order at 3:00 p.m. asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Van Hee, the Board voted unanimously to approve the June 18th agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Forkrud, second by Walling, the Board voted unanimously to approve the following:
  - June 4<sup>th</sup> minutes.
  - Per Diem for Dennis Groebner for attendance at Carris Health groundbreaking.
  - Payment of bills as follows:

General Fund	\$ 22,046.70
Ditch Maintenance Fund	\$ 4,635.15
Insurance Fund	\$ 250.00

- Bills exceeding \$2,000: Fleet Services \$4,824.82; Graham Tire \$2,160.00; Marthaler Auto \$39,427.83; MEND Correctional \$3,894.44; Redwood Cty. Hwy. \$3,412.58; Tersteegs \$6,632.66; Northern Safety \$4,645.00; WOLD Architects \$14,343.75; Kerkhoff Bros. \$7,699.90; M & K Bridge \$38,235.00; Maas Construction \$2479.50; Schmidt Construction \$7,456.50; TNT Construction \$5,685.28

**WOLD ARCHITECTS**

- McNamara presented design plans for the Courthouse Security Project.

**REDWOOD-RENVILLE REGIONAL SOLID WASTE AUTHORITY**

- Mitchell presented a quarterly report to the Board.

**RECESS**

- The Board recessed at 4:31 p.m.

**COUNTY DITCH AUTHORITY**

- At 4:31 p.m., the Board entered into County Drainage Authority to petition for partial abandonment of a section of County Ditch #24 filed by Elmer and Barbara Dahms. Present for the discussion were Commissioners Walling, Forkrud, Groebner, Salfer and Van Hee; Administrator Knobloch and Environmental Director Scott Wold.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to set a hearing date for July 16, 2019 at 10:00 a.m. for the petition to partially abandon a section of CD #24 filed by Elmer and Barbara Dahms.
- There being no further business, Chair Walling declared the drainage authority meeting adjourned at 4:37 p.m.

**RECONVENED**

- The Board reconvened into regular session at 4:37 p.m.

**ECONOMIC DEVELOPMENT**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Memorandum of Understanding with Ideag/Minnesota Farmfest.

**ROAD & BRIDGE**

- On motion by Walling, second by Forkrud, the Board voted unanimously to authorize County Engineer to purchase a box culvert from Forterra Concrete Products in the amount of \$88,800.00 for SAP 064-604-054.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement for SAP 064-608-025.
- On motion by Walling, second by Van Hee, in a roll-call vote with Walling, Van Hee, Forkrud, Salfer and Groebner all voting aye, the Board adopted the following resolution:

**RESOLUTION**  
**For Grant Agreement to State Transportation Fund**  
**(Local Bridge Replacement Program)**  
**Grant Terms and Conditions**  
**SP 064-608-025**  
*June 18, 2019*

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64589; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$161,607.49 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

- On motion by Van Hee, second by Walling, the Board voted to award the ReflectORIZED Pavement Markings, Project #CMP19-PM, to Traffic Marking Service in the amount of \$59,622.88.

All Bids Received

Company	Bid Amount
AAA Striping Service	\$68,133.49
Traffic Marking Service	\$59,622.88

- On motion by Walling, second by Forkrud, the Board voted unanimously to award the gravel contract to Duininck, Inc. for class 1 gravel at \$10.25/ton and class 2 at \$8.75/ton. Duininck was the only bidder.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the State of Minnesota DOT and Redwood County Detour Agreement for Trunk Highway 23 Detour in the amount of \$18,657.94.
- On motion by Walling, second by Van Hee, in a roll-call vote with Walling, Van Hee, Groebner, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

IT IS RESOLVED that Redwood County enter into MnDOT agreement No. 1034109 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 46 as a detour route during the construction to be performed upon, along and adjacent to Trunk Highway No. 23 from County State Aid No. 24 to Trunk Highway 212 and on Truck Highway No. 212 from Trunk Highway No. 23 to Jefferson Avenue under State Project No. 4203-50 (23=088).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

**AUDITOR/TREASURER**

- On motion by Forkrud, second by Van Hee, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary

- Budget Reports, General Fund, Ditch Maintenance and Building Fund, Human Services Fund, Ditch Bond Interest and Solid Waste.
- May Disbursements in the amount of \$2,723,188.10.
- Bills exceeding \$2,000.00: Further \$7,237.73, \$7,237.73, \$2,460.08; Redwood Falls Public Utilities \$7,864.95; Preferred One \$12,793.45, \$15,897.46, \$22,633.59, \$81,553.34, \$14,819.01, \$3,279.03; \$7,734.06, \$9,237.97, BCBS of MN \$2,260.00; MN Commission of Finance \$500,000.00, \$4,516.50; MN Dept. of Revenue \$19,853.67; RRRSWA \$33,864.00; Healthpartners \$3,143.65; Sun Life Financial \$2,502.96; Red Rock Rural Water System \$8,454.28; School District #2190 \$6,000.00; School District #2754 \$236,000.00; School District #2884 \$137,000.00; School District #2897 \$772,000.00; School District #2898 \$90,000.00; School District #2904 \$24,000.00; School District #635 \$158,000; School District #640 \$353,000.00; School District #85 \$41,000.00; Southwest Regional Development Commission \$30,473.91; Minnesota Dept. of Transportation \$17,462.71; Redwood Falls Public Utilities \$2,321.19; M & K Bridge Construction \$31,588.59; Zimmermann Maintenance \$16,940.00; Irt & Marlene Platt \$4,200.00.

#### **MAINTENANCE**

- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the purchase of a carpet care system, ES-400, in the amount of \$12,935.65 from Heartland.

#### **ADMINISTRATOR**

- On motion by Forkrud, second by Walling, in a roll-call vote with Van Hee, Forkrud, Salfer, Walling and Groebner all voting aye, the Board adopted the following resolution:

**DEPUTY REGISTRAR REIMBURSEMENT  
GRANT PROGRAM  
REDWOOD COUNTY, MINNESOTA**

WHEREAS, the Minnesota State legislature has allocated to the Minnesota Department of Public Safety an allotment of \$13,000,000 to be disbursed in grants to Deputy Registrars operating under the authority of the State of Minnesota. These funds are available to offset the negative financial impact created by the release of the Minnesota License and Registration System (MNLARS); and,

WHEREAS, Redwood County operates as a Deputy Registrar on behalf of the State of Minnesota and is required to utilize the MNLARS program; and,

WHEREAS, the State of Minnesota has determined Redwood County Deputy Registrar is eligible for 48,378.79 in the form of a reimbursement grant, and;

WHEREAS, in order to apply for these funds, political subdivisions must sign a liability release form and submit a grant application along with a resolution authorizing the application for grant funds no later than June 30, 2019, to the Director of Driver and Vehicle Services; and,

WHEREAS, if grant funds are awarded, Redwood County must enter into an agreement with the Director of Driver and Vehicle Services governing the receipt reporting of the grant; receive and account in a manner meeting generally accepted government accounting principles sufficient to pass federal audit:

NOW, THEREFORE, BE IT RESOLVED that the Redwood County Board of Commissioners authorizes the Chair of the County Board to apply for a grant from the Minnesota Department of Public Safety, Driver and Vehicle Services for funds pursuant to MN Session Laws – 2019 1<sup>st</sup> Special Session, Article 1, Section 6 & Article 2, Section 36.

- On motion by Forkrud second by Walling, the Board voted unanimously to approve the Minnesota Department of Public Safety Grant Agreement in the amount of \$48,378.79 pending County Attorney approval.
- On motion by Walling, second by Groebner, the Board voted unanimously to designate the \$48,378.79 from the Minnesota Department of Safety Driver and Vehicle Services Grant to the Building Fund.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2019 State of Minnesota Annual Boat and Water Safety Grant Agreement in the amount of \$600.00.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to declare the 2011 Ford Expedition as excess property and authorize the Sheriff's Office to sell the property.
- The Board reviewed the May Jail population.

#### *Personnel*

- On motion by Forkrud, second by Walling, the Board voted unanimously to promote Tom Ellingson from Full-time Custodian 1 to Full-time Custodian II effective 8-1-19 at Grade 8/Step 1 of the AFSCME Salary Schedule at \$16.01 per hour.
- On motion by Forkrud, second by Walling, the Board voted unanimously to acknowledge the retirement of Kevin Steffensmeier from full-time Highway Maintenance Specialist in the Highway Department effective June 27, 2019.

#### **RECESS**

- The Board recessed at 5:24 p.m.

#### **CLOSED SESSION**

- The Board entered into Closed Session at 5:25 p.m. for the purpose of labor negotiations pursuant to MN Statute 179A.01 to 179A.25. Present were Commissioners Forkrud, Groebner, Salfer, Van Hee and Walling, County Administrator Knobloch and Human Resource Coordinator Peter Brown. No action taken.

#### **RECONVENED**

- The Board reconvened into regular session at 5:38 p.m.

#### **COMMISSIONER ITEMS**

- Chair Salfer appointed Commissioner Walling and Groebner as delegates for Dead Coon Lake Outlet.

**COMMISSIONERS REPORTS**

- The Commissioners reported on meetings they attended:

Forkrud: AMC District Meeting, Personnel Sub-committee meeting, Town hall meeting with Legislators

Walling: Mental Health Coalition, Southwest Private Industry Council Chief Elected Officer Board, Redwood-Renville Regional Solid Waste Authority, Town hall meeting with Legislators, County Hwy. 5/Judicial Ditch 15 Meeting

Groebner: AMC District 8 Meeting, Area II/RCRCA, Town hall meeting with Legislators, Redwood-Renville Regional Solid Waste Authority, Soil and Water Conservation District, Judicial Ditch 15 Meeting

Salfer: AMC District 8 Meeting, Town hall meeting with Legislators, Personnel Sub-committee meeting, Economic Development, Audit Exit meeting

Van Hee: Restorative Justice, Primewest, Town hall meeting with Legislators, Technology Committee Meeting, Economic Development, Southwest Regional Development Corporation

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 6:00 p.m.

Attest: \_\_\_\_\_  
 Vicki Knobloch  
 County Administrator

\_\_\_\_\_  
 Jim Salfer, Chair  
 Board of County Commissioners