

REDWOOD COUNTY, MINNESOTA

MAY 21, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Dennis Groebner, Lon Walling and Jim Salfer. Also present were Administrator Vicki Knobloch, Sheriff Randy Hanson; Highway Engineer Keith Berndt; Auditor/Treasurer Jean Price; Environmental Director Scott Wold; HR Coordinator Peter Brown; Technology Coordinator Paul Parsons; Economic Development Coordinator Briana Mumme; Deputy Sheriff Dave Hester and Rich Slagle.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Groebner, the Board voted unanimously to approve the May 21st agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Forkrud, second by Van Hee, the Board voted to approve the Consent Agenda.
- May 7th minutes.
- Payment of bills as follows:

General Fund	\$ 135,611.32
Ditch Maintenance Fund	\$ 9,789.99
Insurance	\$ 250.00
Solid Waste Fund	\$ 108.28

- Bills totaling over \$2,000.00: Estebo, Frank, Munshower & Geis LTD \$3,170.50; Henle Printing \$4,248.08; MN State Auditor \$15,126.44; Election Systems & Software \$4,986.50; MEND Correctional \$3,885.84; Redwood County Hwy. Dept. \$2,996.98; Tersteegs Holiday Market \$5,911.45; Prairie Lakes Youth Programs \$6,692.00; Northland Business Systems \$13,280.00; MN Pollution Control \$5,977.33; Integrated Protection Systems \$2,955.70; WOLD Architects \$37,210.74; Maas Construction \$6,793.65; Schmidt Construction \$16,053.71

EMPLOYEE RECOGNITION

- The Board recognized Dave Hester, Deputy Sheriff, for 10 years of service to Redwood County.

AUDITOR/TREASURER

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, Revenue Fund, Human Services, Building Fund, Ditch Maintenance, Ditch Bond Interest and Solid Waste.
 - April Disbursements in the amount of \$624,342.06
- Bills totaling over \$2,000.00: Preferred One \$14,864.20, \$4,387.48, \$19,550.67, \$4,415.84; \$3,310.45, \$2,064.27, \$6,180.08; Great Plains Natural Gas \$4,855.61, 2,125.83, \$2,283.45; Redwood Falls Public Utilities \$8,352.97, \$2,474.55; BCBS \$2,260.00; Further \$7,152.73; MN Dept. of Revenue \$31,860.28; MN Commission of Finance \$4,428.50; Redwood County A/T \$6,092.00; C & B Operations \$25,062.19; US Postal Service \$3,000.00; D. Bahr \$5,343.75; J. Basballe \$7,050.00; J. Billmeier \$26,775.00; J. Billmeier \$10,575.00; C. Fixsen \$10,587.50; D. Hansen \$17,775.00; V. Hansen \$2,775.00; Healthpartners \$3,101.90; David Kerkhoff \$4,275.00, \$45,675.00; Doug Kerkhoff \$5,287.50; J. Macholda \$5,343.75; Mathiowetz Investment \$29,625.00; D. Mathiowetz \$11,400.00; MN Valley Snow Riders \$25,281.43; C. Neitzel \$4,650.00; G. Nolting \$8,175.00; T. Rothmeier \$18,375.00; Shank Ag \$26,325.00; Spaeth Revocable Trust \$7,912.50; \$7,912.50; Sun Life \$2,497.16; Wildt Family Trust \$9,750.00; Wood Family Trust \$2,550.00; E. Wood \$2,550.00; MR Paving \$5,334.52; Indigo Signworks \$11,837.50
- Price updated the Board on the current tax forfeited properties in Redwood County.

SHERIFF

- Hanson updated the Board on the Redwood County Jail Population for April, 2019.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the purchase of a storage building from Swede's Surplus in the amount of \$6,795.00.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to declare the former storage building as excess property and authorized disposal.

TECHNOLOGY

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of a virtual host from Morris Electronics in the amount of \$9,512.27 along with the operating software licenses for the Host in the amount of \$1,922.98

ROAD AND BRIDGE

- On motion by Van Hee, second by Groebner, the Board voted unanimously to set the letting date of June 12, 2019 at 10:00 a.m. for the County Wide Reflectorized Pavement Markings.
- On motion by Groebner, second by Walling, the Board voted unanimously to set the letting date of June 12, 2019 at 10:00 a.m. for gravel bids.
- On motion by Van Hee, second by Walling, the Board voted unanimously to award the contract for concrete pads for fuel tanks at the highway shop to Salonek Construction in the amount of \$44,524.00.

All Bids Received

Bidder	Amount
Salonek Construction	\$44,524.00
Everstrong Construction	\$65,999.00

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement for SAP 064-601-012.
- On motion by Groebner, second by Van Hee, in a roll call vote with Salfer, Groebner, Forkrud, Walling and Van Hee all voting aye, the Board adopted the following resolution:

RESOLUTION
For Grant Agreement to State Transportation Fund
(Local Bridge Replacement Program)
Grant Terms and Conditions
SAP 064-601-012
May 21, 2019

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64J53; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$110,260.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the Local Road Improvement Program Grant Agreement – MNDOT for SAP 064-593-001.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Salfer, Walling, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

RESOLUTION FOR AGREEMENT TO
STATE TRANSPORTATION FUND GRANT
Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program)
Grant Terms and Conditions
SAP 064-593-001
May 21, 2019

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$700,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- Berndt presented the 2018 Redwood County Hwy. Department Annual Report. On motion by Van Hee, second by Walling, in a 3-2 vote with Groebner and Van Hee voting nay, the Board voted to approve the annual report.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the 2019 annual equipment rental rates.

ECONOMIC DEVELOPMENT

- On motion by Groebner, second by Walling, the Board voted unanimously to award Bueltel-Moseng to conduct a boundary survey of the former Highway property in the amount of \$1,400.00.

All Bids Received

Bidder	Amount
Bueltel-Moseng	\$1,400.00
Zieske Land Surveying	\$2,500.00

ADMINISTRATOR

- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the June and August 2018 Lake Laura Dam Reports.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to table the selection of a realtor for the sale of Parcel \$63-007-4040 to the August 6, 2019 board meeting.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the sale of the former Landfill building to Jason Behrendt in the amount of \$501.00

All Bids Received

Bidder	Amount
Jason Behrendt	\$501.00
Matt Schueller	\$276.00

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the State of Minnesota Department of Corrections Secretarial Services Joint Powers Agreement for 2020-2021.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve the 2019 Board Meeting Date changes in December to December 3, 2019 and December 17, 2019.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Minnesota Snow Riders Grant Application with the State of Minnesota.

- On motion by Groebner, second by Forkrud, in a roll-call vote with Salfer, Walling, Forkrud, Groebner and Van Hee all voting aye, the Board adopted the following resolution:

RESOLUTION FOR MN VALLEY SNOW RIDERS-REDWOOD GRANT REDWOOD COUNTY BOARD OF COMMISSIONERS

BE IT RESOLVED that Redwood County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for Maintenance of snowmobile trails managed by MN Valley Snow Riders-Redwood.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Redwood County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Redwood County Commissioners is authorized to sign such an agreement with the Minnesota Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor-Treasurer is authorized to serve as the fiscal agent for the above mentioned project.

Personnel

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the new job description of Ditch and Ag Technician and set at Grade 10.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to post for the position of the Ditch and Ag Technician.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the reinstatement of an Assistant County Engineer position in the Highway Department.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to authorize to post for the position of an Assistant County Engineer Position at Grade 18.

COMMITTEE ITEMS

- Chair Salfer authorized per diem approval for attendance at the Plum Creek Wind Farm meeting on May 23, 2019.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve a letter of support requesting Area II to complete watershed projects.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Walling: Redwood County Fair Board, Building Committee, DNR Land Sales, Counties Providing Technology

Forkrud: A.C.E., Southwest Health and Human Services, Planning and Zoning, Technology Committee

Van Hee: United Community Action Partnership, New Horizons Crisis Center Open House

Salfer: A.C.E., Southwest Health and Human Services, Redwood Soil and Water, Southwest Regional Development Commission, Western Mental Health,

Planning and Zoning

Groebner: A.C.E., Redwood Soil and Water, MN Valley Regional Rail Authority

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:57 a.m.

Attest:

Vicki Knobloch
County Administrator

Jim Salfer, Chair
Board of County Commissioners