

REDWOOD COUNTY, MINNESOTA

MARCH 5, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling; Bob VanHee; Jim Salfer; Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch; Human Resource Coordinator Peter Brown; Highway Engineer Keith Berndt; Technology Coordinator Paul Parsons; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Ditch Inspector Brent Lang; Child Advocacy Coordinator Sarah Reynolds; County Attorney Jenna Peterson; Redwood-Renville Regional Solid Waste Director Jon Mitchell; Economic Development Coordinator Briana Mumme; Southwest Health and Human Services Health Manager Jason Kloss; Southwest Health and Human Services Public Health Director Carol Biren; Mark Garrison; Glen Schmidt, Barb Schmidt; Ditch Viewers John Schueller, Luke Olsen and Kevin Vickermann; Landowners Clete Gewerth and John Dallenbach

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board members to identify any areas for which they had a conflict of interest. Groebner identified a conflict in the Road and Bridge bills.

On motion by Groebner, second by Walling, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
  - February 19, 2019 Board minutes.
  - Payment of bills as follows:

General Fund	\$ 10,529.74
Ditch Fund	\$ 16.61
Road and Bridge Fund	\$ 2,247.10
Insurance Fund	\$ 662.77

- Bills exceeding \$2,000.00: Indeed Inc. \$2,700.00; Jones Law Office \$4,442.80; Brown County \$2,286.35; Renville County \$38,819.55; Fleet Services \$4,744.32; Motorola Solutions \$4,430.82; Onsolve LLC \$6,950.00; Redwood County Ag Society \$36,000; Bolten & Menk \$3,972.00.

**ROAD AND BRIDGE**

- On motion by Walling, second by Groebner, and excluding the bill from Turbes Ag in the amount of \$41.40, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$109,250.49.

- On motion by Van Hee, second by Forkrud, with Groebner abstaining, the Board voted to approve the bill from Turbes Ag in the amount of \$41.40.
  - Bills exceeding \$2,000.00: Bolten & Menk \$3,820.50; Cottonwood County \$8,178.62; Evergreen Land Services \$3,616.80; Farmward Cooperative \$34,178.64; G & R Controls \$7,037.10, H & L Mesabi \$14,641.80; Meadowlands Farmers Coop \$4,940.50; North Central International \$7,191.54; Snow Wheel Systems \$5,033.50; Ziegler \$4,498.64

## **TECHNOLOGY**

- Parsons presented a quote and information to upgrade the Board Room Media. Board consensus to not proceed at this time.

## **CHILD ADVOCACY CENTER**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Otto Bremer Grant Agreement in the amount of \$70,000 pending County Attorney approval.
- On motion by Walling, second by Groebner, the Board voted unanimously to authorize the Child Advocate position change from part-time to full-time effective March 11, 2019 Position is grant funded pending approval of the Otto Bremer Grant Agreement by County Attorney.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to award new CAC recording equipment to Northland Business Systems in the amount of \$13,600 which is grant funded pending approval of the Otto Bremer Grant Agreement by County Attorney. No other quotes received.

## **ECONOMIC DEVELOPMENT**

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the Redwood County Business Development Grant Program.

## **PLANNING AND ZONING**

- Brozek presented an overview of the 2018 Zoning activities.

## **PUBLIC HEARING**

- At 10:00 a.m., the Board entered into a Public Hearing for the Codification Ordinance.
- Knobloch presented the Affidavit of Publication and of the mailing. Present were Redwood County Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch, Environmental Director Scott Wold, Planning and Zoning Supervisor Nick Brozek, Redwood-Renville Regional Solid Waste Authority Director Jon Mitchell, Southwest Health and Human Services Environmental Health Manager Jason Kloss and Southwest Health, Human Services Public Health Director Carol Biren, Mark Garrison, Glen Schmidt and Barb Schmidt.
- Mitchell presented an overview of changes proposed in the Solid Waste Ordinance.
- Kloss presented an overview of changes proposed in the Public Health areas.
- Biren presented an overview of changes proposed in the Tobacco and Social Host Ordinances.
- Chair Salfer asked for any public comments. None offered.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to adopt the Code of Ordinances as presented.
- The Public Hearing was closed at 10:49 a.m.

**PUBLIC HEARING – COUNTY DITCH #109 – REDETERMINATION OF BENEFITS  
REDWOOD COUNTY DITCH AUTHORITY**

- The Board entered into Redwood County Ditch Authority at 10:49 a.m. Present were Commissioners Walling, Salfer, Forkrud, Groebner and Van Hee, Administrator Knobloch, County Attorney Jenna Peterson, Environmental Director Scott Wold, Planning and Zoning Supervisor Nick Brozek, Ditch Inspector Brent Lang, Administrative Assistant Heidi Wersal, Ditch Viewers John Schueller, Luke Olsen and Kevin Vickermann, Landowners Clete Gewerth and John Dallenbach.
- Wold presented the Affidavit of Publication, the Proof of Posting and of the Proof of Maining to landowners in County Ditch #109.
- Schueller, Olsen and Vickermann presented the Viewer's Report.
- Chair Walling called for public comments three times. No comments were offered. Chair Walling closed the hearing to public comment.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Viewer's Report as submitted.
- Chair Walling directed Environmental Director to prepare Findings and Order for County Ditch #109.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to remove the hold on County Ditch #64 and continue with the Viewer's work.
- There being no further business, Chair Walling closed the Public Hearing and declared Ditch Authority adjourned at 11:04 a.m.

**RECONVENE**

- The Board re-entered into regular session at 11:04 a.m.

**ENVIRONMENTAL**

- Wold presented an update of ongoing projects in the Environmental Department.

**ADMINISTRATOR**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Topographic Survey Agreement with Bolton and Menk pending County Attorney approval.
- Chair Salfer appointed himself as the Alternate on the Planning and Zoning Committee.

*Personnel Action Items:*

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve to hire Brennen Sandgren as Part-time Custody Officer for the Sheriff's Department effective March 6, 2019 on the 2019 LELS Scale Custody Officer, Grade 1/Step 1 at \$18.72/hour.
- The Board directed Brown to research other Counties' policy for employees running for elected positions and bring back recommendations to the Board.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to deny reclassification requests for the License Center Technician, Child Advocacy Coordinator and the Legal Assistant/Office Coordinator positions.
- On motion by Walling, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Curtis Standfuss as part-time Custody Officer for the Sheriff's Department effective 3-13-19.

**COMMISSIONERS ITEMS**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve a Letter of Support for the United Community Action RTCC Grant Application.
- The Board acknowledged receipt of a petition in reference to area highway shops closing. No action was taken.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling: Computer Professional Technology; Fair Board; Milroy School District Tax Levy, Redwood Soil and Water Conservation Liaison

Salfer: Southwest Health and Human Services, Personnel Sub-Committee

Forkrud: Personnel Sub-committee

Groebner: Redwood Soil and Water Conservation Liaison Committee; Redwood County Historical Society

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 11:58 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator