

REDWOOD COUNTY, MINNESOTA

FEBRUARY 5, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Lon Walling, Bob Van Hee, Jim Salfer and Dennis Groebner; County Administrator Vicki Knobloch, Environmental Director Scott Wold, Highway Engineer Keith Berndt, County Attorney Jenna Peterson; Economic Development Coordinator Briana Mumme; Human Resource Coordinator Peter Brown; Child Advocacy Coordinator Sarah Reynolds, Assistant County Attorney Shannon Ness, Veteran Service Officer Dustin Hunter and Auditor/Treasurer Jean Price.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

On motion by Groebner, second by Walling, the Board voted unanimously to approve the agenda.

**CONSENT AGENDA**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the following:
  - January 22, 2019 Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 8,302.62
Ditch Maintenance Fund	\$ 202.64
Road and Bridge Fund	\$ 1,905.03
Insurance Fund	\$ 107.76

- Bills exceeding \$2,000.00: Trimin Systems \$12,704.00; Fleet Services \$4,510.36; Northern Safety Technology \$2,914.53; Sanford Health \$2,368.95; SW MN Regional Public Safety Board \$4,000.00; Southwest Initiative Foundation \$5,302.00.
- Out of State Travel Request for Sarah Reynolds to Washington D.C. fully funded by OJP grant.

**INTRODUCTION**

- Shannon Ness, new Assistant County Attorney, was introduced to the Board.

**CHILD ADVOCACY CENTER**

- Reynolds provided an update for the Child Advocacy Center. Minnesota Children's Alliance Director Marcia Milliken was on conference phone and provided background on Redwood County Child Advocacy Center process for receiving National Accreditation.

**VETERAN SERVICE OFFICE**

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve a Letter of Support for the proposed Veterans Cemetery in Redwood County to be sent to Legislatures.

**PLANNING AND ZONING**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to set a public hearing for March 5, 2019 at 10:00 a.m. to adopt the Codified Ordinance.

**ENVIRONMENTAL**

- On motion by Walling, second by Forkrud, the Board voted unanimously to purchase a JD 1570 TerrainCut Front mower for Plum Creek Park from C & B Operations in the amount of \$25,062.19 plus any applicable taxes.

## Other Bids Received

<b>Company</b>	<b>Bid Amount</b>
C & B Operations	\$25,062.19
Kibble Equipment	\$26,184.38

**RECESS**

- The Board recessed at 9:35 a.m. and entered into Ditch Authority.

**COUNTY DITCH AUTHORITY**

- The Board entered into Ditch Authority at 9:35 a.m.
- Salfer nominated Walling as Ditch Authority Chair. After calling for additional nominations three times, Van Hee seconded, and a unanimous vote was cast for Walling as Ditch Authority Chair.
- Chair Walling then called for nominations for 2019 Ditch Authority vice Chair. Salfer nominated Groebner. After calling for additional nominations three times, Forkrud seconded, and a unanimous vote was cast for Groebner as Ditch Authority vice Chair.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set a public hearing for March 5, 2019 at 10:30 a.m. for Redetermination of Benefits for County Ditch #109.
- On motion by Groebner, second by Salfer, in a roll-call vote with Groebner, Salfer, Van Hee, Walling and Forkrud all voting aye, the Board adopted the following resolution:

**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Board of Commissioners authorizes a transfer of \$645,925.11 as of 12/31/18 from Lat C CD 12; CD 39; CD 105; JD 9 R & L; Lat F JD 33; Lat G JD 33; Lat J JD 33; Lat 13 2B JD 36; Lat 2F JD 36; Lat K JD 36; Lat X JD 36 to the following drainage accounts:

CD 12 (\$13,978.70)	CD 90 LAT A (\$15,822.16)
CD 12 LAT A BR 5 (\$3,291.90)	CD 93 (\$15,410.78)
CD 20 (\$6,259.36)	CD 96 (\$1,092.04)
CD 21 (\$4,455.61)	CD 102 (\$5,024.43)
CD 22 (\$37,323.85)	CD 109 (\$34,434.43)
CD 24 (\$198,149.70)	JD 5 B & R (\$1,337.47)
CD 25 (\$139.18)	JD 16 NA & WL (\$1,441.40)
CD 26 (\$9,962.74)	JD 24 R & B (\$3,627.71)
CD 38 (\$1,708.88)	JD 30 R & B (\$27,394.72)
CD 42 (\$14,310.10)	JD 31 LAT F (\$1,913.94)
CD 49 (\$12,405.03)	JD 33 R & YM (\$5,537.44)
CD 50 (\$166.83)	JD 36 R & B (\$55,321.80)
CD 52 (\$9,474.56)	JD 36 LAT C (\$3,443.55)
CD 54 (\$9,055.57)	JD 36 LAT Y (\$6,142.45)
CD 60 (\$3,894.67)	
CD 64 (\$110,067.88)	
CD 64-37 (\$845.35)	
CD 64-42 (\$236.39)	
CD 68 (\$16,182.38)	
CD 68 LAT A (\$2,695.28)	
CD 69 (\$2,618.02)	
CD 70 (\$5,067.53)	
CD 73 (\$4,052.51)	
CD 81 (\$847.17)	
CD 90 (\$791.60)	

- Chair Walling adjourned Ditch Authority at 9:43 a.m.

#### **RECONVENED**

- The Board reconvened into regular session at 9:43 a.m.

#### **COUNTY ATTORNEY**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the contract for Prosecution Services between the City of Milroy and Redwood County.

#### *Personnel*

- On motion by Van Hee, second by Walling, the Board voted unanimously to hire Nickolas Haupt as full-time Deputy Sheriff effective February 6, 2019 upon completion of Psychology testing at the 2018 LELS Scale Grade, Deputy 1, Step 1 at \$21.57 per hour.
- On motion by Walling, second by Groebner, the Board voted unanimously to set the Environmental Services Director job description grade from 18 to 19 due to additional functions, duties and responsibilities due to the Cooperative Agreement with the Redwood County Soil and Water Conservation District effective February 11, 2019.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve a monthly stipend of \$350.00 and be moved down to the customary step to settle grievance by LELS effective with the pay period starting December 31, 2018.

**ROAD AND BRIDGE**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve bills totaling \$73,817.02.
- Bills exceeding \$2,000.00: Cintas Corporation \$2,875.51; Farmward Cooperative \$4,905.27; G & R Controls \$11,637.40; Alpha Wireless \$3,828.00; DLT Solutions \$4,127.80; Evergreen Land Services \$2,496.80; Independent Lumber of Marshall \$2,361.59; Meadowland Farmers Coop \$8,204.40; MN Transportation Alliance \$2,595.00; North Central International \$9,389.48; Platt IRT/Marlene A \$4,200.00; Rhomar Industries \$2,110.53; Snow Wheel Systems \$3,009.62; Weltsch Equipment \$2,526.50; Widseth, Smith, Nolting \$11,219.00

**COMMISSIONER’S ITEMS**

- Commissioner Salfer appointed all commissioners and Administrator to the newly formed Redwood Falls City Council Committee.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Salfer: Nurse Family Partnership; Building Committee; Personnel Committee; Redwood City Council Meeting

Walling: Building Committee; Counties Providing Technology

Groebner: Redwood Soil and Water Conservation District

Forkrud: Communication Board; Planning and Zoning; Personnel Committee; A.C.E.

Van Hee: Restorative Justice; Southern Prairie Community Care

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:42 a.m.

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator