

REDWOOD COUNTY, MINNESOTA

August 7, 2018

The Board of County Commissioners met in regular session at 8:00 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Bob Van Hee, Jim Salfer, Dave Forkrud and Denny Groebner. Also present were Administrator Vicki Knobloch; County Attorney Jenna Peterson; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Highway Engineer Keith Berndt; Maintenance Supervisor Loren Gewerth; Crime Victim Services Coordinator Denise Kerkhoff; Child Advocacy Coordinator Sarah Reynolds; Restorative Justice Coordinator Eric Johnson and Restorative Justice Program Assistant Susan Minkel; Judge Patrick Rohland; Court Administrator Patty Amberg; Ditch Viewers Jim Weidemann and Steve Johnson, Engineer Bill Helget; Mark and Jan Kelly; Jeff Braegelmann; Carmen Zick; Chad and Cindy Dallenbach; Plum Creek Library Director Jim Trojanowski and Library Directors Teri Smith; Marilyn Daub; Mandy Kuehn and Alicia Vogl.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the revised August 7th agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
 - July 17, 2018 Board minutes
 - Out of State Travel Request for Dustin Hunter to travel to Pierre, SD for NACVSO Contract Training from August 20-24, 2018 in the amount of \$735.00.
 - Payment of bills as follows:

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|------------------------|--------------|
| General Fund | \$ 30,981.39 |
| Ditch Maintenance Fund | \$ 4,888.25 |
| Solid Waste Fund | \$ 463.15 |
| Insurance Fund | \$ 303.66 |
| Road and Bridge Fund | \$ 130.06 |
| Building Fund | \$ 698.50 |

- Bills exceeding \$2,000: ACE of SW MN \$6,704.75, Minnesota State Auditor \$25,809.17, Novak Law \$2,347.45, Pemberton, Sorlie, Rufer and Kershne \$2,417.41, Dell Marketing \$9,887.70, G & R Controls \$10,276.48, Renville County \$34,954.96, Fleet Services Division \$4,426.77, United Way of SW MN \$6,408.09, Redwood Soil and Water \$72,500, Rinke Noonan \$2,031.50, Baier Construction \$3,161.25 and Kerkhoff Bros. \$17,245.35.

ENVIRONMENTAL

- On motion by Forkrud, second by Walling, in a 3-2 vote with Van Hee and Salfer voting nay, the Board approved the purchase of a John Deere XUV835E Gator from Lyon County Implement in the amount of \$7,500.
- On motion by Forkrud, second by Walling, the Board voted unanimously to approve the contract with RV Tech Solutions pending County Attorney approval in the amount of \$3,950 to design and build a website and an online reservation system for Plum Creek County Park.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Forkrud, Walling and Salfer all voting aye, the Board voted unanimously to adopt the following resolution:

BE IT RESOLVED that Redwood County has the legal public authority to sponsor a grant funding request associated with Plum Creek Park Electrical Upgrade Project (PROJECT), which has been previously designated by the Greater Minnesota Regional Park and Trail Commission (COMMISSION) as a regional park.

BE IT FURTHER RESOLVED that as we are fully aware of the information provided in the funding request, including the \$3,000 County match requirement and other long-term commitments (as defined in the funding request), related master plan and any supporting information as submitted.

BE IT RESOLVED that, if selected for funding by the COMMISSION, Redwood County shall act as legal sponsor for the PROJECT contained in the Department of Natural Resources (DNR) Parks & Trails Legacy Grant Application (STATE'S GRANT APPLICATION) and that Environmental Director, Scott Wold, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the applicant.

BE IT FURTHER RESOLVED that Redwood County has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the funding request and therefore, also in the STATE'S GRANT APPLICATION.

BE IT FURTHER RESOLVED that Redwood County has or will acquire fee title or permanent easement over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional parks and has or will acquire fee title, perpetual easement or a minimum of a 20 year lease over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional trails.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the applicant may enter into an agreement with the State of Minnesota for the above-referenced project, and that the applicant certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for uses consistent with the grant program into perpetuity

NOW, THEREFORE BE IT RESOLVED that Environmental Director, Scott Wold, is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

- On motion by Groebner, second by Walling, the Board voted unanimously to approve a contract with WENCK for a vegetation survey and carp assessment on Lake Laura pending County Attorney approval of the contract.
- On motion by Walling, second by Groebner, the Board voted unanimously for the transfer of a 2005 GMC Sierra from Environment to Maintenance, a 2009 Chevy Silverado from Maintenance to Plum Creek Park and declare a 1997 F-150 at Plum Creek Park as excess property and sell at auction.

RECESS

- The Board recessed at 8:31a.m. and entered into County Ditch Authority.

RECONVENE

- The Board reconvened into regular session at 9:37a.m.

PRIVATE DRAINAGE MATTER

- A conference call was placed with Noonan Law Firm regarding a dispute between two landowners. The Board was advised that this is a private dispute and the County had no liability in the matter.

ADMINISTRATION

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve a county credit card for Dustin Hunter, Veteran Service Officer.
- The Board tabled the decision of joining Prime West to the August 21, 2018 board meeting.
- On motion by Van Hee, second by Walling, the Board voted unanimously to set the Public Hearing to adopt the Capital Improvement Plan to September 4, 2018 at 9:00 a.m.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2019 Rural Minnesota Energy Board budget request in the amount of \$6,336 pending all RMEB members approve the request.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve an amendment to the Out of State Travel Policy.
- On motion by Forkrud, second by Groebner, in a 4-1 vote with Walling voting nay, the Board approved participation in the PILT class action lawsuit to recover underpayments of PILT entitlements for the years of 2015, 2016 and/or 2017. There is no cost/risk to Redwood County for participation in the lawsuit.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the capital contribution to Counties Providing Technology in the amount of \$175,000.

Personnel

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the hire of Tom Ellingson as full-time custodian effective August 8, 2016 at Grade 6, Step 1 of the AFSCME Salary Schedule at \$13.46/hour.

COURTHOUSE SECURITY PROJECT

- The Board discussed concerns with the possibility of downsizing the Courthouse project with employees that work in the Courthouse. Future discussions with WOLD Architects will be scheduled.

PLUM CREEK LIBRARY SYSTEM

- Trojanowski and Directors from the Redwood County Libraries were in attendance to request a 4% increase in 2019 funding and an additional \$2,500 annually. No action taken.

AUDITOR/TREASURER

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve a Neopost Postage Machine 60 month Lease Agreement in the amount of \$6,235.00 pending County Attorney approval.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve Order of County Board for Sale of Non-Conservation Lands Forfeited to the State for taxes.
- On motion by Forkrud, second by Walling, in a roll-call vote with Forkrud, Walling, Salfer, Groebner and Van Hee all voting aye, the following resolution was adopted:

RESOLUTION BY COUNTY BOARD AUTHORIZING AND FIXING TERMS OF SALE

BE IT HEREBY RESOLVED, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the list filed with the County Auditor-Treasurer, which have been classified and appraised as provided by Laws 1935, Chapter 386, as amended, shall be offered for sale by the County Auditor-Treasurer; said sale to commence at 9:00 o'clock a.m. on September 10th, 2018, at the County Board Room of the Government Center and the County Auditor-Treasurer is hereby directed to publish a notice of sale as provided by law.

BE IT FURTHER RESOLVED, that the sale price for each property sold shall be the appraised price or the bid price, whichever is higher; plus a \$25.00 charge for the State Deed, plus 3.0% of the sale price for the State Tax forfeited land assurance account, plus \$46.00 for recording the State Deed, plus State Deed Tax, plus \$50.00 fee if well certificate is needed.

BE IT FURTHER RESOLVED, that the terms of sale shall be for cash or credit card (2.49% consumer fee); to be paid the day of the sale. If not paid by 4:30 p.m. on September 10th, 2018, the sale will be null and void.

PLANNING AND ZONING

- An application for a Conditional Use Permit #7-18 for the construction of a communications tower filed by Verizon Wireless on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼ EX TRS and TR in NW ¼ SE ¼ N of R/R 155.83A 111N, Range 39W, West Line Township. On motion by Groebner, second by Walling, the Board voted unanimously to approve CUP #7-18 with (10) conditions as set forth by the Planning Commission.

- An application for a Conditional Use Permit #8-18 for the construction of a communications tower filed by Verizon Wireless on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼ SWFR ¼ and the SE ¼ SWFR ¼, Range 38W, North Hero Township. On motion by Walling, second by Van Hee, the Board voted unanimously to approve CUP #8-18 with (10) conditions as set forth by the Planning Commission.
- An application for a Conditional Use Permit #9-18 for the construction of a 2,400 head swine feedlot filed by Dennis Tauer on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼, except tracts, 150.A M/L, Section 20, 110N, Range 34W, Brookville Township. On motion by Forkrud, second by Groebner, the Board voted unanimously to approve CUP #9-18 with (18) conditions as set forth by the Planning Commission.
- An application for a Conditional Use Permit #10-18 to operate a farm tractor and implement repair shop filed by Kyle Prechel on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼, SE ¼ and S ½ and SE ¼, Section 16, 110, Range 36, Willow Lake Township. On motion by Forkrud, second by Groebner, the Board voted unanimously to approve CUP #10-18 with (12) conditions as set forth by the Planning Commission.

ROAD AND BRIDGE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to pay bills in the amount of \$14,789.63. Bills exceeding \$2,000.00: Bolten & Menk \$5,937.50, Duininck Inc. \$20,957.31, H & L Mesabi \$4,860.70, L & S Construction \$24,778.98, Meadowland Farmers Coop \$35,058.08, Red Rock Quarry \$2,480.02, Redwood County A/T \$9,474.92, Swanston Equipment \$19,104.31, Texas Refinery \$2,114.00, Weltsch Equipment \$5,522.79.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve an engineering contract with Widseth, Smith and Nolting in the amount of \$21,175.00.
- On motion by Walling, second by Groebner, the Board voted unanimously to award the contract to Farmward for 10,000 gallons of propane at \$1.22 per gallon.

Bids Received:

| | |
|------------|---------------|
| Farmward | \$1.22/gallon |
| Meadowland | \$1.29/gallon |

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of a 4 post lift from Midwest Lifts in the amount of \$41,726.

Bids Received:

| Company | Bid Amount |
|----------------|-------------------|
| Midwest Lifts | \$41,726.00 |
| Auto Value | \$51,270.00 |
| NJPA Contract | \$53,066.00 |
| NJPA Contract | \$76,385.00 |

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase steel shelving from RSS Group in the amount of \$48,478.79.

Bids Received:

| Company | Bid Amount |
|-----------------|-------------------|
| RSS Group | \$48,478.79 |
| Northern States | \$56,044.68 |

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of 3 rolling tool cabinets from Auto Value in the amount of \$4,458.00.

Bids Received:

| Company | Bid Amount |
|----------------|-------------------|
| RSS Group | \$5,189.97 |
| Auto Value | \$4,458.00 |

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of 5 steel workbenches from Salfer Welding and Mfg. in the amount of \$12,184.20.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of 5 exhaust extraction system from Central Pointe, Inc. in the amount of \$22,350.00.

Bids Received:

| Company | Bid Amount |
|------------------------|-------------------|
| Central Pointe Inc. | \$22,350.00 |
| Air Tech Systems, Inc. | \$27,500.00 |

- On motion by Van Hee, second by Forkrud, in a 3-2 vote with Groebner and Walling voting nay, the Board approved the purchase of furniture and partition walls for Tim Healy and Associates off the State Contract #F 522(5) in the amount of \$110,861.82.
- On motion by Groebner, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board awarded the removal of concrete display pods to Schmidt Construction in the amount of \$12,200.

Bids Received:

| Company | Bid Amount |
|-------------------------|-------------------|
| Schmidt Construction | \$12,200.00 |
| Phillip Nestande | \$17,500.00 |
| Mathiowetz Construction | \$21,518.00 |

- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board awarded the installation of a water irrigation system in the front of the new Highway Building to Peichel's Lawn Service in the amount of \$10,395.00.

Bids Received

| Company | Bid Amount |
|----------------------------|-------------------|
| Peichel's Lawn Service | \$10,395.00 |
| Turbo Turf Lawn Irrigation | \$13,000.00 |

- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board approved landscaping purchase from Redwood Falls Nursery in the amount of \$3,867.61.
- On motion by Van Hee, second by Walling, the Board voted unanimously to purchase a new ATV from Brokaw in the amount of \$5,298.00.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to award the annual salt/sand purchase to Central Salt at \$72.55/ton.

Bids Received:

| Company | Bid Amount |
|----------------------------|-------------------|
| Central Salt | \$72.55/ton |
| Johnson Feed | \$77.89/ton |
| Nebraska Salt and Grain | \$78.11/ton |
| Blackstrap, Inc. | \$78.92/ton |
| Independent Salt Company | \$82.00/ton |
| Compass Minerals | \$91.71/ton |
| Cargill Deicing Technology | \$92.57/ton |

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 12:08 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator