

REDWOOD COUNTY, MINNESOTA

APRIL 19, 2016

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Priscilla Klabunde, Sharon Hollatz, Jim Salfer, Dennis Groebner, Lon Walling and County Administrator Vicki Knobloch. Also present were County Attorney Steve Collins; Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; County Engineer Willy Rabenberg; Technology Coordinator Paul Parsons; Economic Development Coordinator Julie Rath; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Veteran's Office Manager Tammy Blaine; Steve Suss; Kyle Christensen and Robert Christensen

Chair Klabunde called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Walling, the Board voted unanimously to approve the April 19th agenda.

Chair Klabunde asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Hollatz, second by Salfer, and excluding the bills from Klabunde Electric totaling \$296.20, the Board voted unanimously to approve the consent agenda.
 - April 5, 2016 minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 121,039.51
Building Fund	\$ 820.00
Ditch Maintenance Fund	\$ 13,567.32
Solid Waste Fund	\$ 46.00
Tax & Penalty	\$ 10.00

- On motion by Walling, second by Salfer, with Klabunde abstaining due to the Conflict of Interest, the Board voted to approve the bills from Klabunde Electric in the amount of \$175.00 and \$121.20.

EMPLOYEE RECOGNITION

- The Board recognized Tammy Blaine, Veteran's Service Office, and B.J. Labat, Sheriff's Office, for 10 years of service to Redwood County.

ECONOMIC DEVELOPMENT

- Rath presented March Activity Report.

PLANNING AND ZONING

- An application for an animal confinement feedlot, Conditional use permit #4-16 filed by Garry Beermann on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SE ¼ of Section 25, Twp. 110N, Range 37W, Waterbury Township. On motion by Walling, second by Salfer, the Board voted unanimously to approve CUP #4-16 with (22) conditions as set forth by the Planning Commission.
- An application for an animal confinement feedlot, Conditional Use Permit #5-16 filed by Kyle Christensen on the following described real property situated in the County of Redwood, State of Minnesota, to wit: SW ¼ NW ¼ of Section 14, Twp. 111N, Range 38W, Granite Township. On motion by Groebner, second by Walling, the Board voted unanimously to approve CUP #5-16 with (20) conditions as set forth by the Planning Commission.
- An application for an animal confinement feedlot expansion, Conditional Use Permit #6-16 filed by Glen Knott on the following described real property situated in the County of Redwood, State of Minnesota, to wit: E ½ NW ¼ of Section 20, Twp. 111, Range 36W, New Avon Township. On motion by Salfer, second by Hollatz, the Board voted unanimously to approve CUP 6-16 with (16) conditions as set forth by the Planning Commission.

ENVIRONMENTAL

- On motion by Groebner, second by Hollatz, the Board voted unanimously to award the Plum Creek 50 Amp electrical upgrade for six campsites to G & R Electric in the amount of \$8,410.

Bids received were as follows:

Company	Bid
G & R Electric	\$ 8,410
Anderson Electric	\$13,275

ROAD & BRIDGE

- On motion by Walling, second by Hollatz, the Board voted unanimously to approve annual equipment rental rates.
- On motion by Walling, second by Salfer, in a roll-call vote with Walling, Salfer, Hollatz, Klabunde and Groebner all voting aye, the Board adopted the following resolution:

County State Aid Highway Funds Advance Resolution

WHEREAS, the County of Redwood is planning to implement County State Aid Street Project(s) in 2016 which will require State Aid funds in excesses of those available in its State Aid Regular/Municipal Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date <u>4-11-16</u>	<u>\$ 3,267,456</u>
Less estimated disbursements:	
Project # <u>SAP 064-606-034</u>	<u>\$3,028,280</u>
Project # <u>SAP 064-608-026</u>	<u>\$ 325,569</u>
Project # <u>SAP 064-615-017</u>	<u>\$ 2,376,070</u>
Project # _____	\$ _____
Bond Principle (if any)	\$ _____
Project Finals (overruns-if any)	\$ _____
Other (<u>Seal Coating & Striping</u>)	<u>\$ 250,000</u>
 Total Estimated Disbursements	 <u>\$ 5,979,919</u>
Advance Amount (amount in excess of account balance)	<u>\$ 2,712,463</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Redwood in an amount up to \$ 2,712,463 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

- On motion by Walling, second by Salfer, the Board unanimously authorized the Letting Date of May 25, 2016 at 10:00 a.m. for Overlay Projects SAP #64-606-034 & SAP 64-615-017 and County Wide Reflectorized Pavement Markings.
- On motion by Walling, second by Hollatz, the Board voted unanimously to accept the proposal for Engineering Services for Bridge 89828 with WSN in the amount of \$26,626.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to award SP 064-598-022, Bridge #64588 to M & K Bridge Construction.

All bids received were as follows:

COMPANY:	AMOUNT OF BID:
M & K Bridge Construction	\$ 372,606.00
Duininck, Inc.	\$ 649,923.00
River Ridge Construction	\$ 382,230.00
Robert R. Schroeder Const.	\$ 556,411.00
Structural Specialties	\$ 442,391.00

- On motion by Hollatz, second by Groebner, in a roll-call vote with Walling, Salfer, Hollatz, Klabunde and Groebner all voting aye, the Board adopted the following resolution:

**RESOLUTION FOR AGREEMENT TO STATE
TRANSPORTATION FUND (Bridge Bonds)
Exhibit E for Grant Agreement to State Transportation Fund
Grant Terms and Conditions
SP 064-598-022
April 19, 2016**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64588; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

Whereas, the amount of the grant has been determined to be \$ 70,046.87 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County (City) shall so state.

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the Local Bridge Replacement Program Grant Agreement for SP 064-598-022 with the Minnesota Department of Transportation.

TECHNOLOGY

- On motion by Hollatz, second by Groebner, the Board voted unanimously to declare technology equipment as excess property and authorize disposal by donation to PC's for People or disposed at RRRSWA Recycling Facility.

ADMINISTRATOR

- On motion by Hollatz, second by Groebner, and in a roll call vote with Hollatz, Salfer, Klabunde, Groebner and Walling all voting aye, the following resolution was adopted:

**A RESOLUTION APPROVING MODIFICATIONS TO THE
JOINT POWERS AGREEMENT FORMING THE
SOUTHWEST MINNESOTA REGIONAL EMERGENCY COMMUNICATIONS BOARD**

WHEREAS, Redwood County is a participating member of the Southwest Minnesota Regional Emergency Communications Board, a Joint Powers Entity formed pursuant to the Minnesota Statutes 403.39 and 471.59; and

WHEREAS, a Joint Powers Agreement creating the Southwest Minnesota Regional Emergency

Communications Board was approved by the thirteen counties and two cities comprising the Board, including Redwood County; and

WHEREAS, the current Joint Powers Agreement provides for membership by counties and cities within Southwest Region of development; and

WHEREAS, the Minnesota legislature has amended Minnesota Statute 471.59 to provide authority for federally recognized Indian tribes to participate in Joint Powers Agreements; and

WHEREAS, the Southwest Minnesota Regional Emergency Communications Board recommends modification of the Joint Powers Agreement governing the Southwest Minnesota Regional Emergency Communications Board to provide for the authority for federally recognized Indian tribes meeting the same requirements as counties and cities within Southwest Region of development to participate in the Southwest Minnesota Regional Emergency Communications Board;

NOW THEREFORE, BE IT RESOLVED the Redwood County Board of Commissioners approves the modifications to the Joint Powers Agreement recommended by the Southwest Minnesota Regional Emergency Communications Board and attached hereto.

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the Joint Powers Agreement with SW Minnesota Regional Emergency Communications Board.
- On motion by Hollatz, second by Walling, in a roll-call vote with Hollatz, Walling, Groebner, Klabunde and Salfer all voting aye, the following resolution was adopted:

BE IT RESOLVED by the Redwood County Board of Commissioners, that it hereby designates Randy Hanson, Redwood County Sheriff, as Redwood County Representative for the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. The Redwood County Sheriff shall have the authority to bind Redwood County in all matters under the Subscriber Agreement and to execute any necessary agreements to access Court Data Services.

BE IT FURTHER RESOLVED by the Redwood County Board of Commissioners that the Redwood County Sheriff be authorized to execute the attached Master Subscriber Agreement.

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the Master Subscriber Agreement for the Minnesota Court Data Services for Governmental Agencies.
- On motion by Walling, second by Salfer, the Board voted unanimously to declare equipment as excess property with disposal by sale.
- On motion by Groebner, second by Hollatz, the Board voted unanimously the transfer of \$30 in the Solid Waste Petty Cash Fund to the General Fund petty cash in the Environmental Office.
- On motion by Walling, second by Klabunde, in a roll-call vote, with Groebner, Hollatz, Walling, Klabunde and Salfer all voting aye, the following resolution was adopted:

**A RESOLUTION ACCEPTING THE DONATION OF \$200 FOR
THE REDWOOD COUNTY RESTORATIVE JUSTICE PROGRAM**

WHEREAS, Loren and Maureen Johnson, wish to donate \$200 to the Redwood County Restorative Justice Program and;

WHEREAS, Redwood County will utilize the \$200 for ongoing programming needs of the Restorative Justice Program and;

WHEREAS, the Board of Commissioners appreciates the generosity of Loren and Maureen Johnson in supporting the Redwood County Restorative Justice Program;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$200 from Loren and Maureen Johnson to the Redwood County Restorative Justice Program, on behalf of the County.

Personnel Action Items

- On motion by Hollatz, second by Groebner, the Board voted unanimously to acknowledge the resignation/retirement of Jeanette Pahl from part-time Technical Clerk/Receptionist in the License Center effective March 25, 2016.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to adopt a Safety Program and Policies Manual.

AUDITOR/TREASURER

- On motion by Hollatz, second by Walling the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, Revenue Fund, Building Fund, Ditch Maintenance, Solid Waste and Tax and Penalty Fund
 - March Disbursements in the amount of \$2,339,228.06.
- On motion by Walling, second by Salfer, the Board voted unanimously to approve unanimously the budget adjustment in the STS Department.

DITCH AUTHORITY

- At 10:15 a.m., the Board entered in County Ditch Authority with Chair Walling presiding for County Ditch #109. Present for the discussion were Commissioners Walling, Hollatz, Salfer, Groebner and Klabunde, Administrator Knobloch and County Attorney Collins.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to accept the petition to transfer a portion of Redwood County Ditch #109 to the City of Morgan.
- On motion by Klabunde, second by Groebner, the Board voted unanimously to set the Hearing Date for County Ditch #109 Transfer to June 7, 2016 at 11:00 a.m.

RECONVENE

- The Board re-entered into regular session at 10:18 a.m.

COMMISSIONER'S ITEMS

- Chair Klabunde appointed Abby Larson to the Extension Committee in District 3.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Walling:

- Planning and Zoning
- Redwood-Renville Regional Solid Waste Authority
- Building Committee

Salfer:

- Childcare Meeting
- Redwood Area Development and Economic Development Corporation
- Safety Committee Meeting
- Insurance Meeting

Hollatz

- Safety Committee Meeting
- Parks and Trails Committee Meeting
- Technology Committee
- Southwest Regional Development Corporation
- Community Strategy Development
- Childcare Meeting

Klabunde:

- Community Strategy Development
- Childcare Meeting
- Southwest Health and Human Services Insurance Meeting
- Southern Prairie Community Care

ADJOURN

- There being no further business, Chair Klabunde declared the meeting adjourned at 11:02 a.m.

COURTHOUSE BUILDING TOUR

- The Board toured Court Administration in the upper level of the Courthouse.

Attest: _____
 Vicki Knobloch
 County Administrator

 Priscilla Klabunde, Chair
 Board of County Commissioners