

REDWOOD COUNTY, MINNESOTA

December 28, 2015

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Jim Salfer, and Sharon Hollatz. Also present were Administrator Vicki Knobloch; Auditor/Treasurer Jean Price; HR Coordinator Peter Brown; County Engineer Willy Rabenberg; Environmental Director Scott Wold and Doug Kerkhoff. Absent from meeting was Commissioner Klabunde.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Hollatz, the Board voted unanimously to approve the following:
 - December 15th Board minutes

CLOSED SESSION

- On motion by Hollatz, second by Groebner, the Board voted unanimously to enter into closed session at 8:33 a.m. for the purpose of real estate consideration. Present were Commissioners Hollatz, Groebner, Walling and Salfer, County Administrator Knobloch and Environmental Director Wold. Closed session ended at 8:46 a.m. No action taken.

ENVIRONMENTAL

- On motion by Hollatz, second by Salfer, the Board voted unanimously to send a letter to Governor Dayton and Lt. Governor Smith to request an increase in local parks and trails funding.

HUMAN SERVICES BUILDING

- Doug Kerkhoff, Kerkhoff Real Estate presented recommendation for listing the Human Services building. On motion by Salfer, second by Groebner, the Board voted unanimously to list the building at \$199,000 and requested Kerkhoff return in six months to provide an update.

ROAD AND BRIDGE

- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve Road and Bridge bills in the amount of \$79,624.12.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to award the bid for equipment rental for the Belview/Delhi area to Zimmermann Maintenance in the amount of \$73,650. No other bids received.

- On motion by Walling, second by Groebner, the Board voted unanimously to award SAP 064-599-099, Bridge Replacement project to R & G Construction in the amount of \$222,405.

All bids received:

Name	Amount
Landwehr Construction, Inc.	\$292,921.40
Mathiowetz Construction	\$279,697.50
Midwest Contracting, LLC	\$249,566.00
R & G Construction Company	\$222,405.00

- On motion by Walling, second by Hollatz, and in a roll-call vote with Walling, Hollatz, Salfer and Groebner all voting aye, the Board adopted the following resolution:

**MnDOT Agreement No. 1000736
Attachment Exhibit E**

**Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program)
Grant Terms and Conditions
SAP 064-599-099**

December 28, 2015

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$ 148,760.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Local Road Improvement Program Grant Agreement between the Minnesota Department of Transportation and Redwood County for SAP 064-599-099 in the amount of \$148,760.

ADMINISTRATOR

- On motion by Groebner, second by Hollatz, the Board voted unanimously to declare four recycling sheds in Milroy, Wanda, Vesta and Morgan as excess inventory and authorize by sale.

- On motion by Salfer, second by Groebner, and in a roll-call vote with Hollatz, Walling, Groebner and Salfer all voting aye, the Board adopted the following revised Resolution:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2016 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$6,330,180
HUMAN SERVICES FUND.....	2,297,885
PUBLIC HEALTH FUND	209,570
ROAD AND BRIDGE FUND	1,795,000
BUILDING FUND	273,000
DEBT SERVICE FUND	666,523
REGIONAL LIBRARY	101,993

BE IT FURTHER RESOLVED, that the 2016 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$11,674,151.

BE IT FURTHER RESOLVED, that the 2016 Redwood County adjusted property tax levy be set at \$11,375,098, a 3.7% change from the 2016 adjusted tax levy of \$11,373,770.

- On motion by Hollatz, second by Groebner, and in a roll-call vote with Hollatz, Walling, Groebner and Salfer all voting aye, the Board adopted the following Resolution:

RESOLUTION TO ESTABLISH FUND BALANCE POLICY

WHEREAS, the Governmental Accounting Standards Board (GASB) issued GASB #54 Fund Balance Reporting; and

WHEREAS, the statement substantially changes how fund balances are categorized; and

WHEREAS, to provide a financial environment for Redwood County’s operations which allows the County to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time, a policy will serve as the framework upon which consistent operations may be built and sustained;

BE IT THEREFORE RESOLVED, that pursuant to GASB #54, Redwood County is committing fund balance for the following purposes stated below for the year ending 2015, and the dollars used to commit will be used from current fund balance:

- Encumbrances for contracts entered into at year end
- RCEDA Revolving Loan - 2008
- RCEDA Revolving Loan - 2011
- Retiree Health Insurance
- Sheriff Canteen

- WESCAP Valley Area Transit
- Park Land Purchase

BE IT FURTHER RESOLVED, the County Administrator and the County Auditor/Treasurer are hereby authorized and directed to adjust the amounts for each of the committed stated purposes above in regards to the transactions made during the 2015 year and amounts budgeted for the 2016 year; and

BE IT FURTHER RESOLVED, the County Administrator and the County Auditor/Treasurer are hereby authorized and directed to adjust and determine assigned balance amounts.

- On motion by Groebner, second by Hollatz, and in a roll-call vote with Hollatz, Walling, Groebner and Salfer all voting aye, the Board adopted the following Resolution:

**Resolution Authorizing the Redwood County Auditor-Treasurer
To Pay Certain Claims in 2016**

WHEREAS, Minnesota Statute 375.16 allows the County Board to authorize the County Auditor/Treasurer to pay incidental expenses of the county; and

WHEREAS, Minnesota Statute 375.18 allows delegation by the County Board for paying certain claims to a county administrative official.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Auditor/Treasurer is authorized to pay incidental expenses per Minnesota Statute 375.16.

BE IT FURTHER RESOLVED, That the Redwood County Auditor/Treasurer is authorized to pay certain claims made against the County that are included in the Accounting Policies and Procedures Manual.

BE IT FURTHER RESOLVED, That as part of the control procedure for informational purposes, a list of all claims paid be presented to the Board at its next regularly scheduled meeting.

- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve the 2016 Plum Creek Library System Outreach Services Contract in the amount of \$12,960.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Abstract of Bills.

General Fund	\$ 106,085.02
Building Fund	\$ 35,234.43
Ditch Fund	\$ 41,797.99
Solid Waste Fund	\$ 14,711.11
R & B Fund	\$ 120.00

- On motion by Salfer, second by Hollatz, the Board voted unanimously to designate the Redwood/Renville Regional Material Recovery Facility as the chosen site to dispose of Municipal Solid Waste within Redwood County.

Personnel Action Items:

- On motion by Hollatz, second by Salfer, the Board voted unanimously to acknowledge the resignation of Andrew Larsen from FT Deputy Sheriff effective 1/18/16.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Hollatz:

- AMC Winter Conference
- Technology Committee
- SW Regional Development Corp.
- EDA/RADC

Walling:

- Planning and Zoning Meeting
- Redwood/Renville Regional Solid Waste Authority
- Area II MN River Basin Projects Joint Powers
- Workforce Council
- AMC Winter Conference

Salfer:

- Southwest Health and Human Services
- State Community Health Services Advisory Committee
- Southern Prairie Community Care
- EDA

Groebner

- MN Valley Regional Rail Authority
- Redwood Soil and Water Conservation District Board
-

ADJOURN

There being no further business, Chair Walling declared the meeting adjourned at 11:39 a.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator