

INTERNATIONAL FEDERATION OF AIRLINE DISPATCHERS ASSOCIATIONS

(Hereinafter referred to as "The Federation")

CONSTITUTION AND BYLAWS

(As Amended Annual General Meeting 2022)

PREAMBLE

- Believing that the system of the exercise Operational Control and the Control and Supervision of Flights by Aircraft Dispatchers/Flight Operations Officers for Air Carriers has contributed materially to the high standards of air safety maintained in the industry.
- Believing that further improvement in the air safety record will depend on the continued advancement in technical and professional skills of those exercising Operational Control.
- Believing that through the cooperative effort of Aircraft Dispatchers/Flight Operations Officers throughout the world, the techniques of this highly specialized function will continue to keep pace with the dramatic advances of other branches of the industry.
- Members of various Aircraft Dispatchers/Flight Operations Officer groups throughout the world do subscribe to a Federation of these groups on an International scale and, within the rules and regulations of the represented countries.
- Do establish The International Federation of Airline Dispatchers' Associations (IFALDA).
- Do accept its Constitution and By-Laws and.
- Do set forth the following Federation Objectives:
 - To promote Safety in Air Transportation and to work for the development of a stronger Aviation Industry.
 - To sponsor and support legislation and to assist in the promulgation of regulations for improvement of air safety.
 - To promote the interests of the Aircraft Dispatcher/ Flight Operations Officers' profession, working to improve the professional standards of all Aircraft Dispatchers/Flight Operations Officers while safeguarding the integrity and interests of individuals.
 - To keep member associations informed of matters concerning Aircraft Dispatchers/Flight Operations Officers of Flight Dispatching in general.
 - To cooperate with other legitimate professional organizations or organizations when, in the opinion of the members of the Federation, such cooperation would be of mutual benefit. To establish and maintain an International office and facilities for clearance of information and to carry out other specific objectives of The Federation.
 - To levy Fees, dues, and other assessment upon members of The Federation to provide the funds necessary to carry out the objectives of the Federation.

- To render any other services that the Federation may determine, subject to such rules and regulations, terms and conditions as the Federation may establish.
 - It is agreed that The Federation is not authorized to engage in any collective bargaining negotiations.
 - The Federation shall be a non-profit corporation as recognized under the laws of the State of registry as noted in the Standing Orders (Added AGM 2021).
 - The Federation does not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to membership, election of Officers, appointment of Directors and assignment to working groups. We are committed to providing an inclusive, diverse, and welcoming environment for all members of IFALDA.
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ARTICLE I DEFINITIONS AND TERMS OF REFERENCE

1. NAME

The organization shall be known as "THE INTERNATIONAL FEDERATION OF AIRLINE DISPATCHERS ASSOCIATIONS", Inc. (IFALDA). Hereinafter known as "THE FEDERATION". (As Amended AGM 2006).

2. FLIGHT DISPATCHER/FLIGHT OPERATIONS OFFICER

The terms Flight Dispatcher and Flight Operations Officer (FD/FOO), for the purposes of the Federation and as accepted by ICAO, are intended to mean the same thing; that is, one who engages in the control and supervision of flights in the exercise of operational control, whether licensed by the State or not.

2.1 The terms Flight Dispatcher (FD) and Aircraft Dispatcher (ADX) are generally meant to identify one who's primary responsibility is the control and supervision of flights in the exercise of operational control, as provided for in ICAO Annex 6 Part 1 Chapters 3 and 4 and 10.

2.2 The term Flight Operations Officer (FOO) is generally meant to identify one who, in addition to the control and supervision of flights, includes other peripheral and supporting operations functions and responsibilities. The FOO is often tasked by the operator with additional supporting duties not provided for in ICAO Annex 6

2.3 IFALDA believes Flight Dispatchers and Flight Operations Officers should be trained, qualified, and found competent under the provisions of ICAO Annex 1 Part 4 and Annex 6 Part 1 Chapter 10 under the provisions of ICAO Doc 10106 Manual on Flight Operations Officers/Flight Dispatchers Competency Based Training and Assessment.

3. MEMBER ASSOCIATIONS

Associations of Aircraft Dispatchers/Flight Operations Officers formed according to the laws of their country, who have joined The Federation for their mutual benefit and interest.

4. THE FEDERATION COMMITTEE

The Federation Committee, here after known as The Committee, shall consist of one delegate from each member association.

5. THE FEDERATION BOARD

The Federation Board, here after known as The Board, shall consist of the Officers and Directors, who shall run the day-to-day affairs of The Federation.

ARTICLE II MEMBERS

1. The Federation shall be composed of Aircraft Dispatchers and Flight Operations Officers.
2. Upon approval of the Board, others involved in the control and supervision of flights including, but not necessarily limited to dispatch managers, supervisors, instructors, government authorities such as safety inspectors, and vendors may be offered individual membership.
3. If no Associations exist, or at their discretion, individual Aircraft Dispatchers/Flight Operations Officers may associate directly with the Federation and pay dues at the rate shown in the Standing Orders.
 - a. Such individuals may participate in all IFALDA activities as members, including serving as Board members, but shall have no vote when voting is conducted in compliance with the C&BL, although if serving as a Board member, they may vote as Board members during Board meetings.
4. Application for membership in The Federation for **Associations**-
 - a. shall be made by submitting the Association's Constitution and Bylaws and a roster of Officers including contact information such as email addresses as well as indicating which is the family name and which is/are given names, and the number of members of the association to the Director-Membership of the Federation and-
 - b. shall include a completed association membership application as proffered on the IFALDA website (www.ifalda.org) on the Membership tab, and-
 - c. shall accompany the Membership Application with a payment of annual dues through the IFALDA PayPal link on the website.
5. The IFALDA Director- Membership will submit the membership package to the IFALDA Board who shall render a membership decision within 5 business days.
6. If the Membership package is accepted and approved by the Board, the Director-Membership shall notify the applicant and provide appropriate membership documentation to the new Federation member.
7. If the Membership application is not accepted and approved by the Board, the Director-Membership will notify the applicant as to the reason the application was declined and shall refund, via PayPal, any dues paid.
 - a. This does not necessarily preclude the applicant from reapplying in the future once any issues are resolved.
8. Application for membership in The Federation for **Individuals**
 - a. Shall be the same as for Associations except that submission of C&BL and roster of Officers is not applicable.
9. Member Associations and individuals who are two (2) years in arrears will be suspended. Membership may be reinstated by paying the current year's dues plus an administrative fee as determined by The Board.
10. Member Associations and individuals who have not paid their Annual Dues Assessment (or who are otherwise in arrears) prior to the opening of the Annual General Meeting (AGM) shall have no voting rights until all dues and administrative fees are paid.

11. The Committee may confer Honorary Lifetime Membership in The Federation from time to time to certain individuals whose contributions, in the opinion of The Federation, have particularly enhanced the profession.
 - a. Honorary members shall have the same membership privileges as Individual Members without the assessment of annual dues.
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ARTICLE III THE FEDERATION COMMITTEE

1. Each member Association shall name one representative to the Committee, who must be a Member in good standing.
 2. The Federation Vice President-Administration shall maintain a list of current committee members which shall be available on the IFALDA website and to all Members at the Annual General Meeting.
 3. Voting conducted during Annual General Meetings and other meetings as directed by the Board shall, be by simple majority with each committee Member having one vote with the exception that follows:
 - a. When voting on financial matters, each committee member shall have one (1) vote for each individual member of his/her association for whom the per capita fees (dues) has been paid. Financial matters are those that require a decision regarding the expenditure of funds or the membership dues structure.
 4. Committee members shall meet hereafter at Annual General Meetings (AGM) and Special Meetings to carry out the objectives of The Federation as outlined in The Preamble.
 5. At all virtual meetings of The Committee, voting shall be conducted either online during the meeting or, by direction of the Board, by email.
 - a. All questions shall be decided by a simple majority of votes cast except as otherwise specifically provided.
 - b. A quorum, for the purposes of voting shall be those Associations present, including by written proxy.
 6. Each member Association shall furnish the Vice President – Administration of the Federation with a written report indicating the total membership of the Association prior to the Annual General Meeting.
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ARTICLE IV MEETINGS OF THE COMMITTEE

1. There shall be an Annual General Meeting (AGM) of the Committee for the transaction of business. This meeting shall be held at a place and date as directed by the preceding Annual (or Special) Meeting. A quorum for the transaction of business at any meeting of the Committee shall be a majority of the Committee Members in attendance.
2. If a Committee Member is unable to attend, they may delegate any other eligible member of their Association, or other Member Association, to act on their behalf. Proxy voting authority must be in writing and submitted to the Vice President-Administration before the start of the meeting. Proxy voting is limited to issues on the agenda distributed to all member associations via email 30 days prior to the meeting.
3. Special Meetings of The Committee may be held at the call of the President, by resolution of The Board, or upon written request to the President by two thirds (2/3) majority of the Committee members. In that request, the purpose of the meeting must be stated and, at the special meeting, only those matters specified will be considered.
 - a. Notice of all Annual or Special meetings of the Committee will be announced no less than thirty (30) days prior to such meeting.
 - b. The thirty (30) day notice can be waived by the President, if approved by the majority of the Committee.
4. No Annual or Special Meeting of the Committee will be official unless presided over by the President, or in the absence of the President, by the next most senior member of the Board.
5. Force Majeure. In the event of an extraordinary event or circumstance beyond the control of the parties, such as a war, strike, riot, crime, epidemic/pandemic, severe financial distress of the industry or other circumstance as determined by the Board, the Annual General Meeting may be rescheduled or held virtually.
 - a. In the latter event, every effort will be made by the Federation Board to conduct a virtual meeting via electronic/digital means on or within 45 days of the original meeting.
6. All Board meetings will be open for attendance to individual Aircraft Dispatchers/Flight Operations Officers who are members in good standing, as observers.
 - a. Observers may participate in technical and administrative discussions but may not vote on matters.
 - b. At the direction of the majority of the Board, Board meetings may go into executive session limited to Board members only for a specified period of time. The reason shall be explained to the full meeting beforehand.
7. The President is authorized to issue invitations to interested individuals and organizations to attend Committee meetings as observers.
8. At the Annual General meeting, the order of business, unless otherwise agreed to by the Committee, shall be:
 - a. Call to order by the President.
 - b. Remembrance of Deceased members
 - c. Roll Call of Officers
 - d. Roll Call of Committee Members
 - e. Communications

- f. Annual Reports of Officers
 - g. Annual Financial Report and Proposed Budget
 - h. Reports of working groups.
 - i. Old Business
 - j. Nomination, Election, and/or Appointment of Officers
 - k. Ratification/reappointment/abolishment of current Directors
 - l. New Business
 - m. Report on the advancements in the profession of Flight Dispatching and discussion of professional problems.
 - n. Adjournment
9. Except as provided for in paragraph 5 above, any meeting except the Annual General Meeting may be done through electronic means/conferencing if the Board deems it necessary.
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ARTICLE V OFFICERS

THE OFFICERS OF THE FEDERATION

Senior Officers (Voting)

1. Shall be, (as defined and in order of ascendancy and as determined by The Standing Orders):
 - a. President
 - b. Vice President-East
 - c. Vice President-West
 - d. Vice President-Administration
 - e. Vice President-Finance
2. Officers shall be elected by a simple majority vote of The Committee at an Annual General Meeting and shall hold office for two (2) years.
3. Terms of office shall be staggered so that the President, the Vice President-West, and the Vice President – Finance shall be elected in even years and the Vice President- East and the Vice President – Administration shall be elected in odd years.
4. Nominations shall be solicited by the Vice President-Administration at least sixty (60) days prior to the Annual General Meeting.
 - a. Those nominated shall be contacted by the Vice President-Administration to determine their willingness to serve.
 - b. Nominations may also be accepted from the floor of the AGM from any member in good standing.
5. The offices of Vice President – Administration and Vice President – Finance may be combined in one person at the discretion of the Committee.
6. Removal for cause shall include Recall under Article IX-I as well as by request of the Officer in the event he/she is unable to perform the duties and responsibilities of the office.
 - a. Request for relief from office must be made in writing to each of the remaining Board members.
7. Officer positions voluntarily vacated or officer incapacitated during term-
 - a. Except for the office of the President, in the event an Officer position becomes vacant during the officer's term,
 - i. If less than one year remains in the term, the President may appoint a member to serve in that position until the next AGM; or,
 - ii. at the discretion of the Board, the position may remain vacant until the next AGM.
 - iii. If more than one year remains in the term, the position may be filled, or not, as described in the previous bullets, until the next AGM at which time the position shall be filled by election for a one-year term.
 - b. If the office of President becomes vacant during the President's term, the most senior (time in office) of the VP-West or VP-East shall also serve as President pro-tem until the next AGM when the procedures above will be followed.

Directors (non-voting)

1. Directors may be appointed by the Board to focus on specific professional matters.
2. They shall be non- voting members of the Board and their appointment shall be ratified by simple majority of the Committee at every AGM.
3. Titles of Directors and those filling the positions will be as shown in the Standing Orders.
4. The appointment of a Director, other than at an AGM, shall be an Interim appointment pending notification to the Committee through the Official Federation communications media.
5. Upon notification of the appointment of a Director through the Official Federation communications media, if no objection is received from more than three (3) member associations of the Committee within 60 days of the notification, the Interim appointment shall be confirmed, pending ratification at subsequent AGM's.
6. If objection is received from more than three (3) member-associations, the appointment shall be stayed until the next AGM whereby it may be proposed by the Board and voted upon by the full Committee.

Conflicts of Interest.

1. Any Federation Officer or Director who holds a significant financial interest in any company or organization that either provides FD/FOO training or Operational Control services to any individual or organization must disclose that relationship to the Board and to the Committee in writing.
2. The Officer or Director must be recused from any decision-making that could potentially affect the viability of that organization in the opinion of the majority of the Board.
3. A significant financial interest is defined as owning or controlling more than 25% (twenty-five percent) of any company or organization.
4. The intent is to prevent any individual from gaining financially from his/her position as an elected or appointed official of IFALDA and to avoid exposing IFALDA to any liability with regard to the individual's personal financial affairs.

AREA REPRESENTATIVES

1. Area Representatives shall be appointed by the various Regional Associations to act as liaison between those organizations and the IFALDA Board, coordinating day-to-day activities between Annual General Meetings.
2. Regional Associations currently consist of:
 - a. ADF (Airline Dispatchers Federation) representing the activities of certain U.S. Dispatcher Associations.
 - b. EUFALDA (European Federation of Air Line Dispatchers Associations) representing the activities of certain European Dispatcher Associations.
3. Additional Regional Associations may be recognized with the approval of the majority or The Board, subject to ratification at the next AGM by the majority of The Committee.

4. Regional Associations may, at the discretion of and with the approval of the IFALDA Board and the Board or other leadership of Regional Associations, arrange to collect annual IFALDA dues from their member associations and pass them along to the IFALDA VP-Finance.
 - a. This must be done no later than the IFALDA AGM for which year the dues are proffered.
 - b. It is understood by all parties that these funds are the property of IFALDA, and that the arrangement is solely for the convenience of the parties.
 - c. This arrangement may be cancelled by either party and all member association dues held by the Regional Association must be passed to IFALDA at the time of cancellation.
 - d. The terms in this section must be agreed to by both parties in writing and signed by an officer of each party, designated by that party to sign binding documents.

EXPENSES

1. All officers of the Federation shall serve without pay or compensation.
2. Officers, except Directors, when engaged in the business of The Federation which entails travel or absence from their domicile, after verifying fund availability with the VP-Finance, shall be entitled to reimbursement of reasonable expenses for transportation, lodging, and meals.
 - a. When air transportation is required, Officers and Directors and others engaged in IFALDA business must make every reasonable effort to use industry free or reduced rate air travel.
 - b. Reasonable service charges for travel may be reimbursed through the IFALDA expense report.
 - c. Reimbursement for tickets purchased in excess of this must be approved in advance by the Board.
3. Directors, when engaged in the business of The Federation which entails travel or absence from their domicile, shall be entitled to reimbursement of reasonable expenses for transportation, lodging, and meals only when specifically authorized by the Board.
4. The actual expenses of spouses of Officers and Directors may be reimbursed for attendance at Annual General Meetings, funds permitting, and when authorized by the Board.
5. Regional Representatives, Committee Members and other Federation members, when engaged in Federation business for which written authorization has been received from the President, may be entitled to reimbursement of all reasonable expenses incurred for transportation, lodging, and meals.
6. Regional Representatives and Committee members expenses incurred in connection with attendance at Annual General or Special meetings of The Committee, shall not be borne by the Federation.
7. Details of all expenses incurred on Federation business must be submitted in writing to the Vice President-Finance before any reimbursement can be made.
8. Expense reimbursements form available from the VP-Finance and on the IFALDA Member's access section of the website.

9. When a cash advance is required to engage in authorized Federation business, a written estimate of anticipated expenses must be submitted to the President, who, upon approval will forward to the VP-Finance for disbursement.
 - a. When the business for which the advance was granted is completed, a detailed expense account statement shall be submitted to the Treasurer within 10 business days of returning from the mission.
 - b. Any unused funds must be returned to The Federation.
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ARTICLE VI DUTIES OF OFFICERS

SECTION A.

THE PRESIDENT

1. Shall preside at all meetings of the Committee, except as otherwise provided in Article IV-4.
2. Shall present a report at each Annual General Meeting on the condition of The Federation.
3. Shall issue notification of Annual General and Special Meetings of The Committee.
4. Shall appear at hearings, conferences, and before Government agencies to outline properly the policy of The Federation on matters affecting air safety, air navigation, operational control, and related professional subjects.
 - a. This may be delegated to another Officer or Director.
5. May, at his discretion, appoint an IFALDA member, either active or retired, as Special Assistant to the President (SATTP) who will assist the President with both administrative support and may serve as a technical liaison with the civil aviation community, serving at the pleasure of the President.
 - a. The SATTP, if appointed, will be the equivalent of a Director and shall have no vote in Federation business.
 - b. Any expenses incurred by the SATTP must be approved in advance by the Board.
6. Shall keep Committee members informed and advised by mail, including email, or in person of all important matters before the Federation.
7. Shall be the spokesperson and rapporteur of and for the Board.
8. Shall perform other duties, as deemed necessary and appropriate by the Board, to further the objectives of The Federation.
9. Shall turn over to any successors all books, papers, funds, and other property of The Federation.
10. Shall obtain the consensus of the Board before taking any action not specifically covered by the Constitution and By Laws of the Federation.
11. Shall personally attend and/or delegate the authority to another Board member to attend a minimum of one of each of the Regional Association meetings each year.
 - a. Attendance at additional meetings will be at the discretion of the President.
 - b. In addition, shall make a good faith effort to attend, or to delegate the authority to attend to another Board Member, meetings of Member Associations when an invitation is received.
12. Shall recommend to the Board the appointment of replacement officers in the event an officer position becomes vacant under Article V-1d or 1e4 or Article IX-l.

SECTION B.

VICE PRESIDENT- EAST

1. The area of responsibility for the Vice President – East shall be as described in the Standing Orders.

2. In accordance with Section 5, Chapter 2, in the case of permanent indisposition of the President, if next in ascendancy, the Vice President-East shall assume the duties and responsibilities of the President.
3. Shall act as liaison between and represent the interests of member associations and individual members within his/her area of responsibility, as defined in the Standing Orders, and the IFALDA Board.
4. Shall perform such other duties as necessary from time to time and shall work closely with the President to advance the objectives of the Federation.

SECTION C.

VICE PRESIDENT - WEST

1. The area of responsibility for the Vice President – West shall be as described in the Standing Orders.
2. In accordance with Section 5, Chapter 2, in the case of permanent indisposition of the president, if next in ascendancy, the Vice President-West shall assume the duties and responsibilities of the President.
3. Shall act as liaison between and represent the interests of member associations and individual members within his/her area of responsibility, as defined in the Standing Orders, and the Federation Board.
4. Shall perform such other duties as necessary from time to time and shall work closely with the President to advance the objectives of the Federation

SECTION D.

VICE PRESIDENT-ADMINISTRATION

1. Shall be responsible for publishing the IFALDA newsletter (the Official Bulletin per Article X), in accordance with The Federation's editorial policy.
2. Shall be responsible for the recording of minutes of all meetings.
3. Shall issue all notices of the Federation, as directed by the Board, and shall be responsible for issuing and counting of all ballots when voting by referendum.
4. Shall be responsible for soliciting nominations for elected officer positions at least 60 days before the AGM.
 - a. Shall determine that nominees are members in good standing.
 - b. Shall contact those nominated to determine their willingness to stand for office and fulfill the duties of the office.
5. Shall keep a record of all official correspondence and communications.
6. Shall keep a record of the names of the persons designated by their member associations to be Members of the Committee.
 - a. Shall post the current list at all Annual General Meetings.
7. Shall be responsible for maintaining all non-financial records of The Federation.

8. Shall be responsible for the registration of delegates at meetings of The Committee and shall call the roll at the meeting.
9. Shall be responsible for maintaining the By-Laws.

SECTION E.

VICE PRESIDENT-FINANCE

1. Keep records of all monetary transactions and other financial records that the President or the Committee may require.
2. Sign and endorse in the name of The Federation all checks and drafts under the direction of the President and in accordance with Article V3.
3. Make available to any Committee member or Officer, upon reasonable request, the financial records of the Federation.
4. Issue notice of dues assessments.
5. Issue appropriate credentials each year to all members who are in good standing.
 - a. This may be delegated to the Director-Membership.
6. Keep records of Member Associations addresses.
7. Advise the President and the Committee when any Association becomes delinquent in its dues-assessment.
8. Submit a complete financial report at the Annual General meeting of the status of each member Association and a statement of disbursements of funds for the previous year.
9. Prepare a budget for the coming fiscal year.
10. Prepare and file all necessary financial and corporate reports as required by local law.
11. Ensure that an independent financial audit is conducted annually within 60 days prior to the AGM.
 - a. The audit may be conducted by one or more members not serving on the Board in any other capacity.
 - b. Funding may be allocated at the discretion of the Board to engage a professional auditor.

SECTION F.

DIRECTORS

1. Directors may be appointed by the Board to serve as technical Subject Matter Experts and as Assistants.
2. Directors will generally serve as working group members and or task leads, reporting to the Board.
3. Directors are non-voting members of the Board.
4. Reimbursement for expenses of Directors must be pre-approved by the Board.
5. Currently authorized Director positions and the identities of those currently filling those positions are included in the Standing Orders.
6. Director positions may be combined and or assumed by an Officer.

- a. For example: The Webmaster may also be one of the Vice Presidents.
 - 7. Directors may be appointed or abolished by the Board, as necessary.
 - 8. Directors serve at the pleasure of the Board as long as the individual is willing to serve and the requirement for the Director position, as determined by the Board, continues to exist.
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ARTICLE VII FINANCES

1. The Board shall establish an annual operating budget upon the recommendation of the Vice President-Finance.
 2. The Annual Assessment on each member Association shall be defined in the Standing orders.
 3. The Annual Assessment must be paid prior to the start of the Annual General Meeting.
 4. For extraordinary expenses assessments may be levied by The Federation, but such assessments shall not become effective until approved by two-thirds (2/3) vote of The Committee.
 5. The Federation may require suitable security or a security bond for all officers authorized to handle funds of The Federation.
 - a. The premium for such security bonds shall be paid from the funds of The Federation.
 6. No expenditure unauthorized by the Annual Budget for the fiscal year shall be made without approval of the majority of The Board.
 7. The fiscal year of The Federation shall commence on the first day of May and expire on the last day of April each year.
 8. All bills payable, notes, checks, and other negotiable instruments of the Federation shall be made in the name of the Federation and shall be signed by the Financial Vice President and countersigned by either the President or one other designated Board member.
 9. At the discretion of The Federation, and under the provisions referenced in Article V – Area Representatives, with the approval of the Regional Association, Federation assessments may be collected by a Regional Association and forwarded to the Federation.
 - a. Collection of dues by a Regional Association is done as a matter of mutual convenience. Each Member Association remains a separate entity with regard to IFALDA Committee membership.
 10. As provided for in Article VI Section E-9, an annual audit of the Federation financial records shall be accomplished.
 11. In the event of the dissolution of the Federation, all assets including monies must be liquidated.
 - a. Non-monetary assets will be sold through auction to the highest bidder and the proceeds together with any and all cash and funds in Federation bank accounts (less any bank service fees) will be distributed to the member associations of record at the last Annual General Meeting of the Federation in direct proportion to the dues paid by those associations unless otherwise directed by a simple majority of the voting membership as directed by the C & BL for financial issues.
 12. The Federation is authorized to hold accounts in both US Dollars and Euros for its business purposes.
 13. The financial records of the Federation will be kept in U.S. Dollars.
 - a. Accounts in foreign currencies will be converted to U.S. Dollars in financial statements.
 14. The Federation is authorized to use secure online web-based financial media, such as PayPal, to collect dues and fees.
 15. The Federation is authorized to work with outside vendors/sponsors who have a common interest in promoting professionalism and standards in the Profession and may accept funding from these entities only if they do not conflict with the essential mission of the Federation.
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ARTICLE VIII AMENDMENTS

1. This Constitution and By-laws may be amended by an affirmative two-thirds (2/3) vote of the Committee members present at an Annual General or Special Meeting provided that at least sixty (60) days' notice of the amending proposal has been given.
 2. When such notice is lacking, an amendment will require an affirmative two-thirds (2/3) vote of all Committee members in good standing.
 3. In the interval between meetings of the Committee, any three Committee members in good standing may request the President to submit an amendment to the Constitution and By-Laws to a referendum vote of all Committee members.
 - a. In this case, the President must receive the proposition at least ninety (90) days before the date of the next Annual General meeting.
 - b. A two-thirds (2/3) vote will be required to carry the question. (i.e. two-thirds (2/3) of the vote cast ignoring blanks).
 4. Should an interpretation of this Constitution and By-Laws be required, the question shall be submitted to the President, who shall render a decision promptly.
 - a. An appeal against the decision of the President may be taken to any meeting of the Committee.
 - b. The Committees' decision on the appeal shall be expressed by a majority of the members present.
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ARTICLE IX REFERENDUM AND RECALL

REMOVAL OF OFFICERS

1. Any three Committee members may petition the Board requesting that a recall vote be taken (by mail or at the Annual General or Special Meeting).
 - a. A two-thirds (2/3) majority of the votes cast by the Committee members is necessary for a decision.

REFERENDUM VOTES

1. The President, or any Board member may call for a referendum vote on any proposed policy or action of The Federation.
 2. Referendum votes may be conducted by mail or at any Annual General or Special Meeting.
 - a. A majority of the Board shall determine the issue except as otherwise provided herein.
 3. The President may establish a dead-line date for counting of votes, this date shall not be more than sixty (60) days nor less than twenty-one (21) days from the date of mailing the proposition to all Committee members.
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ARTICLE X GENERAL

1. The Federation is hereby empowered, under certain circumstances, to grant a Charter to certain groups to organize themselves as Regional Associations of the Federation. They must incorporate the term "Affiliated with IFALDA " or "Chartered by IFALDA" on all official forms and Correspondence.
 - a. This authorization or Charter may only be granted after approval has been expressed by an affirmative two thirds (2/3) vote of The Committee.
 - b. A referendum on this question may be taken according to Article IX-2 and 3.
 - c. As a prerequisite for such approval, The Board must establish that the aims, objectives, policies, and Constitution and By-Laws of the proposed Regional Association are not contrary to those of IFALDA and, furthermore, specifically provide that such aims, objectives, policies, and Constitution and By-Laws consistent with those of the parent body, IFALDA.
 - d. The Regional Associations duly recognized in Article V-2b and X-1a are intended to serve as operating organizations whose function is inherently pro-active within their own geographic area.
 - i. As such, they do not operate within the Federation as separate entities and have no financial obligation nor vote in Federation matters.
 - ii. Each IFALDA Member Association within the Regional Association maintains its own delegate and its own vote in IFALDA.
2. The headquarters of The Federation shall be as determined by the Standing Orders.
3. An Official Bulletin (Newsletter) shall maintained by The Federation for the dissemination of information and news of general interest to Aircraft Dispatchers/Flight Operations Officers generally. This publication shall be of an editorial policy and literary character as is best calculated to promote the general welfare of the Federation. The publication shall be issued subject to the supervision of the Board. The cost of publication, including mailing, shall be borne by The Federation and any funds received from the publication shall be paid into the general funds of The Federation.
 - a. Publication of the Official Bulletin (Newsletter) is the responsibility of the Vice President – Administration (VP-Admin)
 - b. The VP-Admin may delegate this function to another Officer or Director with the mutual approval of both parties and that of the Board.
4. The official means of communication within the Federation shall be the IFALDA website: <http://www.ifalda.org>
 - a. The Webmaster shall be a Director position appointed by the Board.
 - i. The Webmaster may be another appointed or elected Board member at the discretion of the Board.
 - b. Notices of meeting and events will be posted on the website and communication with the Board shall be available via the website.

- c. E-mail shall be the preferred means of communication between Board members and between the Board and individuals and associations.
 - i. Upon request from individuals and associations not having direct access to the Internet and e-mail, other means of communications may be established, including SITA (with the permission of the SITA license holder), FAX, and government postal mail.
- 5. Web-based media including but not limited to “ZOOM”, “Microsoft Teams” may be used to communicate with Federation members, Committee Members and Board members as necessary.
- 6. The Federation shall have an Official Emblem of suitable design. It shall be in the custody of the Vice President - Administration.
 - a. Branded logo items such as Challenge coins and other memorabilia shall remain in the custody of the Vice President – Administration...or his/her delegate.
 - b. Current emblem as shown in Standing Orders.
- 7. The distribution of these items shall be at the discretion of the Board.
- 8. Roberts' Rules of Order Newly Revised shall govern the proceedings of The Federation in all cases not specifically provided for in The Constitution and By-Laws.
 - a. A simple majority is defined as the person or issue receiving the most votes.
- 9. INTERPRETATION - Any question having to do with the interpretation or application of this Constitution and By-Laws shall be decided by reference to the English language text of the True Master Copy of the Constitution & By-laws with reference to the Oxford English Dictionary (OED).. Translations into other languages are not to be considered official.
- 10. ADDENDUM - Suggested for insertion in the Constitution and By Laws of any Chartered Group:

"We do hereby acknowledge that we have received a charter from The International Federation of Air Line Dispatchers' Associations to operate and style ourselves as:

_____ (name of Association)

We do hereby acknowledge and affirm that the aims, objectives, policies, and Constitution and By-Laws of:

_____ (name of Association)

Are not and will remain not in conflict with those of The International Federation of Air Line Dispatchers' Associations.

We do hereby acknowledge that failure to maintain the aforementioned conformity in aims, objectives, policies, and By Laws will result in a withdrawal of our Charter and authorization to operate and style ourselves as an affiliate of IFALDA.”

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STANDING ORDERS

1. The Annual IFALDA dues assessment shall be Fifteen U.S. Dollars (\$15.00) per year for each member of an affiliated Association.
2. It shall be the responsibility of the affiliated association to collect and forward the dues assessment to the Financial Vice President of The Federation as required under Article II and Article VII.
 - a. The dues assessment for Associations shall be U.S. dollars \$15.00 per member, per year.
 - b. The dues assessment for individual members shall be U.S. dollars \$15.00 per year.
 - c. All Dues Assessments are payable in U.S. Dollars.
 - d. All dues assessments must be paid through the IFALDA website (www.ifalda.org) using PayPal unless otherwise approved by the Vice President – Finance.
3. The Federation shall be a non-profit corporation as recognized under the laws of the State of Florida.
4. There shall be no dues assessment for retired Dispatchers.
 - a. Retired dispatchers will be considered to be Individual Members in good standing.
5. The Vice President-East will represent member associations and individuals based east of 30 degrees west eastward to 150 degrees east including Greenland, and New Zealand.
6. The Vice President-West will represent member associations and individuals based west of 30 degrees west westward to 150 degrees east, not including Greenland and New Zealand.
7. In the event of a Force Majeure including but not limited to war, natural disaster, epidemic/pandemic, extreme financial distress or otherwise determined by the unanimous decision of the Board, the Annual General Meeting may be postponed, cancelled or held via electronic means.
8. In the event of the permanent incapacitation of the President, per Article II-E, the order of ascendancy shall be:
 - a. The Area Vice President with the most continuous time in office as Vice President.
 - b. The other Area Vice President.
9. At the discretion of The Board, the Board meeting held in conjunction with the Annual General Meeting may be held concurrently with the Annual General Meeting as the first order of business.
10. The address of the Federation shall be:

International Federation of Airline Dispatcher's Associations
1200 McGill College Ave. Suite 1100
Montreal QC H3B 4G7
Canada
11. Current emblem:



Current Officers and Directors: (2021)

Senior Officers

President	Russ Williams	rwilliams@ifalda.org	Canada
Vice President – East	Sevda Tantan	stantan@ifalda.org	Turkey
Vice President – West	Sergey Vakhrushev	svakhrushev@ifalda.org	United States
Vice President - Administration	Richard Yeates	ryeates@ifalda.org	Canada
Vice President – Finance	Rick Ketchersid	rketchersid@ifalda.org	United States

Authorized Directors

Director – Latin America	Juan Moreno	jmoreno@ifalda.org	United States
Director – South America	Marcelo Sana	msana@ifalda.org	Argentina
Director – Mexico, Central America and Caribbean	Raul Aguirre	raguirre@ifalda.org	Mexico
Director – Regulatory Affairs	(vacant)		
Director - Membership	Brad Rasmussen	brasmussen@ifalda.org	United States
Director – Global ATM	Bernard Gonsalves	bgonsalves@ifalda.org	Canada
Director – Professional and Technical Standards	(vacant)		
Director – Training Standards	Joern Sellhorn-Timm	jsellhorntimm@ifalda.org	Germany
Director – Dangerous Goods	Gerald Clifford	gclifford@ifalda.org	Ireland
Director – Corporate Sponsorship	Shelleyrae Nieme	snieme@ifalda.org	United States
Director – Special Projects	Allan Rossmore	arossmore@ifalda.org	United States
Director - IT	Joseph Chamberlain	jchamberlain@ifalda.org	United States
Webmaster	Rick Ketchersid	rketchersid@ifalda.org	United States
Special Assistant to the President (appointed by and serves at the pleasure of the President)	David Porter	dhporter@ifalda.org	United States

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ANNUAL GENERAL MEETINGS - Since 1973			
1973	Rio de Janeiro	2004	Seattle
1974	London	2005	Warsaw
1975	Dallas	2006	Kuala Lumpur
1976	Brussels	2007	Dubai
1977	Istanbul	2008	Miami
1978	Dublin	2009	Amsterdam
1979	Rudesheim	2010	Las Vegas
1980	Miami	2011	Montreal
1981	Helsinki	2012	Dayton (Cancelled-Force Majeure financial)
1982	Pittsburgh	2013	Istanbul
1983	Athens	2014	Montreal
1984	Vienna	2015	Cologne
1985	Dallas	2016	Berlin
1986	Copenhagen	2017	Buenos Aires
1987	Tel Aviv	2018	Atlanta
1988	Lisbon	2019	Copenhagen
1989	Brunnen	2020	Toronto (Cancelled-Force Majeure-COVID-19)
1990	Miami	2021	Toronto
1991	Pittsburgh	2022	Paris
1992	Atlanta	2023	TBD
1993	Tobago	2024	TBD
1994	Vienna	2025	TBD
1995	Tucson		
1996	Istanbul		
1997	Dublin		
1998	Reykjavik		
1999	Cancun		
2000	Chicago		
2001	Konstanz		
2002	Toronto		
2003	Galway		

End