



## ZIPLINE Policy and Procedures

1. At least 2 attendants required at all times
2. Attendants must be trained in First aid and rescue
3. helmets must be worn by participants
4. warning signs must be read before participating
5. only one participant and one attendant on the tower at a time.
6. participant must be secured / tethered to pole immediately at top of tower before attaching trolley
7. equipment inspection must be performed and signed off daily prior to any riders.
8. Participants must sign waiver online prior to riding.
9. activity will stop in case of high winds / 30mph, or thunder and lightning
10. when rider is secured, attendant on tower will release safety wire, and glide trolley to start.
11. when finished, rider comes to a complete stop and will be lowered by attendant on ground using the approved double sided ladder.
12. rider must remove safety harness and return to wait in line if they wish to ride again.

**Warning (rider responsibility) to be posted:**

This ride is not recommended for guests who are pregnant or have neck, bone or back injuries, high blood pressure, heart problems, recent surgery or extreme fear of heights. A guest will be denied entry when they are under the influence of alcohol, controlled substance or drug, or any combination thereof.

Requirements - Riders must:

1. Weigh less than 250 pounds
2. Remain upright
3. Connect or disconnect a safety device only at the direction of an operator
4. Wear properly fitted & secured harness(es)
5. Secure all loose articles
6. Wear close-toed shoes
7. Enter & exit ride at designated areas

In case of Medical Emergency:

- Assess the situation and provide care to the injured according to your CPR/First Aid training. Have a tech round up the remaining group members and keep them occupied.
- If more than basic first aid is required, make arrangements for the injured to be transported to a medical facility, either by ambulance or group member.
- If an ambulance is necessary, make the call to 911 or the local emergency response number. Be sure to have information about the injured on hand, as well as the address of the location you want them to come. Send someone out to a main road to wait for the ambulance and guide them to the course.
- call Marshall Billingslea the general manager immediately at (580)478-3353
- All workers who witnessed the incident should also fill out incident reports. All reports should be turned in to the course manager immediately.

**Daily Equipment inspection:** Name \_\_\_\_\_ Date \_\_\_\_\_

- \_\_\_\_\_ 1. inventory 3 harnesses, helmets, lanyards, carabineers
- \_\_\_\_\_ 2. check and tighten all wire bolts using tool kit
- \_\_\_\_\_ 3. check attachments on bungee brake and stop brake
- \_\_\_\_\_ 4. check visual inspection of all steps and lumber
- \_\_\_\_\_ 5. remove any debris, trash or possible obstacles
- \_\_\_\_\_ 6. visually inspect first aid kit
- \_\_\_\_\_ 7. briefly (physically) pull ground anchors and test
- \_\_\_\_\_ 8. unlock and secure gate in the open position
- \_\_\_\_\_ 9. attendant will test ride zipline first before any participants.

**Incident Report:**

1. Your name \_\_\_\_\_ phone \_\_\_\_\_
2. Date \_\_\_\_\_ Day \_\_\_\_\_
3. Injured person name \_\_\_\_\_ phone \_\_\_\_\_
4. Time \_\_\_\_\_
4. witnesses? \_\_\_\_\_
5. where did this occur? \_\_\_\_\_
6. How? \_\_\_\_\_
7. Details \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_