



EMAIL Confidentiality

•14900 Bogle Drive, Suite 200 • Chantilly, VA 20151-1652 • 703-817-9890 • FAX 703-817-9860 • www.fcsva.org•

It is important to be aware that e-mail communication can be relatively easy to access by unauthorized people and hence can compromise the privacy and confidentiality of such communication. E-mail in particular, is vulnerable to such unauthorized access as servers have unlimited and direct access to all e-mails that pass through them. Un-encrypted e-mails are even more vulnerable to unauthorized access.

- Please notify your therapist if you decide to avoid or limit in any way the use of e-mail.
- Please do not send e-mail for emergencies. While your therapist checks phone messages frequently during the day, he/she does not always check e-mail daily.

Name: _____

Address: _____

Phone: _____
 Home Work Cell Home Work Cell

Fax: _____ Home Work

E-mail: _____

Signature

Date

Signature

Date