



Leadership Monroe County Class XXIX Application

Instructions for Application

Application Deadline: November 16, 2020. Incomplete or late applications will not be considered.

Application should consist of:

1. Cover Letter
2. Fully completed and signed application (including employer signature and waiver form)
3. Resumé
4. Letters of recommendation (suggested minimum of three)
5. Tuition payment check for \$1500 made payable to Leadership Monroe County (check is held until program acceptance; it is returned to participants who are not accepted)

If you are applying for the Leadership Monroe non-profit applicant scholarship, please send in these additional items with your application:

1. Scholarship application
2. 501c(3) form

Submit application and support materials (items 1-4) to apply@leadershipmonroecounty.org

Mail tuition payment (item 5) to: Leadership Monroe County, PO Box 1364, Key West FL 33041

Contact the Program Coordinator Michael Shields at 305-394-3804 with questions.

Selection Criteria

- Full-time Monroe County resident for at least one year
- Registered to vote in Monroe County
- Significant commitment to remain in Monroe County with no anticipated relocation
- Achievement of top leadership position(s) in a company, organization, and/or in the community
- A demonstrated history of commitment to volunteer service in community organizations outside of your job description
- A demonstrated interest in seeking key volunteer positions, public office, or other leadership roles in Monroe County
- The ability to make the time commitment to the program—attending and actively participating in all sessions



FAQs:

1. What are the 2021 session dates?
 - 1) *Leadership Dynamics/Economy (Key West): January 8 – 9*
 - 2) *Environment (Upper Keys/Everglades): January 29 – 31*
 - 3) *Emergency Management (Marathon): March 5*
 - 4) *Education/Government (Key Largo): April 9*
 - 5) *Arts, Culture, Media (Key West): May 7*
 - 6) *Law/Military (Key West): June 4*
 - 7) *Health Care (Key Largo): July 9*
 - 8) *Human Services/Graduation (Key West): August 6-7*
2. Do I have to attend all sessions? *Yes. Attendance is mandatory, and absence will indicate a withdrawal from the program. Extenuating circumstances may be considered and should be discussed with the Program Coordinator.*
3. If I am unable to make a session due to an extenuating circumstance, or if I have to withdrawal from the program, can I receive a refund? *No. Refunds will not be considered after the participant has confirmed acceptance into the program*
4. What does tuition payment cover? *Tuition covers meals, snacks, lodging, transportation during most sessions, session materials, entrance fees to session events, and graduation.*
5. Are there additional expenses not covered by tuition? *Tuition does not cover participant transportation to/from each session, alcoholic beverages, or souvenirs.*
6. Can dietary restrictions be accommodated? *Generally yes. Vegetarian and gluten-free options are usually available.*
7. Who is eligible for the Leadership Monroe non-profit scholarship? *Applicants from IRS-classified nonprofits are eligible. Up to one \$1500 scholarship may be offered to a qualified participant. The individual should still send in the tuition check for \$1500; this will be returned if the applicant receives the scholarship. If a scholarship recipient moves out of Monroe County within three years of graduation, the recipient agrees to refund the cost of tuition (\$1500) to Leadership Monroe County. Eligible applicants may fill out the Scholarship Application form.*
8. Who should I ask for letters of recommendation? *Recommenders should be individuals that know you well and can speak to your contributions within the community. They should represent the range of your involvement and activities (for example: your employment, your volunteer interests, your fundraising, your character). Leadership Monroe County alumni can be recommenders, but members of the Board of Directors cannot.*
9. Can my application be reviewed before I submit it? *We recommend having former Leadership Monroe County participants review your application to identify strengths and areas for improvement that will highlight your qualifications. Applications submitted at least a week before the deadline can be reviewed by the Program Coordinator for completeness.*
10. If I am not selected, can I apply again in the future? *Yes! Re-application is strongly encouraged as your experience and position in the community continues to evolve. Many Leadership Monroe County alums were not accepted on their first try.*