



**Changemaker High School
Board of Directors Meeting Agenda
Wednesday, June 12, 2019 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711**

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Members Present: Natalie Carrillo, Jose Hoyos, Chris Boyd, Manny Leon

Staff Members Present: Luis Perales, Vince Fuentes

Agenda Items:

1. **Welcome-N. Carrillo commenced meeting at 05:31PM.**
2. **Public Comments**
 - **3 Minute Time Limit**
3. **Consent Agenda-M. Leon moved to approve consent agenda. N. Carrillo seconded. Unanymous board approval.**
4. **Financial/Marketing Report- V. Fuentes**
 - **Budget-V. Fuentes mentioned that personnel expenses were lower than projected due to some personnel changes that left Changemaker with fewer staff than began the year. Repair expenses were higher than budgeted due to some major A/C repairs that needed to be done. Have been paying a consultant \$1500/month for a marketing consultant. This is higher than in previous years as school has been investing in additional ways to attract more students. Have underspent on general and classroom supplies, but overspent on office supplies. V. Fuentes stated that office supplies can go towards all teachers so that the expense codes that were underspent were somewhat**

misleading. Decided to hire contractor providing special ed services as a Changemaker staff member. Also hired outside contractor to monitor special ed program for compliance. Positive cash on hand. V. Fuentes estimates about 15 days of cash on hand, but this number will increase as accounts receivable number goes down when federal funds are released.

- Marketing
- Grants 4 Schools Workshop-Utilizing grant database to identify more grants for school going forward.

5. CEO Report-L Perales

- *K20 Update*
 - 6th Grade Development-Mexicoaytl will be moving in for the start of school year 2019-2020. Will be making some facility shifts and moving conference room to where the kitchen area is and making current conference room for the 6th grade classroom.
 - Dual Enrollment Plan
 - XITO Consultancy-Professional development opportunities and monitoring/coaching will be offered monthly to staff who are apart of the K-20 partnership.-Continuing to meet monthly with K-20 partners and talk about student populations in terms of cohorts.
- *Update on School Wide Goals*
 - *Mission & Charter Leadership*
 - 5 Year Strategic Plan-Need to consider 3 year plan for reauthorization in conjunction with this plan.
 - Vision Framework
 - *Financial & Legal Compliance*
 - *Enrollment Rebuild*-Eliminated credit recovery program, but will continue to support students with special education students. Looking to attract students who are motivated to learn and have shown promise in their past academic performance.
 - *SPED Compliance*-Moved from intense monitoring to in-house monitoring.
 - *Vandalism & Theft*-Window was spray painted and mural had some damage. Also reports of a staff member tires punctured and gardening tools stolen. Suspect it is former students involved. Conversations about getting cameras to monitor external areas of property.
 - *Academic Program & Title 1*
 - *2019 Graduation & Prescott Acceptance*-14 graduates of which six were accepted to Prescott College. Four Changemaker scholarships were offered by Prescott College to students. Continuing to build in-roads with Prescott College.

- **CSI Grant**
- **Preliminary Test Scores-Saw drop test scores, particularly in math.** L. Perales mentioned that there were plenty of supports being provided, but that there was a lack of motivation on the part of students to excel in the state testing standards. L. Perales felt that students didn't see what carrot was for doing well in tests(e.g. Not tied to graduation or scholarships). Discussed idea of having to show progress in AZMERIT over time as a requirement for graduation. State average is about 40% of students passing math section and about 65% passing ELA. L. Perales thinks that there may be a freeze on letter grades for schools this year because of the different types of standardized tests that were taken by institutions in Arizona.
- **CMHS Curriculum Design Process**
- **CMHS Course Management Process**
- **Academic Intervention Process**
- **Strategic Partnerships & Community Relations**
 - **SERTUC**
- **Parent/Teacher/Student Satisfaction**
 - **Climate & Culture-Having conversations with teachers and staff about accountability to create a strong culture of learning. Not pointing fingers, but controlling what we can control as an institution(e.g. Investing in new positions, raising teacher salaries, having students create their events, etc.)**
 - **Staffing**
 - **Academic Director**
 - **Dean of Students-Interviewing two candidates for this role. Would have 40% working at administrative level and then other 60% working with parents and teachers. Will also track students after high school in terms of their post-secondary accomplishments.**
 - **MTSS Specialist-Would act as a student liason.**

6. Board Committee Report--

- **Governance Committee-N. Carrillo**
 - **Annual Board Review-N. Carrillo and M. Leon will meet later in June to plan this prior to the July board meeting.**
 - **Annual Board Elections-Will look at doing elections at July board meeting**
- **Finance Committee-C. Boyd-C. Boyd asked V. Fuentes to please send the proposed budget to the finance committee members to review and provide**

feedback for when it is completed.

7. Executive Session

8. Adjourn-N. Carrillo adjourned meeting at 7:15PM.

Next Meeting: Wednesday, July 15, 2019 @ Changemaker High School