



October 10, 2019

PICO Chemical Corporation (Chicago Heights, IL) is looking to hire an individual with EHS and ISO 9001 experience for part time work.

JOB DESCRIPTION:

This individual will report to the VP Operations and is responsible for supporting a culture of workplace safety and environmental responsibility for PICO's warehouse, manufacturing, laboratory, and office work environments. PICO is a family owned and operated manufacturer of specialty chemicals and lubricants. The successful candidate will be the sole safety and ISO individual at the facility and will be supported by management and employees.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Direct the development, implementation, and maintenance of comprehensive safety, environmental and health programs including, policies and procedures that are compliant and promote continuous improvement.
- Provide training to employees on EHS policies, programs, and procedures. Ensure that appropriate records are developed and maintained.
- Develop and maintain instruction to investigate incidents and near misses. Implement corrective actions as necessary.
- Train employees and maintain all OSHA, EPA and DOT required logs, records, reports, etc.
- Train employees and maintain all ISO 9001:2015 documentation and records.
- Oversee the SDS system - is the primary GHS SDS writer.
- Conduct facility EHS and ISO audits with the involvement of management and employees.
- Provide the leadership, direction, and support necessary to ensure compliance with all applicable federal, state, and local laws and regulations in a manner consistent with sound business practice.

QUALIFICATIONS:

- Prefer a bachelor's degree in Occupational or Industrial Safety, Hygiene, Engineering, Environmental Science, or other EHS/ISO related field or experience.
- Minimum of 5 years of EHS and ISO 9001 experience in a chemical manufacturing environment is preferred.
- Current certification in an EHS and ISO 9001:2015 related discipline and/or further education is a plus.
- Detailed knowledge of OSHA, EPA, DOT and other applicable industry environmental, health and safety standards.
- Superior communication skills – verbal and written. The ability to work in a team-oriented organization.
- Competency in MS Office; Word, Excel, Outlook, PowerPoint.

PICO is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, veteran status, disability, marital status, pregnancy, sexual orientation, ancestry, gender identity or expression, or any other characteristic protected by law.

This is a flexible, hourly part time position - Monday thru Friday - 25 hours per week. PICO business hours are 7:00 AM to 4:00 PM CST. There is potential for full time opportunity with benefits.



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ISO
9001
Certified