

Minutes of Foundation for Ada-Canyon Trail Systems  
COMPASS Conference Room  
November 16, 2016

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Attendance:

Mark Eubank, Citizen  
William F. Gigray, F.A.C.T.S. President  
Jerry Hastings, Ada County  
Paul Mann, Caldwell Path and Bike Committee  
Steve Noyes, City of Eagle  
Cathy Parker, COMPASS  
Gary Payne, F.A.C.T.S. Vice-President  
Phil Peterson, Nampa Bicycle and Pedestrian Advisory Committee  
Gary Segers, Citizen  
Don Stockton, Eagle Parks and Pathway Committee  
Charles Trainor, F.A.C.T.S. Secretary  
Mark Wasdahl, Idaho Transportation Department  
John Wasson, Ada County Highway District

1. Call to order at 3:04 PM by President Gigray. There was a round of introductions.
2. President Gigray asked for any changes or additions to the agenda. There were no changes. Gary Payne moved to approve the agenda, and Jerry Hastings seconded the motion. The motion was approved on a voice vote.
3. President Gigray opened the annual meeting and read off the purpose of the meeting, which was to elect Board members and officers. He noted the current members and then requested people to state their willingness to be Board members. Those present and willing to serve were:
  - Mark Eubank
  - William F. Gigray
  - Paul Mann
  - Robert Minch
  - Steve Noyes (ex officio)
  - Gary Payne
  - Phil Peterson
  - Gary Segers
  - Don Stockton
  - Charles Trainor
  - Mark Wasdahl (ex officio)
  - John Wasson (ex officio)

Not present and noted as potential

- Jeanne Barker
- Mike Cusack
- Tom Dale (ex officio)
- Sharon Hubler
- Judy Peavey Derr (ex officio)

President Gigray asked Charles Trainor to contact those not present and ask them if they would be willing to serve, possibly as ex officio members.

Mark Eubank moved and Gary Payne seconded to approve the above list as Board members. Motion was approved on a voice vote.

Next was the election of officers. The following were proposed as officers for FY 2016-2017:

- President – William Gigray
- Vice-President – Gary Payne
- Treasurer – Phil Peterson
- Secretary – Charles Trainor

Paul Mann moved and Jerry Hastings seconded a motion to approve these candidates. Motion was approved on a voice vote. This ended the Annual Meeting.

#### 4. Administrative Action Items

- a. Minutes. President Gigray said the minutes of the October 19, 2016 meeting had been disseminated, and he asked if there were any changes. There were none, and Tim Richards moved to approve the minutes. It was seconded by Vice-President Payne and approved on a voice vote.
- b. Bank Account Report. In the absence of Treasurer Sharon Hubler, President Gigray said the balance was unchanged from the last report at \$12,187.12.
- c. President's Report
  - i) Renaming of the Three Cities Pathway. Vice-President Payne said there was a gracious reception at the Ada County Commission meeting on November 2, 2016 to consider this request. Eight F.A.C.T.S. members attended along with several family members of Judy Peavey-Derr. The renaming was covered in the news. The wording needs to be developed. He noted the existence of signage on a nearby bridge along with a sign 200 feet from the main pathway sign. He said the sign would likely be approximately 12"x18". John Wasson spoke about the need to keep the sign high enough to avoid being a hazard, and he recommended a sign company, Advanced Signs, that might do the work. He also thought a breakaway pole might be good. Jerry Hastings moved, with a second by Don Stockton, to authorize Gary Payne to proceed with developing the language and getting a sign produced. Motion was approved on a voice vote.
  - ii) President Gigray said he has attempted to contact Star to get someone to participate in pathway planning. He has left messages with Cathy Ward, Star City Clerk and planner. He also said he had information from Robert Minch about the title search information for completing an Eagle Island path. Don Stockton confirmed that there was some issue regarding state land. He said the next step should be to contact the City of Eagle to determine its interest in this connection. Mark Eubank moved with a second by Jerry Hastings to authorize Robert and Don to contact Eagle. Steve Noyes said this approach was acceptable. Motion was approved on a voice vote. Also approved was to send a letter of appreciation to Pioneer Title which helped with research.
- d. Other Officer Reports as Needed. A suggestion was made to change the December meeting from the 21<sup>st</sup> to the 14<sup>th</sup>. Charles Trainor moved to change the December meeting to the 14<sup>th</sup> with a second by Don Stockton. This motion was approved on a voice vote. President Gigray said he had received notice from the Idaho Community Foundation that the Caldwell grant application had not been approved since the ICF had gotten applications for \$950 thousand, far more than was available. He has requested a list of projects that were funded, since this would help with future applications.

## 5. Special Information Items

- a. Web Design/Public Engagement. Gary Payne said one recommendation to use the website to let people know about activities and closures may not be practical. Notices don't always include specific information about locations and dates.
- b. Eagle Island Pathway. Robert Minch had addressed this earlier in the meeting.
- c. Kristin Armstrong Letter. Paul Mann handed out a copy of a letter to Kristin Armstrong. There were some suggested corrections. Paul moved to accept the letter with corrections. This was seconded by Charles Trainor. Motion was approved on a voice vote.
- d. Public Health Benefits of Bike Lanes. Paul Mann said we could address these benefits and referenced a New York City study. COMPASS could start an archive of such studies. President Gigray suggested contacting health organizations in the area to help promote pathways. He recommended people contact Charles Trainor with suggestions.
- e. COMPASS Pathway Planning. Tom Laws sent information to F.A.C.T.S. members regarding the on-line map. Gary Payne said he had opened it, and he said it was not yet available to the general public. People who opened it agreed it was overwhelming to look at. There was some question as to whether private paths were included. Since Tom Laws was unable to attend the meeting, President Gigray suggested that a future meeting be dedicated to reviewing the COMPASS map. Gary Payne He said he would contact Tom on this. Steve Noyes said Tom would meet with the Eagle Pathway Commission on November 17, 2016 to view this map. President Gigray agreed this could be a good tool to coordinate with all the agencies. There was a general agreement that the amount of information shown, particularly planned pathways, was a challenge.
- f. Lake Lowell Plan. Tim Richard was unable to attend but told President Gigray he could make a presentation on this in December. His Commissioners were to act on the plan that week.
- g. December and January Topics. Gary asked that some portion of the next two meetings be focused on the bigger picture of what F.A.C.T.S. should be doing. He suggested the group address issues such as: how are we doing with projects both past and current, what are we doing well, what are our soft spots, are we behaving in an effective manner, what should we be doing in 2017. President Gigray agreed this was a good idea, and he said he would send out an email to gather ideas. President Gigray said we should have a year end review sent out with the next agenda. Gary Segers moved and Jerry Hastings seconded to proceed on this course of action. Motion was approved on a voice vote.
- h. COMPASS Grant Application. Cathy Parker spoke about the COMPASS funding application deadline being November 30 2016. The Stage 1 process is new this year and is intended to help develop new projects get started. This year the process is open to private non-profits as well as public agencies. She referenced the application guide included in the packet. Applications go to COMPASS, either to Cathy or Tom Laws. COMPASS can help with grant writing. *(This item was addressed out of order since Cathy had to leave by 4:00 pm.)*
- i. Federal Grant Applications. Leo Hennessey was unable to attend.

6. Continuing Business. None.
7. New Business. None.
8. Reports as Time Permits
  - a. Ada County Highway District. No report.
  - b. Ada County Parks and Waterways. No report.
  - c. Caldwell Trails and Pathways. No report.
  - d. Canyon County Parks and Recreation. No report.
  - e. Canyon Highway District #4. No report.
  - f. Idaho Transportation Department. No Report.
  - g. City of Eagle Parks and Recreation. Steve Noyes gave an update on the Dry Creek connection underneath State Highway 44. This project is scheduled of Spring 2017. He, Gary Payne, Gary Segers, and Robert Minch did a bike tour of Eagle trails. Gary Segers recommended this as a possible F.A.C.T.S. activity. One item for the next meeting might be to schedule site visits.
  - h. Eagle Parks and Pathways Development Commission. No report.
  - i. Garden City. No report.
  - j. Idaho Dept. of Parks and Recreation. No report.
  - k. Idaho Oregon Snake River Water Trail. No report.
  - l. Boise River Enhancement Network. No report.
  - m. Meridian Parks & Pathways. No report.
  - n. Nampa Parks Department. No report.
  - o. City of Kuna. No report.
  - p. Other. Gary Payne said F.A.C.T.S. should consider the need for mobility access in pathway planning. Gary Segers noted that this is addressed in American Association of State Highway and Transportation Officials (AASHTO) standards. (For more information visit [http://www.fhwa.dot.gov/environment/bicycle\\_pedestrian/resources/index\\_accessibility.cfm](http://www.fhwa.dot.gov/environment/bicycle_pedestrian/resources/index_accessibility.cfm) )

Meeting adjourned at 4:42 p.m.  
Next meeting was set for December 14, 2016.

Respectfully submitted,  
Charles Trainor, Secretary  
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