In Attendance: Glenn MacMillan, Trent Hatfield, Robert Wills, Jim Goodsell

1. Approval of Minutes – Trent made motion to approve the minutes of the meeting for August 15th, 2018. Seconded by Jim. Approved by all.

2. Edmonton IECA Roadshow – 36 people attended the event. Positive feedback from participants. Approximately $600 profit for the Chapter.

3. ESCABC Conference – Finalizing the agenda for the event. Target of 200 attendees. 50 registrants to date. Jim to talk to Mark about sending promotional material to Trent e.g. pens, card holders etc.

4. Manitoba Roadshow – Jim recommended based on discussions with Risa that we not plan another roadshow at this time.

5. TRIECA Call for Abstracts – Deadline for abstracts is September 28th.

6. Chapter Sponsorship Program – Amanda to develop a proposed sponsorship program. e.g. logo on website etc.

7. CSA Standards – The deadline for voting on the Inspection & Monitoring Standard is September 27th. CSA is doing a webinar for IECA on September 26th. CSA will be presenting at the ESCA BC Conference. An agreement to undertake the Installation & Maintenance Standard is expected to be signed by October. CSA want to make sure the first standard is completed before starting the next one.

8. IECA Region One Board – Mark Myrowich has been elected to the Board

9. Educational Videos – Glenn to contact John McCullah regarding the potential to put some of his “how to install” videos on our website. Glenn to ask Amanda to look into developing a series of youtube videos from the TRIECA 2018 webcast.