In Attendance: Glenn MacMillan, Harry Reinders, Risa Olekshy, Mark Myrowich, Georgina Zynda

1. Approval of December Minutes- Risa made motion, Mark Seconded

2. Manitoba Road Show- 59 people registered for tomorrow’s event. Expecting to make approximately 3 k profit. Process worked well with Region One headquarters looking after registration, marketing support etc.

3. IECA Annual Conference- Harry, Mark and Glenn are attending. Chapter meeting to be held on Monday, Feb 12th at 5 pm. Mark will arrange for a “Go to Meeting” for others to call in for the meeting. Canadian Chapter has won an award. Will receive the award at the Awards Luncheon. Brian Zupanzic from CSA will be presenting the ESC standards project at the conference.

4. TRIECA Update - Webcast registration is now available on the TRIECA website. Webcast mentioned in our January newsletter and on our website. First 150 Canadian Chapter members can attend for free. Need to register on the TRIECA website. All Board members should promote this benefit to our contacts. Hopefully, this will increase membership. Mark and Risa promoting membership and the webcast in Manitoba event tomorrow. Georgina will send Glenn promotional materials to display at Chapter booth. Glenn received a box of pens, phone sleeves from Mark to give away.

5. 2018 Events –

   Calgary- Rob to update in the future

   Quebec- Gilles to update in the future

   Brandon – Tim to update in the future

   BC – Trent to update in the future

6. U of T Student Chapter- Ron and Sylvie Spraakman have organized an ESC 101 lunch and learn event for today at UofT. Sylvie would like to establish a formal UofT/IECA student chapter. TRIECA poster presentations, shadow day and a networking pub night all of interest to the students.
7. CSA ESC Standards Update – 2\textsuperscript{nd} draft of inspection and monitoring standard has been sent to the Technical Subcommittee for review. Brian Zupanzic from CSA will present at the annual conference in Long Beach and at TRIECA. 2\textsuperscript{nd} Standard- Installation and Maintenance has not begun yet. Funds are in our bank account ($45,000) for phase 2. Looking for a chair person for the technical sub-committee.

8. Committee Updates – in the future.

9. Budget Update- Approximately $121,000 current balance including approximately $90,000 to be paid to CSA. $2,000 will be going toward more promotional materials.

Glenn mentioned that he had asked Shelly Enders several months ago if ESCA Canada were interested in putting information about their certification programs on the Chapter website. Risa to contact ESCA Canada members and Shelly Enders to see if they would like to include any information on the Chapter website about the Envirocert Certification programs e.g. CPESC etc.

Meeting adjourned at 12:41 pm