Canadian Chapter of IECA Board
Meeting Minutes

Meeting Date: April 19, 2017
Meeting Time: 12:00 PM EST
Meeting Location: Teleconference
Meeting Called BY: Glenn MacMillan
Note Taker: Aileen Holland

ATTENDEES:
Glenn MacMillan, Risa Olekshy, Mark Myrowich, Trent Hatfield, Aileen Holland, Gilles Rivard, Robert Wills, Harry Reinders, Ron Bisaillon

ABSENT: Tim Egler-Wiome, Jamie McCamon

AGENDA TOPICS:
• Welcome and Intro
  Glenn MacMillan

PAST EVENTS:
TRIECA
  • 743 attendees
  • Did a survey – always looking for feedback to make it better
  • Booked next year at same location - Pearson Convention Centre on March 21-22, 2018

Quebec Symposium
  • Over 160 attendees
  • Partnered with Formobile Training to deliver event
  • Great Success

Notes about Events:
  • Important to find a local partner to make these kind of events successful.
  • Membership campaign to those who went to these meetings to get them to join. But have to be careful with the anti-spam laws.
  • TRCA to send out an email to TRIECA attendees asking if they are interested in receiving information from IECA. Gilles to ask Formobile Training to send an e-mail to attendees for the April 11th event as well.

UPCOMING EVENTS:
Halifax – June 22-23
  • Partnering with the Clean Nova Scotia Foundation (Atlantic Stormwater Initiative)
They are expecting over 100 attendees
LID Presentations on Day 1, LID Training Course on Day 2
Information on website: http://canieca.org/training/

British Columbia

ESCABC hosting a two day ESC Conference in Coquitlam - November 7, 8 or 9

Calgary

March 20-21 delivered a successful CISEC training course
Targeting end of November for the next course
Next April 2018 – Proposed Wetland Conference (2 day Wetland and 2 day Erosion and Sediment Control Event)

Manitoba

Potential fall workshop with the Assiniboine Community College

Seneca College

Want to get actively involved with the Chapter
October 25 or 26 – want to do a networking/educational event with IECA Canada.
Want to form a student chapter

EVENT LIABILITY INSURANCE:

Chapter purchased insurance for TRIECA, Quebec and Halifax events (cost approx. $900)
IECA requires Chapter’s to have insurance for all events

BUDGET:

What is the membership numbers?
What are the expenses going forward?
How much revenue will IECA Canada be receiving for membership?
Need to budget for translating some materials and website pages into French. e.g. approx. $2,000/year (Gilles daughter is a translator)

CSA STANDARD FOR ESC:

Raised $40,000 so far. Need $5000 more to get first phase going with CSA to develop a national standard for ESC. Will take 12-18 months for each module with the goal of having all three done in 3 years.
$5000 to get a seat on the technical committee
Start up meeting in late May for Inspection and Monitoring Standard
Glenn to work with Mark regarding flow of funding to CSA?
• This could be a game changer if IECA is known as the organization that developed this industry standard with CSA

SHADOW PROGRAM:
• Shadow program is a one-day placement with leading companies in the industry, in which the individuals will shadow professionals and experience hands-on tasks in the workplace and field
• Three pilot programs so far with our cornerstone members
• Testimonials are now on the website
• Video together to promote the shadow program
• We will now ask Emerald or Corporate members
• Do it for a group of students instead of individually
• Promote program to all Cornerstone, Emerald and Corporate members and student members

COMMITTEES:
• Erosion Sediment Control (ESC) (led by Ron)
• Stream Restoration (led by Harry)
  o Call next week with committee.
  o See about getting something together out west this fall
• Stormwater (led by Glenn and Gilles)
  o Held first meeting a couple weeks ago
  o ETV and need for Chapter to lead Education and Advocacy across Canada e.g. educate stakeholders regarding ETV, what training is available and where to go to get it etc.
  o How do we get municipal staff to attend when they don’t have budget to come
  o Next meeting scheduled for May 30th

MEMBERSHIP RENEWAL:
• Aileen, Victoria Lalonde and Amanda Ingriselli to talk about a retention plan

OTHER:
• Jamie McCamon has resigned from the Board
• He recommended Camila Melrose from the Clean Nova Scotia Foundation as a possible replacement
• Glenn to contact Camilla to see if she is interested

NEXT MEETING: MAY 17, 2017 AT NOON – 1:00 PM EST
ADJOURNED AT 1:17 PM EST

IECA Contacts - Main IECA Number 303-640-7554

<table>
<thead>
<tr>
<th>Staff</th>
<th>Title</th>
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<tbody>
<tr>
<td>Sharan Wilson</td>
<td>Executive Director</td>
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<tr>
<td>Gretchen Bliss</td>
<td>Meeting Manager</td>
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<td>Name</td>
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<td>Simin Cyrus</td>
<td>Accountant</td>
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<td>Joanna Fetherolf</td>
<td>Education Director</td>
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<td>Aileen Holland</td>
<td>Membership Director</td>
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<td>Wendy Smith</td>
<td>Advertising/Exhibit/Sponsorship Sales</td>
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<td>Jan Rabern</td>
<td>Marketing Director</td>
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<td>Georgina Zynda</td>
<td>Chapter Development</td>
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