



**2020 Australasian  
Fleet Conference  
& Exhibition** **MAY 7-8**  
AND FLEET AWARDS

## Frequently Asked Questions

### **How do I register?**

Online: Click on the BUY TICKETS menu option above

Phone: (03) 9866 6056

### **Am I registered? I didn't get a confirmation**

If you registered online, confirmations are automatically sent out to the email you provided during the registration process. If you did not receive a confirmation, it may have been filtered out by your email system. Please contact (03) 9866 6056 if you have any questions or concerns about your registration status.

### **What is the suggested dress attire?**

The conference dress attire is business casual and you can dress up for the conference networking dinner.

REMEMBER to bring your delegate lanyard to dinner!

### **What's the best way to get to the Melbourne Convention Centre by public transport?**

BY TRAIN: via Southern Cross station

BY TRAM: Routes 12, 96 and 109 stop right at the entrance of the Melbourne Convention Centre.

Alternatively, simply see above menu options. Select MORE INFORMATION, then select GETTING THERE

### **Is there accommodation near the Melbourne Convention Center?**

The nearest accommodations to the Melbourne Convention Centre are the Pan Pacific South Wharf Melbourne and the Crown Metropol Melbourne, which are both a short walk from the Melbourne Convention Centre. Both have discounted guestrooms starting from \$175 per night.

**Can I bring food and drinks inside the Melbourne Convention Center?**

There won't be any need to bring any food or drink into the Melbourne Convention Centre as catering has already been prepared. Tea and coffee are provided on arrival, followed by morning tea, lunch, afternoon tea and finishing the day off with some cocktails. Dietary requirements should be made aware at the time of booking – please contact us if yours have not been accounted for.

**Do I need to pre-collect my pass before arriving at the Convention Center?**

No, simply use the registration kiosk located near the registration desk.

**What happens if I lose my pass?**

If you happen to lose your pass just pop back to the registration desk and inform them of your predicament. Staff should be able to reissue another pass.

**How do I let you know about my dietary requirements?**

You can leave us a note after your cart check-out during payment or alternatively, email [info@afma.org.au](mailto:info@afma.org.au)

**Where is the networking dinner held and how do I get there?**

This conference networking dinner will be held at the completion of Day 1, May 7 at the Palladium at Crown located at Level 1 Crown Towers, Crown Melbourne, 8 Whiteman St, Southbank VIC 3006.

**Can I buy additional tickets to the networking dinner?**

Yes, however capacity for dinner is 450 people.

Attendance priority will be assigned to paid delegates, sponsors, exhibitors and finally extra exhibitor registrations who purchased or received a full conference pass.

**I didn't add my WH&S, Human Resource and or Procurement Manager when I booked, how do I do it know?**

We can assist! Give us a call on 03 9866 6056 or email [info@afma.org.au](mailto:info@afma.org.au)

**Our company's Sustainability Manager would like to attend the conference & exhibition, can they attend and how much will it cost?**

They can attend for \$800.00 as long as their Fleet Manager/Procurement Manager has purchased a full conference delegate pass.

**I have additional questions that weren't answered here; who can I speak to?**

If you have any more questions you can reach us at (03) 9866 6056 or email [info@afma.org.au](mailto:info@afma.org.au)