

# Fall 2020 Stopping the Spread

## You do your part...

- ◆ If you are showing any symptoms of illness, STAY HOME! Stay home if you are sick! Students must also stay home if they are in direct contact with a sick family member or a family member under investigation for Covid-19.
- ◆ If you have traveled within the last 14 days to any Covid -19 restricted travel area, STAY HOME!
- ◆ If you have been in direct contact with anyone who is lab confirmed positive, STAY HOME for at least (14 days-Covid-19, 4 days-Flu, 3 days-Strep) from the last know date of exposure!
- ◆ Report to administration immediately any known exposure to Covid/Flu/Strep/RSV and any other communicable disease that may impact Sherwood.
- ◆ Sanitize/wash your lunch boxes everyday, backpacks, & nap materials every week!
- ◆ Check your temperature BEFORE coming to school each day, We will ask!
- ◆ Parents, please do not enter the facility without consent. All drop off and pick up will take place on the front porch.

### Sherwood may have to close in the event of...

- Known case of Covid-19 within the school. We will be under direct guidance of MCDH for reopening procedures and time line. It is not expected that a closure for this reason will exceed 72 hours
- Inability to properly staff classrooms due to illness or quarantine among teachers. (We currently have 7 substitutes lined up for the Fall).
- Inclement weather

**All notices of closure and reason for closure will be sent by email to all currently enrolled families. Please set our email as a preferred or vip email to avoid spam.**

## And we will do our part!

- ◆ Walk children to class after washing their hands and sanitizing all materials coming into the school. Handwashing will also occur throughout the day.
- ◆ Restrict public access to the facility. Tours after hours only.
- ◆ We have implemented a 14 day wait period for all new students starting after August 12th.
- ◆ Check temperatures throughout the day for students and staff.
- ◆ Strictly enforce the same policies we ask you to follow for all staff.
- ◆ Sanitize all toys between groups of children and provide professional deep cleaning each evening.
- ◆ Maintain Reme Halo units on all AC Units and run them!
- ◆ Keep the classes as one and not mix groups of children as often as possible.
- ◆ Though HIPPA limits how much we can reveal, we will always be as transparent as possible about any known cases within Sherwood.
- ◆ We are a licensed childcare facility in the state of Texas and will do everything in our power to remain open and provide a safe place for the children.

### In the event that Sherwood has to close...

- For up to two weeks (10 days total), there will be no refund or credit of tuition.
- For beyond two weeks and up to four weeks, up to 10 days worth of tuition will be credited to each account.
- Beyond four weeks, tuition will be charged at a 25% rate to maintain staff and remote learning.
- Each child will also receive sick tuition credits that may be applied to accounts.

**All students will be provided with activity packs, online learning and/or a combination of both depending on age group for any closure beyond 72 hours.**

**Together we CAN make a difference and provide not only a safe educational experience for our children, but an extraordinary experience!**

I understand that despite all of these efforts, exposure and illness in my child may happen. I \_\_\_\_\_ agree to do my part diligently and indemnify and hold harmless The Sherwood Academy and her employees for any such exposure or illness.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date