

Inner City Pub Dart League – By-laws, Rules and Regulations
Dated August 2019

A. By-laws

1. Membership

- a) Name – The league shall be known as the “Inner City Pub Dart League”
Herein referred to as I.C.P.D.L.

- b) Objectives
 - To encourage and promote the game of darts in a “mixed League”
 - To have fun
 - To guarantee female play and participation
 - To encourage grass root play without premier players
 - To provide the means whereby league teams play within the city limits of Calgary may play with and against each other on a competitive level.
 - To organize, promote and manage appropriate affairs such as tournaments and other affairs which may be decided by the league executive.

- c) Membership Requirements
 - A person shall be eligible for membership if that person has made application for membership to the league, has paid all necessary fees and dues required and has been accepted for membership by the Executive.
 - Every person shall uphold the objectives of the league and comply with the by-laws and rules of play.
 - A person shall cease to be a member of the league if:
 - his/her Team captain completes the change form on the score sheet and sending the form to the league Statistician by e-mail.
 - on his/her death
 - on having been a member not in good standing for league season
 - at the discretion of his/her team captain
 - by Executive decision when he/she does not comply with league by-laws.
 - The ICPDL Grandfather Clause
 - applies to players that are currently registered in the ICPDL.
 - Once a player leaves the ICPDL they no longer qualify for Grandfathering.
 - Grandfathering applies to the top 32 males and top 16 females as listed on any Provincial Ranking list.

2. Meetings

- a) General – there shall be four meetings per year, annual general meeting, registration meeting and two (2) team captains meetings.

- b) AGM – An annual general meeting (AGM) must be held at the end of each season, and no less than five percent (5%) of all league members must attend for voting purposes.
- c) Registration meeting – Registration meeting must be held at the beginning of each season and attended by all team captains and co-captains.
- d) Captains meeting – there shall be two (2) captains meetings into the regular season schedule to allow direct communication of business matters to be reviewed.
- e) Special meetings – a special meeting must be called by the executive and have the attendance of 51% of league members.

3. Executive Directors

- a) List of Directors – The Directors (herein after referred to as the executive) of the ICPDL shall be elected at the AGM and shall consist of:

Past President
President
1st Vice President
2nd Vice President
Secretary
Treasurer
Statistician

- b) Duties of the Executives

- The past president shall act as a resource person advising the directors on matters relating to the continuity and such other issues as may arise from time to time. (Advisory position – no voting rights). He/she shall perform all such duties as the directors may from time to time require.
- The President shall preside over and be responsible for the conduct of all ICPDL meetings and through the Secretary shall call special meetings where required. He/she shall perform all such duties as the directors may from time to time require.

- The 1st vice-president shall deputize for the president in his/her absence. If the president is unable to complete his/her term of office during the year he/she shall assume the office of President at that time with majority executive approval. The 1st Vice President shall work with the Statistician and the President to obtain the award trophies for the year end awards banquet. He/She will keep a record of the Master Trophies and will transfer these records to new executives. He/she shall perform all such duties as the directors may from time to time require.
- The 2nd Vice President shall ensure that the public receives awareness of our activities. He/she shall also be responsible for any and all publicity related to the ICPDL. The 2nd Vice President will work with the Secretary and they shall be responsible for all social functions that are supported by the ICPDL. In conjunction with other members of the Directors he/she shall perform all such duties as the directors may from time to time require.
- The Secretary shall attend all meetings and record the minutes and distribute on a timely basis. He/she shall conduct the general correspondence of the ICPDL. The Secretary will work with the 2nd Vice President and they shall be responsible for all social functions that are supported by the ICPDL. He/she shall perform all such duties as the directors may from time to time require.
- The Treasurer shall present the annual general meeting a financial report on the financial position of the ICPDL. He/she shall maintain and keep current a record of all transactions of the ICPDL. He/she shall promptly deposit all monies received and belonging to the ICPDL. He/she shall, with one other appointed member of the directors, sign all cheques. He/she shall ensure the receipts or other appropriate documentation is retained for all disbursements. Any expenditure in excess of fifty dollars (\$50.00) must be approved by the treasurer and two (2) directors. He/she shall perform all such duties as the directors may from time to time require.

- The Statistician shall enrol all members and keep the registration records up to date. The Statistician shall check the Provincial Ranking lists for new players to the league who may be in the male top 32 and the female top 16; this would include any player change registrations throughout the year. The Statistician will update the web-site with current standings on a timely basis. The Statistician shall e-mail captains with the first round singles and doubles locations and the names of the players playing at which venue. The Statistician will maintain the web-site and post necessary information as required by the Executive throughout the year. Records from the Statistician to be transferrable to new executives. He/she shall perform all such duties as the directors may from time to time require.

c) Duration of Office

- At the first meeting of members of the ICPDL, the President, 2nd Vice President, Treasurer and Statistician to the ICPDL shall be elected/appointed for a two (2) year term. The remaining directors shall be elected or appointed for a one (1) year term. Such directors shall hold office until the second and first annual meeting, respectively, after the meeting at which they were elected or appointed or until their successors shall have been duly elected. All directors shall be eligible for election or re-appointment of otherwise qualified. Thereafter all directors shall be elected or appointed for two (2) year terms and subject to the provisions of the paragraph below, shall hold office until the expiration of their terms or until the successors shall have been duly elected and qualified.
- The office of a director of the ICPDL shall also be ipso facto vacated if:
 - a) He/she is found unable to fulfil the duties of office as required.
 - b) He/she by notice in writing to the Secretary of the ICPDL resigns his/her office.
 - c) He/she misses two (2) meetings without justifiable notification to Executives

d) Meetings and Proceedings

- The directors may meet together at such places as they think fit for the dispatch of business, adjourn and otherwise regulate their meetings and proceedings as they see fit. The directors may from time to time fix the quorum necessary for the transaction of business and unless so fixed the quorum shall be a majority of the directors in office.

- The president shall be chairman of all meetings of the directors: but if any meeting the president is not present within thirty (30) minutes after the time appointed for holding the meeting, the first vice president shall act as chairman, but if neither is present the directors present may choose one (1) of their number to be chairman at that meeting, but no voting shall take place in ICPDL business.
- A director may at any time and the secretary, at the request of a director, shall convene a meeting of the directors with appropriate notification. The directors may delegate any but not all of their powers to committees consisting of such director or directors as they think fit.
- A committee so formed in the exercise of the powers so delegated shall confirm to any rules that may from time to time be imposed on it by the directors and shall report every act or thing done in exercise of those powers to the earliest meeting of the directors to be held next after it has been done.
- The members of the committee may meet and adjourn and conduct its proceedings as they think proper.
- For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other meeting of members or for a meeting of the directors at which a director is appointed to a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director/directors for the meeting to be duly constituted.
- A director who may be absent temporarily from Alberta may send a waiver of notice, to the Secretary or President by way of an e-mail or text, or any meeting of the directors and may, at any time, withdraw the waiver, and until the waiver is withdrawn:
 - a) No notice of meetings of directors shall be sent to that director; and
 - b) Any and all meetings of the directors of the ICPDL, notice of which has not been given to that director shall, if a quorum of the directors is present, be valid and effective.
- Questions arising at any meeting of the directors and committee of directors shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second vote.

- No resolution proposed at a meeting of directors or committee of directors need be seconded and the chairman of a meeting may move or propose a resolution. A resolution in writing, signed by all the directors and placed with the minutes of the directors is as valid and effective as if regularly passed at a meeting of directors.
- No director shall be remunerated for being or acting as a director but a director/delegated authority may be reimbursed for approved expenses necessarily and reasonable incurred while engaged in the affairs of the ICPDL.

4. Administration

- a) Section Statisticians – the executive directors shall appoint section statisticians to aid in collection of data and section statisticians will administer one of the given events during the seasons play. Section statisticians report to league statistician director.
- b) Team Captains – Team captains will be responsible for representing his/her team in all pub league matters including but not limited to conduct of his/her team, collecting and remitting of all monies due to the league and any other matters which may arise from time to time. Captains are required to keep a signed copy of scorecards of league evenings play for their records. It is at the discretion of the captain as to whether all players on his/her roster shall play on a rotating bases or whether one or two players will be designated as a spare and play only in the absence of a regular. This decision must be common knowledge to all players on the team. If a team captain disregards his/her duty to the point that discord is created impeding or interfering with the efficiency of established procedures, the executive has the authority to request a replacement from the team.
- c) Discipline Committee – Any dispute **MUST BE WRITTEN** on a Dispute form and signed by both captains. A decision will be made by the executive in a manner which they deem fit, be it disciplinary committee or direct action.
- d) Interpretation By-law Clause – In the event of any doubt arising as to the intention or purpose of any of the ICPDL by-laws and rules of play or in the case of any matter not covered herein, the matter shall be referred to the Executive Directors and its interpretation shall be final. The underlying principle shall thereafter become embodied in the by-laws.