

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
CCP METROPOLITAN DISTRICT NO. 1  
HELD  
August 16, 2019**

---

A regular meeting of the Board of Directors of the CCP Metropolitan District No. 1 (“Board”) was held on Friday, August 16, 2019 at 11:30 a.m. at the offices of McGeady Becher P.C., 450 E. 17<sup>th</sup> Avenue, Suite 400, Denver, Colorado 80203. This meeting was open to the public.

Attendance

In attendance were the following Board Members:

Cameron Bertron  
Sarah Laverty  
Andrew Derickson

Also in attendance were:

Denise Denslow and Dawn Jones; CliftonLarsonAllen LLP  
Jon Hoistad, Esq.; McGeady Becher P.C.  
Donald Stage, CBRE Group, Inc. – Board Candidate

Call to Order /  
Quorum

The meeting was called to order and a quorum was declared present.

Conflict  
Disclosures

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors.

Approval of Agenda,  
Location & Postings

Following discussion, upon a motion duly made by Director Derickson, seconded by Director Bertron and, upon vote, unanimously carried, the Board approved the agenda as presented.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s Board meeting. Following discussion and upon motion duly made by Director Bertron, seconded by Director Derickson and, upon vote unanimously carried, the Board determined that because there was not a suitable or

convenient location within the District boundaries to conduct this meeting, it was determined to conduct the meeting at the above stated date, time and location. Ms. Denslow reported that notices of the time, date and location of the meeting were duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District boundaries have been received.

Public Comment      There were no public comments.

Resignations      The Board acknowledged the resignation of Frederick Schultz and Robert Andrews from the Board of Directors effective July 20, 2019 and August 1, 2019, respectively.

Appointments      The Board discussed the vacancies on the Board. It was noted that pursuant to Section 32-1-808(2)(a)(I), C.R.S., publication of a Notice of Vacancy was published in a newspaper having general circulation in the District and that no Letters of Interest from qualified eligible electors were received within ten (10) days of the date of such publication.

As such, qualified individuals, Donald Stage and Judy Duran, were nominated to serve on the Board. Following discussion and, upon motion duly made by Director Laverty, seconded by Director Derickson and upon vote, unanimously carried, the Board appointed Donald State and Judy Duran to fill the two vacancies on the Board. The Oath of Office was to Director Stage.

Appointment of Officers      Following discussion, upon motion duly made by Director Bertron, seconded by Director Derickson and, upon vote, unanimously carried, the Board appointed the slate of officers as follows:

President: Sarah Laverty  
Secretary: Cameron Bertron  
Treasurer: Donald Stage  
Asst. Secretaries: Judy Duran and Andrew Derickson

Minutes      November 16, 2018 Regular Meeting Minutes

Following discussion, upon motion duly made by Director Bertron, seconded by Director Derickson and, upon vote unanimously carried, the Board approved the November 16, 2018 meeting minutes.

Financial Items      Appointment of CliftonLarsonAllen LLP to Prepare and File the 2018 Audit Exemption Application

Following discussion, upon a motion duly made by Director Laverty, seconded by Director Bertron and, upon vote, unanimously carried, the

Board ratified the appointment of CliftonLarsonAllen LLP to prepare and file the 2018 Audit Exemption Application.

2018 Audit Exemption Application

Following discussion, upon a motion duly made by Director Lavery, seconded by Director Bertron and, upon vote, unanimously carried, the Board ratified approval of the 2018 Audit Exemption Application.

Appointment of CliftonLarsonAllen LLP to prepare the 2020 Budget and Set Budget Hearing for November 15, 2019

Following discussion, upon a motion duly made by Director Bertron, seconded by Director Derickson and, upon vote, unanimously carried, the Board appointed CliftonLarsonAllen LLP to prepare the 2020 Budget and set the 2020 Budget Hearing for November 15, 2019 at 11:30 a.m. at the offices of McGeady Becher P.C.

Attorney Items

New Legislation regarding Posting Meeting Notices

Resolution No. 2019-08-01 Establishing District Website and Designating Location for Posting 24-Hour Notices

First Amendment to Resolution No. 2018-11-03 Establishing Regular Meeting Dates, Time and Location and Designating Locations for Posting 72-Hour and 24-Hour Notices

Attorney Hoistad reviewed with the Board the recent change in legislation that authorizes the posting of meeting notices on the District's website as opposed to posting in three physical locations within the boundaries of the District. Attorney Hoistad noted the statute does require designating one physical location for the posting of notices in the event the District's website is not functioning and posting on the website cannot occur. Following review and discussion, upon a motion duly made by Director Bertron, seconded by Director Derickson and, upon vote, unanimously carried, the Board adopted the First Amendment to Resolution No. 2018-11-03, Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting 72 hour and 24 hour Notices, and adopted Resolution No. 2019-08-01, Resolution of the Board of Directors of the CCP Metropolitan District No. 1 Establishing the District Website and Designating Location for Posting of 24-hour Notices.

Manger Items

None.

Other Items

None.

Adjournment

There being no further business to come before the Board, upon a motion duly made by Director Laverty, seconded by Director Derickson and, upon vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,



---

Secretary for the Meeting