



Long Plain First Nation  
 474 Madison Street, Winnipeg, MB.  
 R3J 1J1  
 Tel: 204.801.9245 Fax: 204.774.8509

**474 Madison St. Boardroom Rental  
 accommodates up to 25 People**

<b>Date(s) Required:</b>	<b>Time (to/ from):</b>
<b>Name of Organization:</b>	
<b>Contact Name:</b>	
<b>Email:</b>	
<b>Phone:</b>	<b>Fax:</b>
<b>Set-up Style Requested:</b> <input type="checkbox"/> Classroom <input type="checkbox"/> Conference <input type="checkbox"/> U-Shaped	
Make cheques payable to 6089292 Manitoba LTD.	
<b>Additional Notes*</b>	

**Rental Fees**

Complimentary Amenities In Each Room
Sink with countertop (Kitchen)
Whiteboard (includes 1 black dry marker)
Screen

<b>Half Day (3 hours)</b>	<b>\$125.00</b>
<b>Full Day (7 hours)</b>	<b>\$250.00</b>
<b>Drinks</b>	<b>\$50.00</b>
<b>TOTAL</b>	<b>\$</b>

**Terms & Conditions**

- The Renter(s) agrees to take all reasonable steps to ensure that the event is carried on in a safe and orderly manner and to ensure the safety of all people attending or working at the event.
- A deposit or the total cost of the room rental fee is required at booking.
- The Room must be left in the condition it was found in.
- Arrowhead Development Corporation accept no responsibility or liability for equipment brought to or left on the premises.
- Arrowhead Development Corporation assumes no responsibility for personal injury or damage or for lost or stolen articles of the Renter(s), or anyone attending the function.
- The Renter is responsible for paying any damages to property, buildings, furnishings, supplies, or equipment.
- The Renter is responsible for any licenses and fees required by third parties. This includes, but is not limited to, special events permits, liquor licenses.

The applicant accepts, and in consideration of Arrowhead Development Corporation of acceptance of being permitted to use the above requested meeting room, I agree to waive from and against all claims, actions, costs, and expenses and demands in respect to death, injury, loss or damage to person or property howsoever caused that I have or may have in the future against Arrowhead Development Corporation and its elected officials including Chief and council, directors, officers, employees and representatives.

**ACKNOWLEDGEMENT**

I have read the above. I understand that in receiving permission to use the above requested room, according to the above stated terms & conditions, I am assuming the risks associated with doing so.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name Authorized Signatory: \_\_\_\_\_