

TCDN Public Board Meeting
Tuesday, January 26, 2021
7:30 p.m.

A public board meeting was held by videoconference and telephone. All participants could hear one another.

Board members present: James Levine, Corinne Weidner, Renee Pollins, Jennifer Peck, Kevin Bovard, Diane Ibrahim, Gina Pierson Furia, Lisa Godlweski, Dana Semos, and Beth McNally.

Executive Director: Theresa Snyder

- **Approve Board meeting minutes**

Dana moved to approve the November board minutes, Lisa seconded the motion, and the Board voted to approve.

- **Director's Report**

Facilities

- TCDN was informed that the College will be using/taking back Pittenger's Gym (OASC) for next year. This was a known possibility. Working on additional space at WASC.

Personnel

- One OST teacher retired after 20 years and one Preschool part time teacher resigned.
- Continuing to advertise for teachers with \$300 signing bonus and a \$150 referral from current staff.

Health and Safety

- There was one COVID exposure at OASC. A parent was diagnosed with COVID. The child and parent are now quarantining.
- One preschool exposure in the squirrel room. The parent and child quarantined.

Finance/ HR

- Applied for OCDEL/Pandemic Relief Fund for the teachers in lieu of the STARS grant. Each certified childcare employee is eligible for a one-time award of \$600. If approved, TCDN will receive a total of \$11,400 for teachers. The application was submitted and TCDN is currently awaiting notice. The grant would be paid as a bonus. All staff are eligible.
- Continuing to review the budget on a monthly basis.
- PPP loan was forgiven. Received note from the bank.

Other

- Virtual staff in-service day scheduled for February covering Developmental Assessments. TCDN is purchasing Zoom on monthly bases. Have also been using Zoom to interview potential staff and for various meetings.
- Completing COA renewal application for SASC only. Secured a modified contract for one year.
- The preschool applied for and was awarded a \$500 NAPSACC (Nutrition and Physical Activity Self –Assessment for Child Care) Grant. As part of the grant, the Department of Health reviews food

served and physical activity of students. The Crickets will lead the study and in doing so will plant another veggie garden this spring.

- OST increased enrollment by four children.
- Renewing STARS for Preschool. The STARS program is still expecting all traditional requirements and professional development. Renewal completed virtually. Will give a tour of the center via a video.
- Working on Summer Camp and Explorers enrollment with a possible virtual or video Open House.
- Signed TCDN up to get vaccine on the Chester county website. Had A1 group of teachers sign up too.
- School district might go back to 5 days a week, could result in some changes for the OST. Might not be able to open all sites. Would need 8-10 new teachers.

- **Fundraising Committee:**

- Appeal results: Annual Appeal raised approximately \$1,900 for Tuition Assistance. Response rate was very low with a few large donations. Attributing low response rate to economic conditions and the unprecedented response to the spring appeal. Plan to do a spring appeal again.
- Swag Fundraiser targeted for February. We will be offering shirts and masks in blue with white lettering (same as shirts provided to staff and board). Shirt sizes will range from Youth Small to Adult XXL. Projecting to raise about \$200. There will be \$4 margin on each item. Goal is to build community within TCDN and possibly community visibility. Communications will be included in the monthly newsletter. Order estimated at a two-week turnaround time and items would be distributed by site. Plan to offer to staff at a discounted price to add to the order volume discount.
- Virtual Run being considered for late May/ early June with the goal to have the run be in person.

- **Governance Committee:**

- Board recruitment: Looking to recruit from outside the TCDN community. Created a draft posting for the board to review. Looking for new board members with the following skills: nonprofit leadership, HR, legal, and marketing.
- Next Board meeting is February 23, 2021

Meeting adjourned