

TCDN Public Board Meeting
Tuesday, Oct. 27, 2020
7:30 p.m.

A public board meeting was held by videoconference and telephone. All participants could hear one another.

Board members present: James Levine, Corinne Weidner, Renee Pollins, Jennifer Peck, Kevin Bovard, Diane Ibrahim, Gina Pierson Furia, Dan Grodner, Lisa Godlweski Karen Sullivan-Golden, and Dana Semos

Executive Director: Theresa Snyder

- **Prior meeting minutes:**

James moved to approve the September board minutes, Diane seconded the motion, and the Board voted to approve.

- **Director's Report:**

Facilities: Transitioned from virtual school to hybrid schooling. Currently TCDN is providing school time care at OASC along with after school care. TCDN continues to receive more calls about potential students. PM Explorers operating 2 days on and 2 days off at SASC along with after care. SASC underwent a deep cleaning, partial painting, and re-arranged room for better social distancing.

Personnel: Two staff members have resigned and one OST teacher may be retiring toward the end of November. The Preschool is fully enrolled, with 24 on the waiting list. Theresa is looking for, but not actively recruiting new teachers, as it is hard to predict what stage schools will be in in a few months.

Discussed current state of exit interviews and how possibly to change for the future- such as doing them in person instead of via a form staff may or may not return. Theresa to put together the last 10 exit interviews to look for trends and ideas.

Finance: Finished child abuse training policies and sent to insurance company. Insurance company has approved. Will send to governance for approval.

Received testimonial from a family receiving tuition assistance, and 3 other families have also provided testimonials for use on the website. Testimonials will be forwarded to the fundraising committee.

Therese met with Fr. Ted concerning the use of the building as the church has started to have in person services again. Discussing with Fr. Ted the use of Parish Hall and cleaning responsibilities.

Health and Safety: Since opening, the preschool has had five incidents of possible COVID exposure and one direct exposure. The department of health has been notified of each possible exposure. All tests have come back negative and affected individuals are quarantining. The department of health recommends waiting 5 days before testing after possible exposure. Keeping kids and teachers in their bubbles remains a top priority. Kimmy can go in to classrooms and there is only one sub. Equipment and high touch surfaces are routinely disinfected.

Kevin asked if TCDN should consider stock piling COVID tests so TCDN can know test results faster. The Board also discussed paying for staff tests if exposed. Additionally, the board discussed children wearing masks on the playground in an attempt to enhance safety measures especially as flu season

approaches. Theresa will send an email to parents notifying them of the change to masking procedures.

- **Fundraising Committee:**

The fundraising committee did not meet in October, but will meet in November. Clarified that fundraising will continue to benefit tuition assistance. The committee is looking at a virtual event to replace in-person bingo this year. Some ideas discussed included a virtual race, community style event such as a cooking class, a silent auction, selling t-shirts or masks with TCDN on them etc. Committed to doing a year-end appeal that will go out in early December.

- **Governance Committee:**

Worked on a new diversity statement that was distributed to the Board. Comments should be sent to Dana for discussion at the next governance committee meeting.

Public board meeting adjourned. Next Board meeting is November 24