

TCDN Public Board Meeting  
Tuesday, November 24, 2020  
7:30 p.m.

A public board meeting was held by videoconference and telephone. All participants could hear one another.

Board members present: James Levine, Corinne Weidner, Renee Pollins, Jennifer Peck, Kevin Bovard, Diane Ibrahim, Gina Pierson Furia, Dan Grodner, Lisa Godlweski, Karen Sullivan-Golden, Dana Semos, and Beth McNally.

Executive Director: Theresa Snyder

- **Approve Board meeting minutes:**

James moved to approve the November board minutes, Dana seconded the motion, and the Board voted to approve.

- **Director's Report:**

Facilities: Theresa met with Francois at Wallingford Presbyterian to discuss rent. There is space at WASC for OASC next year if needed.

Personnel: Notice of suspension without pay, after several emails and verbal reminders, was given to a staff person who needed to renew their FBI clearance that expired December 6<sup>th</sup> as per the DHS regulations. If clearances not renewed, staff member cannot be around children. As of board, meeting clearances were renewed.

Health and Safety: Two Preschool children needed to quarantine due to direct COVID exposure. Two teachers from OASC with first-degree exposure needed to quarantine for 14 days.

One teacher from the Preschool with direct exposure is in second round of quarantine. One teacher in Preschool with second-degree exposure was in quarantine, test results came back negative.

Finance/HR: Five teachers have used the CARES/Families First law while quarantining. TCDN will be reimbursed for paying teachers while in quarantines. Current law ends at the end of December. After which, staff might need to use personal leave if they need to quarantine.

Currently seeking more clarity on the use of Delaware County CARES funds. There might be several weeks before more funding is available and the third round of funding is more specific on how used. Prior funding usage should not be a problem. Will be working on budget to ensure loans are put in the right funding categories.

Unemployment reimbursement settled. Will receive \$8K-\$12K in reimbursement.

Will continue to review the budget monthly.

Other:

Staff in-service day in February will be virtual.

Developed written guidance for staff on what to do in the case of possible COVID exposure such as steps to take, whom to call etc.

Need to contact COA in December to ask for a suspension of COA for a year. Application fees for reaccreditation are based on enrollment and can be up to \$2,000 per site.

Incentive awards were given to six staff in the form of \$50 gifts cards. Staff are also completing PD Registry for upcoming DHS/STARS visits.

Theresa is developing parent notifications IF a potential shut down of OST programs occurs due to quarantining staff.

Planning holiday luncheon for staff.

● **Fundraising Committee**

The committee has identified three fundraising opportunities.

- Annual appeal targeted for the second week of December.
- Because Bingo is canceled this year, the committee is looking to do a t-shirt/mask order fundraiser. Fundraiser will get the TCDN logo in to the community. Will plan for February or March.
- Looking at doing a summer fundraising run- May/June timeframe.

● **Governance Committee**

Diversity Statement and minutes sent around to the board. James moved to approve, Dan seconded, and the rest of the board was in favor.

In January, the committee will work on recruitment efforts for the Board as two members are cycling off. Looking to recruit one to three new board members to have an odd number.

Meeting was adjourned.

Next Board meeting is January 26, 2021