

TCDN
Public Board Minutes
January 28, 2020

Board members present: Kevin Bovard, Beth McNally, James Levine, Dana Semos, Diane Ibrahim, Lisa Godlewski, Karen Sullivan Golden, Jennifer Peck, Dan Grodner

Attending by phone: Corinne Weidner

Director: Theresa Snyder

Absent: Renee Pollins, Gina Pierson Furia

Prior Meeting Minutes:

The Board considered the draft minutes of the November 2019 public Board meeting. Dana moved to approve the minutes, James seconded the motion. The present Board members voted unanimously to approve the Board meeting minutes.

Director's Report:

Theresa provided the Board with updates regarding staffing, security, finance/HR and facility matters.

A new preschool teacher started in the Cricket Room. The organization continues to seek additional out of school time staff.

OST families have received individual key cards.

The Finance Committee is in the process of considering next year's tuition and staff benefits.

Maureen is working from home two days a week. The arrangement is up for review. Theresa indicated that the arrangement has been working well.

To date, the online registration and payments with EZ Care have gone smoothly.

TCDN has received an Education and Retention Award from STARS for NPASC and WASC totaling \$8,415. Awaiting approval for OASC. TCDN also received two donations of \$500/each.

The school district replacing windows/roof. Need to figure out timing because of summer program.

TCDN is considering restructuring fees for camp to give more flexibility.

Fundraising Committee Update:

Bingo is scheduled for March 6th. Still needed for the event are (i) volunteers to assist with breakdown after the event and (ii) 6 tables and chairs.

The Board basket this year will be a YETI cooler basket. Baskets will also be assigned to each classroom. An email will be sent regarding Bingo night, registration and donations. Solicitation letters for donations and sign-up form can be found on Google drive. The fundraising committee is considering ordering T-shirts for board members.

This year, TCDN will hold an adult fundraiser at Painting with a Twist on Sunday, May 31st at the Media location. The minimum number of guests required to hold the event is 20 and the maximum is 46. TCDN will receive 50% back. Food can be provided and individuals may bring their own alcohol if desired.

Governance Committee:

The Governance Committee reported that it met. The committee reviewed survey results, which were addressed by Theresa in a letter to parents at each location.

Website and social media options were also considered.

The Governance Committee is reviewing board composition and recruitment for next year. Any board member with an unexpired term who expects that he or she will no longer be able to participate in the board next year should let a governance committee member know. Otherwise, the Governance Committee intends to recruit one board member for next year.

A Tuition Assistance Taskforce made up of Jennifer, Gina and Theresa, with Renee's input, will formulate a policy to advertise and formalize tuition assistance.

The next Board meeting is scheduled for February 25th.

Adjourned.