

TCDN
Board Minutes
October 24, 2017
SASC Site

Board members present: Dana Semos, Jo Park, Kevin Bovard, Dan Grodner, Chris Hanlon, Lisa Godlewski

By phone: Cindy Murray, Director, Corinne Weidner

Guests: Kim Mills, Pre-school Coordinator; Maria Blessington, Pre-school teacher

Absent: Jesse Thompson, Shirley Robinson, Renee Pollins, Tom Saylor

Minutes: Dan Grodner moved to approve minutes of the September 26, 2017 Board meeting; Lisa Godlewski seconded the motion; Present Board members voted unanimously to approve.

Director's Report

Cindy Murray reported on several issues:

- The air conditioning in the Pre-School Cricket room is broken and in need of replacement. Because of the set-up, this is a very expensive repair. The church has agreed to kick in some money to help pay for it.
- The Internet connection currently available to TCDN at the SASC site is not reliable. Cindy has investigated with the local cable provider, but it would be a big undertaking to expand access. The School District gets their Internet through the DCIU (Delaware County Intermediate Unit). Cindy will investigate to see if TCDN can also access the Internet through DCIU as well.
- A burglary suspect was chased and apprehended near the OASC site. Police activity occurred on the baseball field of the college while TCDN children were playing on the adjacent playground. Police instructed that the children get down on the ground; they were then moved inside and upstairs and a lockdown procedure went into place. The children and staff all participated in the lockdown in a safe manner.
- A parent contacted Cindy about her scholarship application being denied. This was discussed further during the Finance Committee discussion. The Board declined to revisit the Scholarship Committee's determination.

Finance Committee:

The 2017-2018 Budget still needs to be approved.

Corinne provided a walk-through, as well as a summary of 2016-2017 finances. Of note, TCDN experienced a \$200k surplus during the 2016-2017 financial year. (As a reference point, the prior year's surplus was \$50k). Of the '16-17 surplus, \$40k was in dividends and realized capital gains. \$20k was in unrealized gains. Additionally, the '16-17 budget overestimated staff salaries by approximately \$64k. By way of example, the Board had initially budgeted for a full time floating staff member; this position was never hired. Additionally, the '16-17 budget had been conservative with the rent estimate for church, which came in \$13k less than planned. Tuition totaled \$34k over the budgeted plan.

The Finance Director, Maureen Koch feels confident with the proposed '17-18 budget, and Corinne agrees.

Corinne provided an overview of Scholarship Committee meeting. A total of \$9,858 was awarded. As noted, the Board declined to disrupt the awards made by the Committee.

Governance:

Dan reported that the Board needs to update Strategic Plan with detailed goals and plan of action. In addition to reviewing the Strategic Plan, Governance Committee will also review and revise the inclusion/exclusion policy and the diversity policy. The Board discussed the possibility of partnering to provide TEACH scholarships to TCDN teachers. This program is part of the Keystone STARS program, and provides assistance to teachers seeking early childhood education degrees and credentials. The State provides most of the financial resources for this, although some contribution is required from the childcare provider (e.g., TCDN). Governance Committee will review and report back to the full Board with a recommendation.

Other:

Kim and Dana walked around the Pre-School playground recently to look at areas for short-term improvement. Kim has reached out to several contractors who will visit the site and come up with a plan to implement some small-scale repairs and rehab.

The meeting adjourned at 8:30pm.