

TCDN
Board Minutes
November 27, 2018
OASC Site

Board Members present: Dana Semos, Renee Pollins, Corinne Weidner, Kevin Bovard, Jennifer Peck, Gina Pierson Furia, Shirley Robinson, Jo Park, Diane Ibrahim

Director: Theresa Snyder

Absent: Jesse Thompson, Karen Golden, Tom Saylor, Lisa Godlewski

Introduction:

Theresa presented an overview of the results from this year's family and staff surveys. All families and staff were invited to attend this presentation.

Prior Meeting Minutes:

The Board considered the draft minutes of the October 2018 Board meeting. Jo moved to approve the minutes; Renee seconded the motion. The present Board members voted unanimously to approve the October Board meeting minutes as written.

Director's Report:

Theresa reported that she had met with the PTO Board of the Swarthmore-Rutledge School. The PTO is looking to upgrade the school's playground and is looking to request funds from stakeholders who use the site. Since TCDN's SASC and Explorers programs utilize the playground space, the PTO will be making a request to TCDN. Theresa will update the Board when more information is learned.

Technical Assistants from the First Up organization were on site over the past month conducting an audit and evaluation at NPASC and OASC. Once the audits are completed, the reviewers will move on to reviewing TCDN's other school age programs. The results will impact TCDN's Environmental Rating Scale (ERS) ratings in the Keystone Stars program.

A finance audit was completed, but results have not yet been received.

As part of a holiday volunteer effort, TCDN staff collected canned goods and bought a turkey to be donated to the St. Mary's organization in Chester. The Board commended these efforts, which reflect well on the generosity and kindness of our staff.

Theresa, Dana, and Renee met with Pastor Ted Thompson and the Vestry at Trinity Episcopal Church. Pastor Ted is the newly appointed pastor at the church and has recently moved to the area from California. This was a very informal meet and greet.

Theresa and Kim reviewed the last playground audit that was performed at the preschool site. They will provide a further report for any changes that are recommended going forward. No playground enhancements are immediately required.

Governance Committee:

Dana reported that we will begin our 3-year Strategic Plan Process beginning in January. She has been in touch with Laurie Moffa at La Salle Non-Profit Center. We have the opportunity to hire Babette Racca (former interim TCDN director) as our Strategic Planning Director.

As part of TCDN's engagement with the La Salle Non-Profit Center, the Board will be provided a Board Training similar to years past. Because the Board will be engaged in a Strategic Plan Process, the training will be more tailored to our goals than the general training provided previously.

Fundraising Committee:

The Fundraising Committee reported that a date has been set for Bingo night: February 22. More information will be coming out about how the Board will be participating.

Miscellaneous:

Dana requested that the committee chairs send a report to Board members prior to future Board meetings. Reports should summarize committee meetings and including any proposals and action items for the full Board.

Jesse Thompson resigned from the Board, which the Board accepted. Jesse will continue to volunteer with fundraising committee. Chris Hanlon has indicated a willingness to volunteer on Board activities if we have a particular need.

Dana will host a Board social gathering in January.

The Board adjourned to Closed Session.

ADDENDUM:

On December 6, 2018, Theresa advised the Board that the school system will not provide bussing for NPE students to the OASC site on days where the schools close early due to inclement weather. She circulated a draft revised weather-closing policy for NPASC students.

In relevant part, this policy states that parents at NPASC will need to pick their child up at NPE in the event of an early dismissal. In an email exchange with the full Board, Dana moved to adopt the revised weather-closing policy, and Corinne seconded the motion. A majority of the Board voted by email to approve the modified weather-closing policy.