

TCDN  
Board Minutes  
June 20, 2017  
Trinity Episcopal Church

Board Members Present: Tom Saylor, Dana Semos, Kevin Bovard, Jo Park, Renee Pollins, Richard Coe, Lisa Godlewski, Jesse Thompson

Cindy Murray, Director

Guest: Maria Blessington (preschool staff)

Absent: Shirley Robinson, Lily Huffman, Dan Grodner, Corinne Weidner, Mark Turbiville, Chris Hanlon

**Leases/Site Management**

Cindy has reached agreement on the OASC lease with the Swarthmore Community Center. Due to TCDN's increased use of the facilities, we will pay a \$25/month increase in rent. This is in lieu of the previous proposal of paying additional janitorial fees

Cindy continues to negotiate the lease at Trinity Episcopal Church with Mike Donoghue. TCDN proposed a liquidated damages clause to protect future investment in a new playground; the clause would apply in the event the Church blocks TCDN's continuing use of the playground facilities (*e.g.*, by selling the adjacent house). The church is unwilling at the moment to sign a liquidated damages clause, as the Church would need sign-off from the Diocese to sign such an agreement. The Church agrees in principle and suggests doing a letter amendment once more details of the playground are known. Board members express acceptance of this approach, and Cindy will move forward toward finalizing the lease.

Cindy and Pat DeHaven met with Wallingford Elementary School principal Josh Peterkin about using that site for WASC rather than the current Wallingford Presbyterian site. Peterkin indicated TCDN could make use of the multi-purpose room after school, and could have access to a storage room that would have room for storage and a small refrigerator. TCDN could possibly use the tech room with computers we can possibly use. There would be challenges to the site. (1) Bus-lineup occurs in the same room immediately after school. (2) TCDN would potentially be displaced because of school functions at various times, *e.g.*, evening events (as many as 18 times a year). Mr. Peterkin didn't think this would be a major issue. (3) This would affect attendance levels at OASC because 5<sup>th</sup> graders would likely stay at WASC rather than going to OASC. Cindy will keep communication lines open with Mr. Peterkin and further explore this option.

### **Pre-School Workday**

Kim Mills (pre-school coordinator) and Cindy have reached an agreement whereby preschool staff will keep their current 8.5 hour/day schedule, but additional required commitments, *e.g.*, evening staff meetings and parent meetings, will be paid. Maureen Koch indicates this will fit within budget.

### **Salary Increase**

Personnel Committee recommends, and there is general Board agreement on a 2-2.5% salary increase for next year. Maureen indicates this will fall within budget, even taking into account additional payments made to teachers for out-of-school time. Board Members would like to hear from Chris and Corinne before making final decision.

Meeting Adjourned.

The Board continued in Executive Session.