

# July 19th Working Planning Commission Meeting

Royalton Township Working Planning Commission Meeting

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July 19, 2016

Unapproved

The Royalton Township Planning Commission convened in working session at 6:40 p.m., 19 July 2016, with Members Leslie Orvis, Duane Swanson, and Gary Valvoda present. Supervisors Wayne Olson and Jeff Schlaeger also attended.

The meeting opened with a general discussion on the status of township roads in light of recent flooding. Numerous town roads either remain closed or sustained damage to road beds, culverts, or ditches. The township had borrowed or made additional signs announcing these closures, and it was the consensus that additional signs need to be acquired to have on hand for emergencies like this. The possibility of having to increase the township's purchase of gravel was also discussed.

Discussion continued on the job description for a potential maintenance person. How should this description relate to the recently-approved one for patrol/grader/plow operator? Options include:

1. Separate written job description for maintenance position;
2. Separate written job description for grader position;
3. Board could combine all or parts of both at its discretion.

Other questions revolved around: Should snow shoveling around the buildings be the responsibility of the patrol person? When/where does the back-up person come in? What about lawn mowing (okay as is for this season but should that change next year)?

There was much discussion on routine maintenance in both the hall and shed. The general consensus appeared to be that the Commission should continue to work on these issues, building

on the patrol/grader job description. It was strongly agreed that the office should have a readily-available "book" of people, contractors, etc., who have done work for the township so that these individuals can be called when something is needed. This would include security, sound, electric, garbage, lawn, flag, carpentry, plumbing, etc., work.

Rekeying of the locks has become a concern. Hans Breiland has developed a scheme from which to begin. Which areas of the hall and/or shed require 'special' security?

Attention then turned to Maple Shores Drive: Regarding the possibility of the township erecting speed limit signs - it is our understanding that the state must do density checks before it could erect any signs. If that were done, how much will the study cost? It appears that 15 mph zone is unrealistic, but would 25 or 35 be better? Who will enforce this speed limit? Will the sheriff's office patrol and/or respond?

Regarding dust control - There was general consensus that it was too late to lay down calcium chloride yet this year. Discussion covered a wide range of issues: To anticipate future years, should beet juice (as a sugar-based solution) be considered as an alternative? Would an application be applied to all, part, or none of the road (perhaps beginning only at the first residence)? Some counties/townships have established formulae in which the governmental unit pays a percentage of the cost because an application may reduce the cost of maintenance on the road. What precedent does a Maple Shores action have for other areas of the township? Before a dust control application could be effective the road should have a consistent level of gravel. Would a 4" lift of gravel this year help with dust control now? The Commission discussed a full range of possibilities from doing nothing at this time to considering a policy that all town roads have dust application.

At this point, the Commission felt that it needed further direction from the board before entering into expanded studies (e.g. use of beet juice vs. calcium chloride). If further study is to occur, the commission will need specific mileage charts for Maple Shores in considering further recommendations.

Finally, the Commission was updated on the culvert washout that had occurred on the public way between Bluebell and Hazelnut and was reminded that this roadway is not a town road and that its maintenance remains outside town control.

At 8:15 p.m., the working meeting concluded.

Respectfully submitted,

Duane P. Swanson, Secretary pro-tempore

Chair Leslie Orvis

Member Gary Valvoda