

## June 26, 2018 Board Minutes

Royalton Township Regular Board Meeting Minutes

6052 Royalton Road, Braham, MN 55006

Email: [royalton@genesiswireless.us](mailto:royalton@genesiswireless.us) -- Website: [www.royaltontownship.com](http://www.royaltontownship.com)

26 June 2018

Approved

7:31 p.m., 26 June 2018, Chair Jeff Schlaeger called the Royalton Township regular board meeting to order with Supervisor Wayne Olson, Supervisor Marshall Pearson, Treasurer Wendy Tchida, and Clerk Duane Swanson present. Also present were Zoning Administrator John Kemen and Deputy Clerk Roberta Folkestad. The pledge of allegiance was recited.

Supervisor Olson moved, Supervisor Pearson seconded, to approve the agenda as presented with the addition of calcium chloride and fireproofing record room. The motion carried unanimously.

Supervisor Pearson moved, Supervisor Olson seconded, to approve the minutes of the regular board meeting of 29 May 2018 as presented. The motion carried unanimously.

Supervisor Olson moved, Supervisor Pearson seconded, to approve the minutes of the public hearing of 24 April 2018 as presented. The motion carried unanimously.

Treasurer Tchida gave her report, noting that the township has a current balance of \$339,871.36 in the treasury. Supervisor Olson moved, Supervisor Pearson seconded, to approve the report as presented. The motion carried unanimously.

Supervisor Pearson moved, Chair Schlaeger seconded, to approve payment of checks #8804 - 8839 totaling \$33,148.82. The motion carried unanimously with Chair Schlaeger, Supervisor Olson, and Supervisor Pearson voting "aye."

Public Forum was offered: John DeGray reported that he had inspected the culvert issue on Cabin Drive. If a new culvert, even a 12" one, is installed, it will be too high to remove the water; the road does not have any ditches or places to make them. Supervisor Pearson noted that

where the culvert would be, is essentially the high point. By consensus, the board rescinded its previous action to install a culvert and to leave the status quo in place.

#### Planning Commission recommendations:

Supervisor Olson reported on the commission's deliberation regarding gravel testing. Earl W. Molin, gravel tester, had met with the commission in a fruitful meeting to consider the results of the 50 tests on town roads, essentially showing that most roads have too much sand and not enough binder. 540th Street is probably the worst. Mr. Molin seconded Supervisor Olson's remarks. Leslie Orvis noted that he had had discussions with Kip Rydberg, who holds the gravel contract, and that Mr. Rydberg is willing to alter the specifications to a "class 5 one-inch minus" which will add more rock. By consensus, the board approved this action.

The commission is continuing to study the costs of a clean-up day; the item will remain on the agenda.

Planning Commission member Percy Schneider distributed a plat showing the 25 homeowner parcels along Maple Shores Drive. This does not include the Department of Natural Resources turnaround or the Erhart properties. Numerous audience members expressed the need for a decision on Maple Shores, whether or not calcium chloride would be applied this year, and their desire that it be chlorided. Member Schneider noted that the cost in 2017 for chloriding Maple Shores was approximately \$1,250 and that the cost-savings from less grading was at least half that amount. Supervisor Olson noted that the purpose of applying chloride was road stabilization and not dust control. He reiterated the township's plan to upgrade approximately four to four and a half miles of road each year, in a seven-year rotation. No decisions about how to pay for general chloriding have been made. He also opined that a one-year test is not sufficient and recommended that Maple Shores Drive be chlorided this year to conclude a two-year test. Chair Schlaeger moved, Supervisor Pearson seconded, to approve chloriding Maple Shores Drive only this year. The motion carried unanimously. Member Schneider then asked if that would include the DNR turnaround. The board noted that as much of the road as physically possible to access would be chlorided. Chair Schlaeger will contact those doing the chloriding.

#### Old Business:

Supervisor Olson noted that a letter from legal counsel had been sent to Kurtis Wiener about removal of junk from his Apple Road property. Nothing appears to have happened. Supervisor Pearson moved, Chair Schlaeger seconded, to refer this issue to legal counsel with the recommendation to pursue court action to receive compliance. The motion carried unanimously.

Board members were encouraged to review the status of 4843 Brunswick before the July meeting. A written plan has not been received; a 1 July deadline for cleanup had been established.

Supervisor Olson moved, Chair Schlaeger seconded, to recommend to legal counsel that the various issues relating to 1386 Sherwood Street be referred for court action and/or mediation. The motion carried unanimously.

John DeGray will talk with Century Link as he prepares to replace the culvert on Timber Drive.

The town's supply of culverts authorized at the last meeting has been received.

Supervisor Pearson reported on the successful installation of the playground with the assistance of community members and Rock Creek Lions. Completion is nearly finished, with a few pieces on back order. Final grading still needs to be done. More concrete was needed than the equipment supplier had recommended, so the cost will be approximately \$800 instead of \$300. Supervisor Pearson specifically thanked John DeGray for all his assistance; Patrice DeGray, Trice Pearson and Roberta Folkestad for food during construction; and Greg and Percy Schneider and Trice Pearson for leveling the mulch. He recommended, and Chair Schlaeger instructed, that a thank you letter be sent to the Rock Creek Lions for their support and assistance. The audience expressed their appreciation for all involved in this project.

The monitoring service update was tabled.

Supervisor Olson updated the board on legal counsel's response to the Cabak Law letter regarding Tim Carlson's request for a culvert on Raspberry Road South. He reiterated the need for the township to be on solid legal ground; he has supplied counsel with a copy of the town's culvert policy. Supervisor Pearson moved, Chair Schlaeger seconded, to have counsel send an appropriate response to Cabak Law. The motion carried unanimously.

The frost boil at 11609 Homer Road will be taken care of when the new culverts are installed on that road.

Clerk Swanson reported that the town had received a corrected copy of a proposed agreement with Linda Wiener and Daryl Moeller for assessor services for the 2019 (pay 2020) year. Discussion followed about the benefits of having a private assessor conduct appraisals rather than having county personnel assess. Ms. Wiener had offered to meet with the board at its July meeting; the board gratefully accepted this invitation.

Clerk Swanson reported that the form from the Grandy Lions granting the town funds for the Royalton Memorial Cemetery had been returned to the Lions for corrections. A corrected form has been received and Treasurer Tchida will process the check.

#### New Business:

Clerk Swanson read the text of a proposed resolution appointing election judges for the August 14 primary and the November 6 general elections. Appointments are contingent on judges receiving appropriate training/certification. Supervisor Olson moved, Supervisor Pearson seconded, to adopt the resolution (labeled Resolution 2018-4). Said resolution shall be part of these minutes. The motion carried unanimously.

Clerk Swanson noted that board packets contain the latest state demographer's estimates of town population (1124) and households (406) along with an historical comparison. Estimates are as of 1 April 2017.

Dick Doenz and Wayde Lerbs were present to submit an interim use permit application for commercial mining off Frost Drive. Zoning Administrator Kemen recommended that this be forwarded to the planning commission for consideration. Chair Schlaeger directed the planning commission to consider this request at its July working meeting and report back at the July board meeting.

The board acknowledged receipt of a letter from Nessel Township (dated 29 May 2018) informing Royalton that its responsibilities for 540th Street begin on 1 June. Chair Schlaeger requested that the office reply by e-mail acknowledging receipt.

The board next considered the condition of Raspberry Road South, noting the small amount of gravel over the existing culverts. Chair Schlaeger asked John DeGray to review the situation and possible courses of action. Supervisor Olson moved, Chair Schlaeger seconded, to lay 500 yards of fill on the road and to install new culvert(s) as needed. The motion carried unanimously.

Supervisor Olson reviewed the current situation regarding the turnaround at Eagle Lane. Legal counsel has drafted a formal agreement with the adjacent landowners, but board members questioned if that was necessary because all work will be done in the town's right of way. Supervisor Olson will have further discussions with legal counsel.

Chair Schlaeger moved, Supervisor Pearson seconded, to order propane from Federated Propane at the special summer rate of \$1.299. The motion carried unanimously.

Supervisor Olson moved, Supervisor Pearson seconded, to authorize John DeGray to work with Road Superintendent Dan Saumer and Supervisor Olson to install culverts as necessary in accordance with the road inspection report. The motion carried unanimously.

#### FYI

Federated Propane's annual leak test has been completed. A letter approving the Caron land split has been sent to the Pine County Recorder. Clerk Swanson will attend MAT election training at Duluth on 28 June. The Pine County land services innovative survey was completed and returned. An open house/fire meeting will be held at Pine City on 15 August.

The next town board meeting will be at 7:30 p.m., Tuesday, 31 July 2018.

At 8:45 p.m., Supervisor Olson moved, Supervisor Pearson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted: Duane P. Swanson, Clerk

Jeff Schlaeger, Chair/Supervisor

Wayne Olson, Supervisor

Marshall Pearson, Supervisor