



Reopening, Social Distancing, and Safety Plans

First and foremost- Staff and Students must stay home if they are not feeling well or if they feel they may have been exposed to Covid-19.

Arrival To the Studio:

- Please note that the lobby, lounge, and dressing room are closed. Parents will not be permitted to wait for their dancers inside the building. Parents may wait in the parking lot for their dancers to finish class.
- Dancers are to arrive to the studio dressed and ready for their classes. There will not be changing of clothing between classes.
- Dancers should bring their shoes that they need for the day, and a water bottle. Do not send dancers with large dance bags. Parents may send dancers with a small bag for their shoes. Dancers will be permitted to bring these items with them into the classroom.
- Please make sure that all your dancers belongings are properly labeled with first name and last name. Star Makers is not responsible for lost items.
- **Parents of dancers in baby ballet/tap class and twirly twos** will be permitted to bring their dancers inside of the building to their classes. When class is over a staff member will bring dancers out to the parking lot to waiting parents.
- **Parents of older dancers (dancers in classes from Pre Ballet on Up)** will not be permitted inside the building to drop off their dancers. Dancers will come into the building on their own where

they will be met by our front desk staff. Once class is over dancers will be brought out by a staff member to parents waiting in the parking lot.

- Please note that we have very limited waiting space for dancers to wait for parents to pick them up. As such please be timely in your arrival time to pick up dancers after class.
- In order to prevent crowding, please do not drop dancers off more than 15 mins before the start of class.
- Separate doors will be used for entering and exiting the building. Signs will be posted indicating as such.

Once inside the Building:

- A face mask is required to enter the building. Face masks must be worn around all the common areas of the building (hallways, restrooms ect.).
- **While staff members will be required to wear a mask or a face shield at all times, wearing a mask during dance class is optional for dancers.** Wearing a mask is not advised during exercise as it may make it difficult for dancers to breathe. However, parents have the discretion of requiring that their dancer wears a mask during class if they so choose.
- Upon arrival inside the building, dancers are to use hand sanitizer which will be set up in the lobby. Dancers will then stop at the front desk where they will have their temperatures checked.
- Street shoes are not permitted in the dance rooms. Cubbies have been set up in the hallway for dancers to store their street shoes.
- Dancers will have to wait to be invited inside the classrooms by their teachers. Teachers will clean and sanitize between each class before they invite dancers into the rooms. Time has been built into the schedule to allow for that to happen.
- Front desk staff will escort younger dancers to the restroom.

Class Schedule:

- **In order to ensure social distancing, we have revised the class schedule in order to reduce the class sizes.** As such your child's class schedule has changed.
- Because the class scheduled as changed, families will have to re enroll into classes.
- Dancers should enroll into the same classes that they took before the break. (ie. If your dancer was enrolled in Ballet III, dancer should re-enroll in a ballet III class.)
- **Registration will be available online starting Friday, June 26, 2020.**
- Over the Summer months we do not offer classes on Friday or Saturdays. We have moved those classes to other days of the week
- The number of dancers that are allowed to enroll in a class is based on the number of dancers that can properly socially distance in each room. The studio floors have been sectioned off to indicate this space. As such we have broke up our larger classes by providing multiple offerings.
- In addition to taking classes in person at the studio, students will also have the option of taking classes at home on zoom as it is happening in the studio. **Dancers must be enrolled and tuition up to date in order to have access to the at home zoom option.** Teachers will have a station set up in their rooms with a large screen so that they are able to clearly see and support dancers who are zooming in from home.
- Any changes or additions to the schedule including any movements of dancers to new class levels will happen in September.
- Unfortunately We will not offer Boys Hip Hop, Pointe, or Acro during the Summer. Those classes will return in September.

Cleaning and Sanitation:

- Teachers will be required to clean and sanitize the studio between each class. In the schedule we have built in a 10-15 minute gap between class transitions in order to allow for this cleaning time.

Room Cleaning Procedures Include:

- Disinfecting and Mopping the floor
- Wiping down ballet barres (if used)
- Spray and mopping mats (if used)
- Spray and wipe the door knobs and light switches
- Spray and wipe speakers and any other high touch surfaces

- **Our cleaning crew will be on site during business hours** to clean and sanitize common areas of the building including the back hallways and the restroom.
- As part of our cleaning staff we will have a female **Restroom Attendant** who will clean and sanitize the restrooms after each use.
- Our cleaning crews will do a deep sanitation of the building on a weekly basis.

Registration:

- All registration **MUST** happen online on Jackrabbit prior to the start of class. In order to avoid crowding in the lobby, we will not conduct onsite class registration.
- Due to class space constraints, registration is on a first come first served basis.
- All families must have an updated signed liability waiver on file with Star Makers Academy of Dance prior to starting classes. Updated Liability forms will be emailed out to families. Please return updated liability forms as you drop off your dancer on their first day of classes.
- All families **MUST** enroll in auto debit. In order to limit lobby traffic, We will no longer be able to accept on site tuition payments.
- **Families enrolling in auto debit for the first time** will need to up date Jackrabbit with their current credit card information. **Also an auto Debit authorization form will need to be submitted.** This form will be emailed

out to families. Please return this form as you drop off your dancers on their first day of classes.

- **Families already enrolled in auto debit-** please contact to the studio if you have changes to your credit card information.
- **Front desk help is available by appointment/call ahead only during regular business hours starting July 6, 2020.** Should you need account help prior to this time please feel free to contact us via email at starmakerfrontdesk@yahoo.com
- Dancers will not be permitted to start classes until they have submit updated paper work.

Accounts Credits:

- Families that had up to date tuition prior to the Covid-19 closure will receive account credits for unused class tuition.
- In order to receive account credits, March tuition had to be paid in full prior to the closure.
- Account credit will be adjusted to reflect Spring Break Week, March 16- 23, 2020.

Recital and Costume Fees:

- As previously noted, our 2020 recital has been postponed to later in the Fall. Date will be announced as soon as it is finalized with our theater.
- All recital related fees that have been paid by families have already been applied towards the new recital date.
- A final due date for recital costume fees will be provided at a later date.
- The show is being pushed to a date where it can be safely held, in whatever capacity, according to local, state, and CDC guidelines. Because the original recital date has changed due to Covid-19, if the new date does not work for your family, we will credit your family's studio account with any recital related fees that have been paid. That money can be used through 2021.