
Michael Darre, Director
Cheri Ellis, Assistant Director
Bryan Lawson, NEQS Coordinator
Diana Sparks, Treasurer
E.L. Knicely, Secretary



National Egg Quality School
Office of the Secretary
102 Governor St
Richmond, VA 23219

NATIONAL EGG QUALITY SCHOOL

2020 National Egg Quality School Regular Meeting
January 29, 2020 Atlanta GA

Attendees: Mike Darre, Diana Sparks, Ken Anderson, Deanna Baldwin, Richard Hoyle, Danny Hughes, Deana Jones, Oscar Garrison, Tony Herrera, Paul Patterson, Cary Wise, Cheri Ellis, Dianna Bourassa, Bryan Lawson, Craig Coufal, Ken Kolkebeck and E. L. Knicely

Mike Darre called the meeting to order and declared a quorum.

Mike asked for reading of minutes, motion made to dispense with the reading of the minutes, second received, motion approved.

Mike said the Board needed to appoint someone to fill a vacant Department of Agriculture position on the Board that will expire in 2021. He asked for nominations from the floor, received Justin Jarocki, Minnesota Department of Agriculture, motion received to close nominations, second received nominations closed. Motion received to accept by acclamation, second, approved.

Directors Report; Mike provided a report on the 2019 school. School went well; set up was smooth because of participation. Mike said that student evaluations were good and comments on section leaders were positive.

Treasurers Report; Diana distributed the 2019 financial report and reviewed income, expenses and the current carry over balance for the year. Oscar asked about the balance and if we needed to look at lowering the balance. E. L. responded that the carry over balance was needed to protect the school if there were events that caused a cancellation of the school and we had to pay the balance of the contract to the hotel and any travel expenses for speakers and other staff. A suggestion was made to possibly provide scholarships for state and academia to attend the school. Ken said that when the paperwork was filed for NEQS to get its 501c3 designation there was reference to a cap of how much money an organization could have on hand and suggested that someone look into what the cap actually is. Tony Herrera suggested verifying the cap number and any balance over the cap could be used for scholarship money. Oscar suggested looking at guaranteeing spots for companies who provide sponsorship money and sponsorships for small companies to send employees for food safety training. Deanna suggested possibly using funds to attract section leaders or state officials who could address questions from small producers in their state. Oscar suggested forming a sub-committee to create a scholarship plan: Tony Herrera, Deanna Baldwin, Dianna Bourassa and Paul Patterson were selected for the committee; Paul will chair the committee and report out at the May 2020 Board meeting in Harrisburg.

Diana said that registration for the 2020 school opened on December 2, 2019 because Penny informed her that she would possibly have to be out for medical reasons. Oscar said some companies and states did not know it was moved and recommended announcing any changes earlier.

Elisa asked if the agenda was set and Mike stated he has a tentative agenda, she wanted to know if AEB was presenting. Diana said she spoke with Sophia at AEB and she indicated Jen Houchins would be attending the school to present on AEB's behalf.

Cheri said she was reaching out to speakers and she and Bryan are working on the books, Deanna agreed to print books and bring to the school since she is not far from Harrisburg.

Future school sites; the 2021 school is set for Indianapolis at the downtown Hilton. Mike asked for suggestions for the 2022 school, Tony Herrera recommended Sacramento or Anaheim, California, Oscar suggested Columbus Ohio. No further action was taken.

Diana brought up the school's egg romp, she would like input on places to have it.

New business: Deana said Ron Swafford may not be able to attend the May school and meeting, so we may need to identify someone else to bring the supplies he normally brings.

A motion was made to adjourn, second received, meeting adjourned.

Respectfully submitted,

E.L. Knicely, Secretary

APPENDIX

**MEMORIAL RESOLUTION
OF THE
BOARD OF DIRECTORS
OF
THE NATIONAL EGG QUALITY SCHOOL**

(ADOPTED the 13th day of FEBRUARY, 2019)

WHEREAS, David Steen passed away on May 6, 2018 in, West Lafayette, Indiana;

WHEREAS, David Steen served the National Egg Quality School for 23 years;

WHEREAS, David Steen faithfully represented the National Egg Quality School in educating individuals in the areas of egg quality and safety;

WHEREAS, the Board of Directors of the National Egg Quality School wishes to acknowledge gratefully the valuable service that David Steen gave to this Board;

NOW, THEREFORE, BE IT RESOLVED, that this resolution be made a part of the official minutes of the Board and that a copy be circulated to the staff on the Board