

April 27, 2015

Resolution 15-158

Borough of Allendale

Resolution Appointing Interim Borough Clerk

WHEREAS, there presently exists a need on the part of the Borough of Allendale ("Allendale") to hire an Interim Borough Clerk; and

WHEREAS, Allendale, by adoption of this Resolution wishes to appoint Deborah L. Fehre to the position of Interim Borough Clerk; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that Deborah L. Fehre be and hereby is appointed as Interim Borough Clerk to serve at the pleasure of the Governing Body, with compensation and hours of employment to be fixed pursuant to implementing resolutions as may be hereafter adopted.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Deputy Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Introduced by: Councilman Strauch

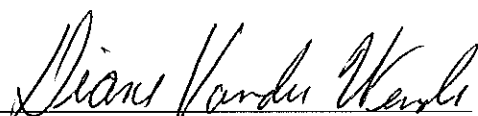
Seconded by: Councilwoman Wilczynski


ELIZABETH WHITE, MAYOR

Passed on roll call vote at a Special
Public Meeting of the Mayor and
Council of the Borough of Allendale
held on, April 29, 2015.

(SEAL)

ATTEST:



Diane Vander Wende,
Deputy Municipal Clerk

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein					✓	
Sasso			✓			
McSwiggan			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Homan					✓	
White						

April 29, 2015

Resolution 15-159

Borough of Allendale

**Resolution Fixing Terms and Conditions of Employment for
Interim Borough Clerk**

WHEREAS, the Borough of Allendale ("Allendale") has, by Resolution appointed Deborah L. Fehre ("Employee") as Interim Borough Clerk; and

WHEREAS, Allendale, by adoption of this Resolution, wishes to fix the terms and conditions of her employment in such position; and

WHEREAS, Allendale and Employee have entered into an Agreement in the form attached hereto and incorporated by reference herein; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the terms and conditions for employment of Deborah L. Fehre, as Interim Borough Clerk for the Borough of Allendale, be and hereby are approved in the form set forth in the Agreement attached hereto and incorporated by reference herein; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor be and hereby is authorized to execute the Agreement with Employee on behalf of the Borough of Allendale; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Deputy Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Introduced by: Councilwoman McSwiggan

Seconded by: Councilwoman Wilczynski


ELIZABETH WHITE, MAYOR

Passed on roll call vote at a Special
Public Meeting of the Mayor and
Council of the Borough of Allendale
held on, April 29, 2015.

(SEAL)

ATTEST:



Diane Vander Wende,
Deputy Municipal Clerk

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein					✓	
Sasso			✓			
McSwiggan	✓		✓			
Strauch			✓			
Wilczynski		✓	✓			
Homan					✓	
White						

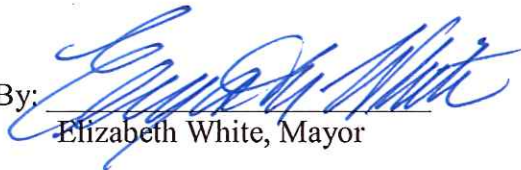
AGREEMENT

This Agreement is made as of the 1st day of May, 2015, by and between the Borough of Allendale ("Allendale") and Deborah L. Fehre ("Employee").

1. **POSITION** – Allendale hereby agrees to employ Employee in the position of Interim Borough Clerk, and Employee hereby agrees to accept such employment. This Agreement is specifically conditioned upon Employee's representation to Allendale that she has met all qualifications of a Registered Municipal Clerk, and that she is currently licensed to serve in such capacity pursuant to applicable statute and laws.
2. **GENERAL DUTIES** – As Interim Borough Clerk, Employee will perform all duties and responsibilities required pursuant to statute, as well as such additional duties as may be reasonably required by Allendale, including, without limitation, attendance at regularly scheduled meetings of the Governing Body.
3. **COMPENSATION** – In consideration of the performance of her duties, as aforesaid, Employee shall receive a salary of \$450.00 per day for each and every full day worked. Employee shall be compensated for working on Election Day at a rate of \$900 per day for each Election Day worked.
4. **WAIVER OF BENEFITS** – Employee hereby agrees to waive her rights to receive any and all Employee benefits to which she may be entitled, including, without limitation, health benefits, dental benefits, vacation pay, holiday pay and sick pay.
5. **TERM OF AGREEMENT** – This Agreement shall remain in effect for a period of ninety (90) days from the date hereof, unless otherwise extended, in writing, by mutual agreement of the parties hereto. This Agreement may be terminated by Allendale or by Employee on thirty (30) days prior written notice.
6. **ENTIRE AGREEMENT** – This Agreement constitutes the full and complete understanding of the parties with respect to Employees employment with Allendale and may not be altered, modifies, or otherwise changed except by written agreement executed by both parties.

BOROUGH OF ALLENDALE

By:


Elizabeth White, Mayor


Deborah L. Fehre

Borough of Allendale

April 29, 2015

Resolution 15-160

Authorization to Sign Purchase Orders

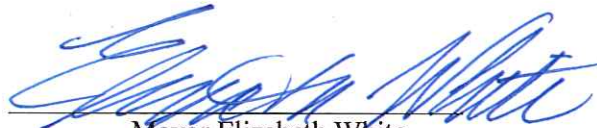
Whereas, Frank Valenzuela is the current designated employee for the purpose of signing certain purchase orders pursuant to Borough Code, Practice and Procedures;


Whereas, due to Mr. Valenzuela's extended absence it is necessary to designate someone to sign purchase orders;

Now, Therefore, Be It Resolved by the Governing Body that Ron Kistner, Director of Operations, is hereby authorized to sign purchase orders effective immediately until further order from the Governing body.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein					✓	
Sasso	✓		✓			
McSwiggan			✓			
Strauch			✓			
Wilczynski		✓	✓			
Homan					✓	
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 29, 2015


Mayor Elizabeth White


Diane Vander Wende,
Deputy Municipal Clerk