A Regular meeting of the Borough Council was held in the Municipal Building on December 28, 2015. The meeting was called to order at 8:01 p.m. by Mayor White. Ms. Ryan announced that the requirements of the Open Public Meetings Act were met by the required postings and notice to publications. In addition, this evening's meeting is being recorded.

Mayor White led those present in the Pledge of Allegiance.

The following members answered roll call: Council members Bernstein, Sasso, Strauch, Wilczynski and Mayor White. Councilwoman Homan and Councilwoman McSwiggan were absent. Ms. Ryan and Mr. Wiss were also present.

Approval of Minutes

Mayor White said there were no minutes on the agenda for approval this evening.

Public Comment

Mayor White opened the meeting to the public for comment on any agenda items. There were none.

Public Hearings for Advertised Ordinances

Ordinance 15-28 Revising Chapter 262 of the Code of the Borough of Allendale Entitled “Water”

This ordinance was first read by title only on December 10, 2015, published in The Record newspaper and posted on the official bulletin board of the Municipal Building.

Be It Resolved that Ordinance 15-28, “An Ordinance to Amend, Supplement and Revise Chapter 262 of the Code of the Borough of Allendale Entitled “Water” be passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

Mayor White opened the meeting to the public for any comments on Ordinance 15-28. There were none.

Councilwoman Wilczynski moved, seconded by Councilman Sasso to approve Ordinance 15-28. On roll call, all Council members voted in favor.

(See Ordinance 15-28, attached and made a part hereof.)

Ordinance 15-29 Amending Chapter 53 of the Code of the Borough of Allendale Entitled “Officers and Employees”
This ordinance was first read by title only on December 10, 2015, published in The Record newspaper and posted on the official bulletin board of the Municipal Building.

**Be It Resolved** that Ordinance 15-29, “An Ordinance to Amend Chapter 53 of the Code of the Borough of Allendale Entitled, “Officers and Employees” to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Allendale for the Year 2015, be passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

Mayor White opened the meeting to the public for any comments on Ordinance 15-29. There were none.

Councilman Bernstein moved, seconded by Councilwoman Wilczynski to approve Ordinance 15-29. On roll call, all Council members voted in favor.

(See Ordinance 15-29, attached and made a part hereof.)

**Consent Agenda**

Mayor White stated that Resolution 15-344 concerning a Community Development Grant is for the amount of $40,250. That change was distributed in this evening's packet and it was discussed in Work Session, but she wanted to ensure it was on the record.

Resolution 15-342 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approved the Bill List dated December 18, 2015 in the amounts of:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fund</td>
<td>$1,337,379.84</td>
</tr>
<tr>
<td>Capital</td>
<td>25,442.73</td>
</tr>
<tr>
<td>Housing Trust</td>
<td>8,488.45</td>
</tr>
<tr>
<td>Trust Fund</td>
<td>622.68</td>
</tr>
<tr>
<td>Recycling Trust</td>
<td>258.75</td>
</tr>
<tr>
<td>Water Capital</td>
<td>1,522.20</td>
</tr>
<tr>
<td>Payroll</td>
<td>$204,807.53</td>
</tr>
</tbody>
</table>

On roll call, all Council members voted in favor.

Resolution 15-343 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Whereas,** the applicant, Quick Chek, with an address at 36 Route 17 North, Block 602, Lot 1 in the Borough of Allendale, County of Bergen, State of New Jersey has requested a bond release; and

**Whereas,** Borough Engineer issued a memo dated December 16, 2015 which has also been reviewed
by the Chief Financial Officer regarding Quick Chek’s plan entitled “Record Plan, Quick Chek, 36-40 NJSH Route 17 (Ramsey) & 60 NJSH Route 17 (Allendale), Lots 3 & 4, Block 5504, Borough of Ramsey, Lot 1, Block 602, Borough of Allendale, Bergen County, New Jersey”; and

Whereas, the Borough Engineer had previously issued a memo dated November 2, 2015 relating to the applicant’s bond release request and the aforementioned plan and made comments; and

Whereas, the applicant has issued a Maintenance Guaranty Bond in the amount of $14,500 which is required as a condition to release the Performance Guaranty Bond posted previously for the construction of a Quick Chek located at 36 Route 17 North, Block 602, Lot 1 in the Borough of Allendale, County of Bergen, State of New Jersey

Whereas, the Chief Financial Officer of the Borough of Allendale reports the following accounts posted with the Borough for this application:
Legal & Engineering Escrow $476.60
Surety Guaranty $67,610.00
Cash Guaranty $6,150.00

Whereas, the Borough Engineer has reviewed the project file and found that the applicant has addressed all previous comments; and

Whereas, the Borough Engineer has no objection to releasing the Surety Guaranty and Cash Guaranty as requested by applicant and further has no objection to the Borough’s accepting the aforementioned Maintenance Bond; and

Whereas, the Borough Attorney has also advised that the form of Maintenance Bond is acceptable; and

Whereas, the Legal and Engineering Escrow will remain in place until final invoices are processed; and

Whereas, the Governing Body has reviewed the memo, a copy of which is attached hereto and incorporated herein;

Now, Therefore, Be It Resolved by the Governing Body that the Surety Guaranty in the amount of $67,610.00 and the Cash Guaranty in the amount of $6,150.00 be released to Quick Chek at this time.

On roll call, all Council members voted in favor.

Resolution 15-344 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

Whereas, a Bergen County Community Development Grant of $40,250 has been proposed by the Allendale Senior Housing Corporation for retrofit bathrooms in the Municipality of Allendale, and

Whereas, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and
Whereas, the aforesaid project is in the best interest of the people of the Allendale Senior Housing complex, and

Whereas, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

Now, Therefore, Be It Resolved that the Governing Body of the Borough of Allendale hereby confirms endorsement of the aforesaid project, and

Be It Further Resolved that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

On roll call, all Council members voted in favor.

Resolution 15-345 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

Whereas, there is a need for a Workplace Alcohol and Drug Testing Contract; and

Whereas, Valley Medical Group has provided the Borough with satisfactory service in 2015; and

Whereas, Valley Medical Group has provided the Borough with a proposal for 2016 and their rates have remained the same as in 2015;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2016 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing; and

Be It Further Resolved that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

On roll call, all Council members voted in favor.

Resolution 15-346 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

Be It Resolved by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue a check to the following due to State Tax Board Judgments for the tax years 2013 and 2014:

<table>
<thead>
<tr>
<th>Block/Lot</th>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1101/4</td>
<td>Kossar, Robert and Michelle</td>
<td>$5,619.09</td>
</tr>
<tr>
<td></td>
<td>C/O Zipp Tannenbaum &amp; Caccavelli, LLC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>280 Raritan Center Parkway</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Edison, NJ 08837</td>
<td></td>
</tr>
</tbody>
</table>
On roll call, all Council members voted in favor.

Resolution 15-347 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

Whereas, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that the following transfers be made between the 2015 Budget Appropriations:

<table>
<thead>
<tr>
<th>Department</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plumbing Inspector, S&amp;W</td>
<td>$ 1</td>
<td></td>
</tr>
<tr>
<td>Health Benefits Waiver</td>
<td>$ 3,000</td>
<td></td>
</tr>
<tr>
<td>Construction Code, S&amp;W</td>
<td>$ 1,000</td>
<td></td>
</tr>
<tr>
<td>Police Overtime, S&amp;W</td>
<td>$25,000</td>
<td></td>
</tr>
<tr>
<td>Telephones, O.E.</td>
<td>$ 5,000</td>
<td></td>
</tr>
<tr>
<td>Parks, O.E.</td>
<td>$ 3,000</td>
<td></td>
</tr>
<tr>
<td>Snow Removal</td>
<td>$ 3,000</td>
<td></td>
</tr>
<tr>
<td>Gas (Natural), O.E.</td>
<td>$ 5,000</td>
<td></td>
</tr>
<tr>
<td>Group Insurance, O.E.</td>
<td>$ 3,000</td>
<td></td>
</tr>
<tr>
<td>Salary &amp; Wage Adjustment</td>
<td>$26,001</td>
<td></td>
</tr>
</tbody>
</table>

Totals $37,001 $37,001

On roll call, all Council members voted in favor.

Mayor White said Committee reports and Staff reports were completed during the Work Session.

Public Comments

Mayor White opened the meeting to the public for comments. There were none.

Closed Executive Session

Resolution 15-348 was read into the record.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will
reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilwoman Wilczynski, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:07p.m.

**Adjournment:**
There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Wilczynski, and unanimously carried among the members present, to adjourn this meeting. The meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Michelle Ryan  
Deputy Municipal Clerk