A Work Session of the Mayor and Council was called to order at 7:35 p.m. by Mayor Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice to publications.

The following individuals answered roll call: Council members Sasso, Strauch, White, Wilczynski, and Mayor Barra. Councilmembers Bernstein and McSwiggan were absent. Mr. Casais and Mr. Bole were also present.

**Public Comments**

Mayor Barra opened the meeting to the public for comments.

There being no one present wishing to speak Mayor Barra closed public comment without objection.

**Executive Session**

Mr. Casais read the following into the record:

Executive Session Resolution

*Whereas,* the Open Public Meetings Act, P.L. 1975m Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and,

*Whereas,* this public body is of the opinion that such circumstances presently exist; and,

*Whereas,* the Governing Body wishes to discuss:

1. A Personnel matter in the Borough Clerk’s Office; Individual received Rice Notice

*Now, Therefore, Be It Resolved* that the Mayor and Council of the Borough of Allendale enter a closed portion of the meeting to discuss the aforementioned item.

The Executive Session resolution was moved for adoption by Councilman Strauch, and was seconded by Mayor Barra. All voted in favor. Motion carried.

The Governing Body entered closed session at 7:36 p.m.

Councilman Strauch made a motion to re-open the meeting an continue the Work Session. The motion was seconded by Mayor Barra. All voted in favor. Motion carried.

The Governing Body re-opened the meeting at 7:45 p.m.
Agenda Review

R. 14-93 Appointment of Emergency Management Coordinator
- Mayor Barra stated that Scott Zieber has a great background with Allendale’s Emergency Service Departments and will be an excellent addition in his new capacity

R. 14-98 Authorization of Property Maintenance Expense
- Mayor Barra stated that the Borough is permitted to move forward without this resolution, however, because this is a larger than usual expense for dealing with a property maintenance issue he thought it would be a good idea to bring it to the Council
- This issue involved the movement of several dead trees from a residential property lining Hillside Avenue where the homeowners have become unresponsive to Code Enforcement
- Mayor Barra stated that this is not a lien, but once the expense has been realized by the Borough a separate resolution will be proposed to issue a lien

Mayor’s Report

Mayor Barra stated that he was made aware at a recent Public Safety Committee meeting that members of the Allendale Police Department aided in saving the life of a resident who suffered a heart attack while shoveling snow. The individual was shocked four times and was revived.

Mayor Barra indicated that this was a concerted effort by the Allendale Police Department, Ambulance Corp, Fire Department, and Public Works Department.

With no further business to discuss, Councilwoman White made a motion to adjourn, seconded by Mayor. All voted in favor.

The Work Session was adjourned at 8:00 p.m.

Respectfully submitted,

Andrew Casais
Municipal Clerk