

From an article in an old issue of the Blair, Oklahoma, *Enterprise*.

Ten Commandments of Human Relations

1. Speak to people. There is nothing as nice as a cheerful word of greeting.
2. Smile at people. If you see someone without a smile, give him one of yours.
3. Call people by name. The sweetest music to anyone's ears is the sound of his own name.
4. Be friendly and helpful. If you would have friends, be friendly.
5. Be cordial. Speak and act as if everything you do is a genuine pleasure.
6. Be genuinely interested in people. You can like almost everybody if you try.
7. Be generous with praise-cautious with criticism.
8. Be considerate with the feelings of others. There are usually three sides to a controversy; yours, theirs, and the right one.
9. Be alert to give service. What counts most in life is what we do for others.
10. Add to this a good sense of humor, a big dose of patience, and a dash of humility and you will be rewarded many fold.