

## Tallahassee Classical School

### Board Meeting Minutes

7/15/2019 at 5:49 pm

Hancock Whitney Bank, 2453 Mahan Drive, Community Room

Members Present: Jennings DePriest, Ben Graybar, Jana Sayler, Joni Scott-Weideman

Guest: Priscilla West

1. Approval of the Previous Meeting's Minutes – provided in board packet - Ben made a motion to accept minutes, Joni seconded it. Unanimously approved.
2. Public Comment
  - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Guest Discourse – none at this time
4. Review pertinent authorizer correspondence since previous meeting - none at this time
  - a. Regularly receive updates from Justin Williamson that is sent to all schools
  - b. Updates to Marjory Stoneman Act regarding security requirements
5. Business Manager's Report
  - a. Facility update – St. Joe draft contract provided in board packet
    - i. Received draft contract on 3 July 2019 - Some edits needed to ensure bond financing for our school. These changes will be discussed with Summit and submitted hopefully within the week.
  - b. Program Enhancement Fees update – provided in board packet – Approximately \$500-\$600 refunds given since last meeting
  - c. Conflict of Interest Form – provided in board packet
    - i. Submitted by Joni and Ben
6. Board Audit Committee Report (F.A.C.E.)
  - a. Financials – June 2019 financials provided in board packet
    - i. Joni motioned to accept the financials as presented, Ben seconded it. Unanimously approved.
  - b. Achievements – nothing to report
    - i. CSP grant - we received high scores from last year, so we were approved to go on to stage 2 to submit a budget
    - ii. Date to submit budget is 5 October 2019
    - iii. We plan to move into stage 2 as soon as we have a lease/mortgage
  - c. Compliance – nothing to report
  - d. Environment – nothing to report
7. Other Board Committee Reports
  - a. Uniform Committee - Presented Uniform Code
8. Unfinished Business
  - a. Revised May 2019 financials - provided in board packet - updated for travel costs
    - i. Motion to approve revised financials by Ben, Joni seconded it. Unanimously approved.
  - b. Amendment to 4-25-19 board meeting minutes – provided in board packet
    - i. Conflict of Interest documentation to minutes provided by Ben Graybar for that meeting. Hancock Bank needs to be updated to Hancock Whitney in minutes.

Motion to approve Conflict of Interest and changes made by Joni, Jana seconded it. Unanimously approved.

9. New Business

- a. Prospective board member Priscilla West (Beckley) – provided in board packet
  - i. Ben motioned to approve the application for consideration. Joni seconded it. Unanimously approved.
  - ii. Jennings made a motion to approve Priscilla West as a board member, Ben seconded it. Unanimously approved
- b. Land's End uniform contract - Change Adrienne's title on contract; Jennings made a motion to approve it, Ben seconded it. Unanimously approved.
- c. Dress code policy - Policy updated to change heading to highlight it includes backpacks in more bold print. Ben made a motion to approve, Jana seconded it. Unanimously approved.

10. Upcoming events and board meetings

- a. July 30, 2019 – LCS board meeting
- b. August 6, 2019 – Planning Commission
- c. August 13, 2019 – LCS board meeting
- d. August 19, 2019 – board meeting
- e. September 24, 2019 – County Commission approval hearing
- f. September 25, 2019 – City Commission approval hearing

11. Ongoing board development and self-assessment

- a. Required Board Training – due immediately - Jennings completed it.

Meeting adjourned motion by Jennings at 7:30, Ben seconded it. Unanimously approved.

\\e-signed Joni Scott-Weideman\\

Submitted by Joni Scott-Weideman, TCS Board Secretary