

**Tallahassee Classical School**  
Board Meeting Minutes  
5/20/2019 at 6:30 pm  
Hancock Whitney Bank, 2453 Mahan Drive, Community Room

Meeting called to order at 6:41pm

Attendees: Jana Sayler, Ben Graybar, Jennings DePriest, Joni Weideman

1. Reading & Approval of the Previous Meeting's Minutes – provided in board packet, Ben moved to approve the minutes, Jennings seconded it, Unanimously approved.
2. Public Comment
  - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Guest Discourse – none at this time
4. Review pertinent authorizer correspondence since previous meeting – Jana Sayler
  - a. Justin Williamson emailed requesting a document on letterhead that we are taking a planning year.
  - b. Justin asked if we are charging a fee. Jana explained that it is an optional program enhancement fee (it did not prevent anyone from being fully registered for TCS) and is being refunded upon request. Bob Walker from King & Walker CPAs assisted Jana in the response to Justin.
5. Business Manager's Report
  - a. Facility update - Southwood had offered \$90K per acre, we countered with \$75K an acre, and are now awaiting Southwood's counter. Jana feels it would be acceptable to agree with their terms as long as it is below \$88K because we were paying \$88K an acre for Blairstone. Jennings is hoping that it is at or under \$85K an acre because we would break even from what we lost on the down payment for Blairstone.
  - b. Optima Line of Credit update - Jana spoke with Erika this afternoon. Optima could do at least \$25K, but there should be funds available to borrow an additional amount if needed.
  - c. Program Enhancement Fees update - The refunds requested total between \$1,500 and \$2,500. On the high end, Jana expects that we will have to refund up to \$5,000, out of \$18,000 received. We will plan to budget \$10K for refunds to be conservative.
6. Board Audit Committee Report (F.A.C.E.)
  - a. Financials – nothing to report
  - b. Achievements – nothing to report
  - c. Compliance – nothing to report
  - d. Environment – nothing to report
7. Other Board Committee Reports – none at this time
8. Unfinished Business – Principal Wright Future with TCS
  - a. At the last board meeting, Principal Wright requested to leave on May 23 and submitted some terms he wished the board to consider for his exit. The board approved the exit date of May 23, however the exit terms were set to be approved at this meeting.

- b. At this board meeting, the board let Mr. Wright know that we very much want him to stay.
  - c. Ben Graybar asked Principal Wright to let us know what assurances regarding benefits he would need to continue in his position. He said he would let us know as soon as possible.
  - d. Jennings made a motion to keep Steve Wright as our principal and upon approval of our motion, immediately adjourn. Ben seconded it. Yea - Jennings and Ben; Nay - Jana and Joni.
  - e. Jennings then made a motion to adjourn, Ben seconded it. Ben withdrew it.
  - f. Jana motioned to offer Principal Wright two weeks additional pay after May 23rd as well as half his apartment lease for the month of June, half of the deposit he paid on his apartment, reimburse him the hotel bill for his travel, and lastly we will not require him to repay the relocation bonus we gave him to come here. His last full paycheck would be May 31st. Ben Seconded it. Unanimously approved. Jana will present to him the offer.
9. New Business
- g. Meeting Schedule – remainder of 2019 - TBD - not discussed
  - h. Joni made a motion to adjourn, Ben seconded. Meeting adjourned at 9:10pm

//e-signed Joni Scott-Weideman//

Submitted by Joni Scott-Weideman, TCS Board Secretary