

Tallahassee Classical School

Board Meeting Minutes

5/16/2019 at 5:57pm

Board Attendees: Ben Graybar, Jana Saylor and Joni Scott-Weideman, Jennings DePriest,

Additional Attendees: Steve Wright (Principal), Adrienne Campbell (by phone)

Leon County Public Library, 200 W. Park Ave., Meeting Room B

1. Reading & Approval of the Previous Meeting's Minutes – provided in board packet;
 - a. Jennings made motion to approve 4-25-19, Joni seconded it; unanimously approved;
 - b. 5-16-19 - Joni made a motion to amend the minutes on the last motion to delete the last unfinished sentence; Jennings made a motion to approve the minutes as amended; Joni seconded it; unanimously approved
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Guest Discourse – none at this time
4. Review pertinent authorizer correspondence since previous meeting – Steve Wright - none at this time
5. Principal's Report
6. Business Manager's Report
 - a. Facility update -
 - i. Temporary Facility
 1. Christian Heritage did not work out because they could not reach a level of comfort to lease to us. No temporary facility.
 2. Not able to get teachers because we do not have a signed lease.
 3. Two additional spaces made aware of, both office spaces off of Apalachee Pkwy but not zoned and/or suitable for kids.
 - b. We have lost the Blairstone Property, we lost the deposit of 55K. We now have a possible 10 acres inside Southwood. Jennings will abstain from voting on Southwood land because he sits on the Capital Regional Community Development District (CDD). If LOI accepted, and offer accepted, St. Joe will submit our project with the other projects on June 4. It would take 3 months to be platted, zoned, and have the site plan approved. We would close on the loan in September or October.
 - b. Bridge loan update - We would close on the land and the loan in September or October.
 - c. CSP Grant update - \$550K tied to us opening in 2019. We lose the grant because of us taking a planning year. The next application grant for 2020-2021 is due May 31, 2019. Jana and Adrienne will make applying for the 2020 CSP Grant a high priority for this upcoming week.
7. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – April financials provided in board packet -
 - i. Motion to approve April financials by Jennings and Joni seconded it, unanimously approved.
 - b. Achievements – nothing to report
 - c. Compliance – nothing to report
 - d. Environment – nothing to report
8. Other Board Committee Reports – none at this time
9. Unfinished Business – none at this time
10. New Business
 - a. Planning Year for 2019-2020, Jennings moved to approve taking a planning year for 2019-2020 because we do not have a temporary location, Joni seconded it. Unanimously approved.

- b. Release of Principal Wright from employment and terms of exit. Principal Wright requests \$26K for compensation, \$4K for additional funds involving lease, etc. Jennings moved to release Principal Wright from terms of contract but leave terms of exit discussion until next meeting. Ben seconded it, Unanimously approved.
 - c. Optima Line of Credit Increase - Jennings moved to direct Jana to pursue increase to highest level for us to fulfill our financial obligations, Ben Graybar seconded it. Unanimously approved.
 - d. Adrienne requests a termination letter because she was hired and has since resigned from her position. This may allow her to collect unemployment.
11. Upcoming events and board meetings
- a. Monday, May 20, 2019 at 6:30pm
12. Ongoing board development and self-assessment
- a. Required Board Training – due immediately - Jennings said he would complete training now that session is over.

Motion to adjourn by Ben, seconded by Jennings, Meeting Adjourned at 7:02pm.

[\e-signed](#) Joni Scott-Weideman\\

Submitted by Joni Scott-Weideman, TCS Board Secretary