

Tallahassee Classical School

Board Meeting Minutes

4/25/2019 at 5:45 pm

Hancock Whitney Bank, Community Room, 2453 Mahan Dr.

Meeting Called to Order at 5:45pm

Attendees: Ben Graybar, Jana Sayler, Joni Weideman; Jennings DePriest

1. Reading & Approval of the Previous Meeting's Minutes – provided in board packet; Ben moved to accept minutes as written, Joni seconded it; Unanimously approved
2. Public Comment
 - *Public comment is limited to three minutes per person. A group of persons speaking collectively on a subject is limited to 15 minutes. For an extended presentation, please contact the Board Secretary at least seven days prior to a meeting.*
3. Guest Discourse – IT, security, and phone system management – Ryan Erekson with ClassroomSmart runs the lines, certifies the lines, hardware installation, projectors, phones; in addition to providing IT support. Running lines for camera, intercoms. IP phones, no hard lined phones. He recommends a GPON, couple analog lines for fire, elevator and one to the admin office. He just needs the physical addresses of both facilities to ensure that we have enough data and hardware to support it. In the wireless world, will have access points in every room.
4. Guest Discourse – Steve Sellers with DSH Attorneys
 - a. Contracts with Summit Construction Management Group - Steve highlighted the fact that we have no recourse if school is not ready in time. We cannot sue them. However, we can terminate if they are not meeting timelines in a timely manner. Steve is waiting for plan sheets and specification sheets which he should have tomorrow.
 - b. Commercial Lease update for St. Augustine- Meeting on Monday with Lawyers to discuss 1. Entitlements, Permitting and Operations 2. Open Lease Issues
 - c. Motion for Jana Sayler to negotiate Lease and to be able to make whatever decision is necessary on behalf of TCS board on Monday; Jennings Seconded it. Unanimously approved.
5. Review pertinent authorizer correspondence since previous meeting – Steve Wright
6. Principal's Report
 - a. Enrollment Report – provided in board packet
 - b. Registration Report – provided in board packet
 - c. Hiring Update - 12 more teachers needed
 - d. Employee Handbook update - Almost ready to let BCSI review it prior to board review.
 - e. National School Lunch Program update - Must finish paperwork in 30 business days. Before we get started with that, we need to do a RFP with the vendor.
7. Business Manager's Report
 - a. Facility update
 - b. Bridge loan update
 - c. CSP Grant status update
8. Board Audit Committee Report (F.A.C.E.)
 - a. Financials – nothing to report
 - b. Achievements – nothing to report
 - c. Compliance – nothing to report
 - d. Environment – nothing to report
9. Other Board Committee Reports
 - a. Uniform Committee – Steve, Adrienne
10. Unfinished Business – none at this time
11. New Business

- a. Selection of Hancock Whitney Bank as TCS's designated state approved depository – see List of Active QPDs provided in board packet - Joni made a motion to approve, Jennings seconded it. Unanimously approved. Ben Graybar abstained from voting on motion.
 - b. Justin Williamson - Items needing attention 1) Signed Lease; 2) Insurance Coverage due to district with effective date July 1, 2019 3) Minutes Published 4) Please send him a list of all board members, fingerprinting (done), training 5) Governing Board to select an individual to serve as the parent liaison. Jana will be responding to all items as soon as she can.
 - c. Jennings made a Motion to appoint Adrienne Campbell as Parent Liaison if she agrees, Ben seconded it; Unanimously approved
12. Upcoming events and board meetings
- a. May 7, 6:00 pm, Planning commission hearing, temporary facility
 - b. May 14, 6:00 pm, Leon County School Board meeting, approval of contract amendment for temp facility – tentative
 - c. May 16, 5:45 pm, downtown library, Magnolia Room – board meeting
13. Ongoing board development and self-assessment
- a. Required Board Training – due immediately
 - b. DOE new charter school training – May 14, 2019 in Orlando, FL
 - c. Florida Charter School Conference – Oct 29 – 31, 2019 in Orlando
14. Board Meeting adjourned at 8:45pm

//E-signed Joni Weideman//

Submitted by Joni Weideman, TCS Board Secretary